

KITSAP COUNTY BOARD OF HEALTH MINUTES
September 13th, 2005

The meeting was called to order at 3:04p.m.

1. Minutes (June 7, 2005)

Commissioner Angel requested the correction to Representative Lantz's name. The minutes were approved as corrected.

2. Director's Report

Dr. Lindquist advised the Board on the influenza planning for the 2005 season. The new plan for the District includes working with the Maxim Pharmaceuticals to run flu clinics throughout the county at no additional cost to the District. Discussion followed. Dr. Lindquist will have staff contact the Board of Health offices to collect suggested sites for flu clinics.

Dr. Lindquist reported briefly on the rise of Pertussis in the county, which is at a ten year high. Since it has been proven adults can be carriers of the disease, there is a new vaccine available for adults which the District has a supply of. Much discussion followed.

Dr. Lindquist next reported on the upcoming Joint Conference on Health. Kitsap has been asked to present two issues;

1. District's Death Certificate review process
2. The Standard of Health for Kitsap Families

Dr. Lindquist reported on the solicitation of Health District staff to act as volunteers for hurricane Katrina response. Employees have volunteered, been identified and the final screening will be completed by the Department of Emergency Management. After much discussion it was decided that the Board would like to support the assistance effort and that they would support Dr. Lindquist volunteering as well. Mayor Abel moved to formally support the Kitsap County Health District for Katrina emergency response. The motion was seconded by Commissioner Endresen and passed unanimously.

Dr. Lindquist advised the Board that the State audit of the Health District will be completed soon, and he will notify the Board when the exit interview has been scheduled should they wish to attend.

Dr. Lindquist introduced Bonnie Latham, Manager of Food and Living Program at the Health District. Mrs. Latham reviewed the new Washington State guidelines regarding procedures for community kitchens, dry and wet baked goods as well as private potlucks. Much discussion followed. The Board was directed to call Mrs. Latham directly at 337-4701 should they have any further questions.

Lastly, Dr. Lindquist clarified that the next Board of Health meeting has been scheduled by Kitsap Regional Coordinating Council to meet on October 11th, 2005 from 1:00p.m. to 2:00p.m.

3. Board Comments

None at this time.

4. Action Items:

Resolution 2005-12 Rescinding 1993-12 and approving revised Whistleblower Protection Policy

Dr. Lindquist gave a brief overview of Resolution 2005-12 and explained that it had already been reviewed and approved by the Prosecuting Attorney. Much discussion followed. Commissioner Angel moved to amend Resolution 2005-12 to have it state on page 3, E, 1, a, "immediately advise in writing their supervisor. Mayor Bruce moved to approve Resolution 2005-12 as amended, it was seconded by Commissioner Angel and passed unanimously.

Resolution 2005-13 employee mileage reimbursement rate

Elaine Croteau reported that Internal Revenue Service has changed their mileage reimbursement rate mid year due to the cost of gasoline. Mayor Abel moved to adopt Resolution 2005-13. The motion was seconded by Councilmember Short and approved unanimously. The Board then asked that Mrs. Croteau generate a resolution that will allow the Health District to consistently apply the current Internal Revenue Service mileage reimbursement rate.

5. Employee recognition Program Overview

Dr. Lindquist asked Elaine Croteau to review the proposed recognition program. A staff committee proposed the Employee Recognition Program. The committee came up with various ways to recognize employees of the quarter, way to go staff and the ideas program. Commissioner Endresen stated that any recognition that had budget impact needed to be brought forward to the board. She stated she supports employee incentive programs, but stated the perfect attendance program is too generous. Much discussion followed. The Board by consensus approved the Recognition Policy with the perfect attendance section deleted.

6. 2006 Budget & Priorities

Dr. Lindquist summarized the 2006 budget and priorities that included in the budget packet. He reported the budget committee approved four steps to determine priorities. Commissioner Endresen stated the budget committee wanted to assure that customer service remain a priority. She stated the Health District also needs to evaluate clinical services to make sure they are efficient, cost effective and does not have duplicate services. Much discussion followed and will be continued at the next Board of Health meeting in October.

7. Public Comment

None at this time.

ADJOURN

There was no further business, and the meeting was adjourned at 12:09p.m.

Commissioner Patty Lent, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: Mayor *Kim Abel*, Commissioner *Jan Angel*, Mayor *Donna Jean Bruce*, Commissioner *Chris Endresen*, Commissioner *Patty Lent*, Councilmember *Mike Short*.

Staff Present: *Eva Crim, Elaine Croteau, Scott Daniels, Jerry Deeter, Leslie Hopkins, Siri Kushner, Bonnie Latham, Scott Lindquist, M.D., Heidi Lund, Suzanne Plemmons.*

Public Present: none