

# KITSAP COUNTY BOARD OF HEALTH MINUTES

*May 3rd, 2005*

The meeting was called to order at 11:20 a.m.

## **1. Executive Session**

The Board adjourned to an executive session to discuss a personnel issue at 11:21 a.m. The public was informed before the executive session that it would last fifteen minutes. At 11:30 a.m. Chair Lent informed the public that the executive session was extended another five minutes. At 11:41 a.m. the public session was reconvened.

## **2. Minutes (April 5, 2005)**

The minutes were approved as circulated.

## **3. Director's Report**

Dr. Lindquist reported that he had just attended the Kitsap County Health Care Forum which includes a group of Health Care Leaders in the County. He informed the Board that the consensus within the group is that the county is struggling with access to health care and that it is a difficult and frustrating time in medicine. He cited recruiting for positions are an issue, tort reform is in the forefront, hospital revenues are down, fifty percent of hospital income is from Medicaid and Medicare and reimbursement is inadequate. Dr. Lindquist will invite the Board to attend the future forum meetings

Dr. Lindquist then reported on a recommendation from the CDC. There is news on two new effective strategies that are being tested to use in place of DEET for mosquito repellent; eucalyptus and lemon oil. The District is reporting this in the Region 2 Public Health quarterly newsletter.

## **4. Action Items**

### *Resolution 2005-7*

Dr. Lindquist reported the District's 2004 budget authority was \$12,924,728 and the district actually expended \$13,028,055 due to costs associated with building and furnishing the District's new offices at the Norm Dicks Government Center. The Health District collected revenues to offset the expenses as outlined in the budget revision. Councilperson Arends moved to approve Resolution 2005-7 increasing the District's 2004 budget authority by \$103,327 to a new budget total of \$13,028,055. The motion was seconded by Councilperson Short and the motion was approved unanimously.

### *Ordinance 2005-8*

Jerry Deeter, Director of Environmental Health explained this ordinance repeals ordinance no. 1992-16 and adopts the States new food code that went into effect May 2, 2005 and adds civil infraction as a penalty. Much of the new code introduces hot and cold food holding temperatures, pasteurization and non-pasteurization of items as well as personal hygiene issues. Director Deeter and Bonnie Latham, Manger of the District's Food Program said the civil infraction will be added to follow the state code.

## **Public Hearing opened from 11:50 a.m. to 11.51 a.m.**

Chair Patty Lent asked for Public Comment. No Public Comment was made.

After much further discussion Mayor Bruce moved to accept Ordinance 2005-8. The motion was seconded by Mayor Abel and approved unanimously.

## 5. Review of Environmental Health Permit Processing

Dr. Lindquist reported that the process for Environmental Health permitting is a priority for the Health District. He requested that if any Board member is approached with a complaint or concern regarding the permit processing, they should contact Jerry Deeter, Director, Environmental Health, Keith Grellner, Assistant Director, Environmental Health or Dr. Lindquist so they can address the problem.

Mr. Deeter distributed and reviewed the improvements in Permit Processing and Customer Service Summary for Environmental Health. He spoke of the increased communication, training, staffing, electronic capability, concurrent application and permit review process, revised application forms and education materials as well as the reorganization of the front office. He assured the Board that streamlining has occurred with the cross training of Health District staff with DCD, online form tracking, direct billing of customers, Inspector of the Day assignments, commercial plans triage along with application processing and the quick service desk. Discussion continued.

Mr. Grellner, handed out a summary report entitled "*Status and Observations of Permit Program Workloads of the Environmental Health Division*". Grellner reported on the dwindling supply of buildable lots and site constraints in Kitsap County. After discussion, the Board was informed that electronic copies of the document are available and they would need to contact Heidi Lund if they want a copy.

Dr. Lindquist introduced Judy Holt, Manager of Clerical Support Staff and expressed great satisfaction with the restructuring of frontline staff and the excellent customer service offered.

## 6. Public Comment

Mayor Kordonowy reported on attending the Kitsap Community Resources dinner on April 30<sup>th</sup> where the District's Parent Child Health Program was recognized by KCR for their work in the community.

Councilperson Rolfes expressed some concern on the Public Hearing process and would like the Board to review the process.

Senator Phil Rockefeller was introduced by Chair Lent. Senator Rockefeller complemented Dr. Lindquist's leadership at the Kitsap County Health Care forum held that morning. He stressed that everyone is entitled to a basic level of care and was in support of looking at what can be done to promote a healthy community in Kitsap County. He advised the Board that the availability of health care is a concern in the community. He thanked the Health District for the work they do.

## ADJOURN

There was no further business, and the meeting was adjourned at 12: 23 p.m.

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**Commissioner Patty Lent, Chair**  
**Kitsap County Board of Health**

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**Scott W. Lindquist, MD, MPH**  
**Director of Health**

**Board Members Present:** Mayor *Kim Abel*, Commissioner *Jan Angel*, Council Member *Carol Arends*, Mayor *Donna Jean Bruce*, Mayor *Darlene Kordonowy*, Commissioner *Patty Lent*, Councilmember *Christine Rolfes*, Councilmember *Mike Short*.

**Staff Present:** *Eva Crim, Elaine Croteau, Jerry Deeter, Scott Daniels, Keith Grellner, Judy Holt, Tracey Larson, Bonnie Latham, Scott Lindquist, M.D., Heidi Lund, Suzanne Plemmons.*

**Public Present:** *Julie McCormick, The Sun, Norm McLoughlin, Kitsap County Consolidated Housing Authority, Phil Rockefeller, Washington State Senator, Patrick Lucas, Port Orchard.*