

**KITSAP COUNTY BOARD OF HEALTH**  
**Special Meeting**  
**August 20, 2007**

The meeting was called to order at 5:03 p.m.

**MINUTES**

The minutes for the June 5, 2007, meeting were approved as circulated.

**CLOSED SESSION PURSUANT TO RCW 42.30.140 (4) FOR DISCUSSION OF UNION CONTRACT PROPOSAL**

The Board recessed at 5:03 p.m. pursuant to RCW 42.30.140(4) for discussion of union contract proposal. The Board reconvened at 5:24 p.m.

**APPOINTMENT OF BOH MEMBERS TO VACANT BOARD OF HEALTH COMMITTEES**

Dr. Lindquist reminded the Board of the current vacancy on the Finance Committee. Following a brief discussion, Council Member Priest moved and Commissioner Brown seconded a motion appointing Commissioner Steve Bauer to the Finance Committee replacing Council Member Chris Snow. The motion passed unanimously.

**RESOLUTION 2007-8 APPROVING REVISION OF 2006 BUDGET (REVISION 2006-1)**

After a brief explanation by Dr. Lindquist, Mayor Abel moved and Mayor Bozeman seconded that Resolution 2007-8 be approved. The motion passed with one abstention.

**FINANCE COMMITTEE REPORT**

Mayor Abel presented a report from the Finance Committee. She reported the District's current financial situation has been affected by a number of different factors. First she noted that revenues for 2007 to date have fallen behind expenses. Additionally, the cash reserve continues to be low and needs to be built up. Mayor Abel also noted that the Austin Drive sale fell through which would have been a one-time opportunity to build up cash reserves and meet other obligations. Finally, she stated that if the union contract is approved, including cost-of-living increases and other benefit changes, it increases the budget by \$200,000 in 2007 and an additional \$250,000 in 2008.

**RECOMMENDATIONS FOR PROGRAM CHANGES TO 2007 BUDGET**

Dr. Lindquist introduced the proposed program changes to the 2007 budget by pointing out that increasing expenses and flat revenue have made it impossible to continue to do more with less funding, which make cuts necessary in order to meet increased expenses.

The proposed cuts include:

1. Freeze an unfilled confidential secretary position.
2. Reduce 2 custodian staff, hiring back a .5 custodian/maintenance worker.
3. Close the Poulsbo office.
4. Reduce purchasing by .3 FTE.
5. Consolidate Epidemiology with Health Promotion, thus eliminating one program manager position.
6. Reduce .7 FTE in Tobacco Promotion, concentrating on the program's deliverables.

7. Reduce .5 FTE Sexually Transmitted Disease outreach worker, by transferring these responsibilities to the communicable disease nurses.
8. Close El Centro de la Familia.
9. Reduce .5 FTE position in Health Promotion by transferring the suicide prevention duties to a revised suicide prevention/injury prevention specialist, by reducing injury prevention activities.

All these cuts would be effective in late September. These cuts will save \$121,231 in 2007 and over \$500,000 in 2008.

At this point, Commissioner Angel invited David Foote, Executive Director of United Way, to speak to the Board. Mr. Foote announced that United Way is offering a \$40,000 matching challenge grant to the community with the goal of supporting El Centro. Mr. Foote then introduced Colin Morrison, President of the United Way Board. Mr. Morrison, representing the Kitsap Community Federal Credit Union, announced that the Credit Union has set up an account at the Credit Union for community members to send donations in support of El Centro. The Credit Union has also contributed \$1,000 to the account. Dr. Lindquist stepped forward and personally matched the Credit Union's donation.

Dr. Lindquist asked the Board to defer a decision on El Centro de la Familia for 30 days in light of community support, to allow the District time to evaluate its ability to continue to support the program.

Commissioner Angel then invited public comment on the proposed cuts.

#### **PUBLIC COMMENT**

Monte Levine spoke as a member of the Substance Abuse Advisory Board, regarding the reduction in the Tobacco Prevention program. He expressed a concern about the impact cuts in this program will have on community building programs reaching out to different segments of the community.

Antonio Guerra, Rick Cortez, Marthia May, Estela Lopez, Lorene Leider, and Tom Fairchild expressed their appreciation to United Way, Dr. Lindquist, and Board members in their support of the Hispanic community to find alternative support for El Centro de la Familia.

Renee Arcement expressed her concern about the change in the suicide prevention program by changing the staffing arrangements by moving suicide prevention back into the injury prevention position.

Following public comment, a discussion among Board members followed about closing the Poulsbo clinic and about the deliverables in the Tobacco Program.

Mayor Abel moved and Mayor Quade seconded a motion to approve items 1, 2, 4, 5, 6, 7, and 9 and defer action on items 3 and 8 pending further review by staff and Board members with the goal of returning to the board on the September 11 meeting with a resolution on items 3 and 8. The motion passed with one opposed.

## **RESOLUTION 2007-9 UNION CONTRACT RATIFICATION**

Mr. Scott Daniels, Deputy Director, provided background information on Resolution 2007-9 to the Board. This resolution includes cost-of-living increases of 2 percent for 2007 and cost-of-living increases for 2008 and 2009. The Resolution also includes health and welfare benefit increases of approximately 5 percent in 2008 and 2009. Mr. Daniels commented, in response to a question from a Board member, that District management is meeting with the Union in a health benefit committee to evaluate changes to the structure of the health benefit; it will not change the amount of the benefit.

Commissioner Bauer moved and Council Member Priest seconded a motion to approve Resolution 2007-9. The motion passed unanimously.

## **RESOLUTION 2007-10 SALARY AND HEALTH BENEFITS ADJUSTMENTS FOR NON REPRESENTED STAFF**

Mayor Abel moved and Council Member Priest seconded a motion to approve Resolution 2007-10. The motion passed unanimously.

## **ADJOURN**

There was no further business; the meeting was adjourned at 6:30 p.m.

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**Commissioner Jan Angel, Chair**  
**Kitsap County Board of Health**

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**Scott W. Lindquist, MD, MPH**  
**Director of Health**

**Board Members Present:** *Mayor Kim Abel; Commissioner Jan Angel; Commissioner Steve Bauer; Mayor Cary Bozeman; Commissioner Josh Brown; Council Member Wendy Priest; Mayor Kathryn Quade*

**Staff Present:** *Scott Daniels, Deputy Director; Jerry Deeter, Director Environmental Health; Leslie Hopkins, Program Coordinator, Administration; Scott Lindquist, M.D., Health Officer; Maureen Murphy, Human Resources; Suzanne Plemmons, Director, Community Health*

**Public Present:** *Jerry Allen, Self; Brian Arcement, Self; Renee Arcement, Self; Carol Blakley, La Mesa Redondo; Elizabeth Blandin, Literacy Council of Kitsap; April Borbon, Immigrant Assistance Center; Karen Boysen-Knapp, Self; Jennifer Brugger, Kitsap Legal Services; Candy Cardinal, Self; Heather Dael, Self; Pat DeGracia, Self; Olivia Dennis, Kitsap Legal Services; Tom Fairchild, HRC; Lauren Fanning, Self; Olga Federovski, Literacy Council of Kitsap; Felicitas Godinez, El Centro; R. Anthony Guerra, La Mesa Redonda; Rosario Guzman, YWCA; Johanna Hanssen-Keller; El Centro; Krystal Hardy, YWCA; Beatriz Hernandez, Self; Debra Horn, Peninsula Community Health Services; Lynne Irons, Self; Linda K. Joyce, YWCA; Elodia Juarez, El Centro; Siri Kushner, Self; Etela Lys, Self; Douglas Leider, Self; Lorene Leider, Literacy Council of Kitsap; Monte Levine, Self; Barb Malich, Peninsula Community Health Services; Marthia May, El Centro; Jackie Mills, Self; Wilma Otterbeck, Self; Betti Ridge, Self; Shelly Rose, Self; Eric Robah, New Life Assembly; Josepha Suforetti, Self; Gail Tedford, Self; Alberto Trujillo, El Centro; Ruth Westergaard, Self; Mark Williams, Self*