

KPHD Contract Number	Their Contract Number	Contractor and Agreement Name	Type of Agreement	Term of Agreement	Amount to District	Amount to Other Agency
2221 Amendment 1 (2298)	KC-582-21-A	Kitsap County Prosecuting Attorney <i>Legal Services</i>	Amendment	01/01/2022- 12-31/2023	\$0	\$159/hour
<b>Description:</b> This amendment extends the term of the contract through December 31, 2023, and updates the hourly rate sheet for calendar year 2023.						
2233 Amendment 1 (2295)	KC-192-22-A	Kitsap County <i>GIS Services</i>	Amendment	11/01/2021- 10/31/2023	\$0	\$0
<b>Description:</b> This amendment extends the period of performance of the agreement through October 31, 2023.						
2289	NA	Tetra Tech <i>COVID-19 After Action Review (AAR) and Improvement Plan (IP)</i>	Agreement	11/2/2022 - 06/30/2023	\$0	\$49,828
<b>Description:</b> Contractor to develop an After Action Review (AAR) and Improvement Plan (IP) related to the COVID-19 pandemic response to assess strengths, identify areas for improvement, and present a roadmap for such improvements.						
2296	NA	Olympic Educational Service District <i>Head Start</i>	Contract	11/01/2022- 10/31/2023	\$54,750	\$0
<b>Description:</b> KPHD to provide professional services, training, and technical assistance appropriate to the needs of Head Start, Early Childhood Education and Assistance Program (ECEAP), and Early Head Start staff and enrollees, to include Public Health Nurse support to the Early Head Start Home Based services rendered to eligible families.						
<b>NOTE:</b> Blue shading indicates item is included for information only.						

**AMENDMENT TO AGREEMENT FOR LEGAL SERVICES**

This Amendment to the Agreement for Legal Services is made and entered into between Kitsap Public Health District, at 345 6<sup>th</sup> Street, Suite 300, Bremerton, Washington 98337 (“District”), and the Office of the Kitsap County Prosecuting Attorney, 614 Division Street, MS-35A, Port Orchard, Washington 98366 (“Prosecuting Attorney”).

In consideration of the mutual benefits and covenants contained herein, the parties agree that their Legal Services Agreement, numbered as Kitsap County Contract No. KC-582-21, and executed on January 18, 2022, shall be amended as follows:

1. Section 4 **Compensation.** Effective January 1, 2023, the District will compensate the Prosecuting Attorney for the services performed by the Prosecuting Attorney and Deputy Prosecuting Attorney under this Agreement at the hourly rate of \$159.00, and \$96.00 per hour for paralegal services.

2. Section 6 **Duration.** The duration of this agreement shall be extended through December 31, 2023.

This amendment shall be effective upon execution by the parties.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

**KITSAP PUBLIC HEALTH DISTRICT**

\_\_\_\_\_  
KEITH GRELLNER, Executive Director

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

**PROSECUTING ATTORNEY  
OF KITSAP COUNTY**

\_\_\_\_\_  
CHAD M. ENRIGHT

Dated this \_\_\_\_ day of \_\_\_\_\_, 2022

**BOARD OF COMMISSIONERS OF  
KITSAP COUNTY**

\_\_\_\_\_  
EDWARD E. WOLFE, Commissioner

\_\_\_\_\_  
CHARLOTTE GARRIDO, Commissioner

\_\_\_\_\_  
ROBERT GELDER, Commissioner

ATTEST:

\_\_\_\_\_  
Dana Daniels, Clerk of the Board

**KC-192-22-A**  
**AMENDMENT TO AGREEMENT 2233**

This Amendment ("Amendment") to Kitsap Public Health District Contract 2233 for Customized GIS Services (the "Contract"), is entered into between the Kitsap County, Department of Information Services (County/IS) ("Contractor") and the Kitsap Public Health District ("District").

**RECITALS**

**WHEREAS**, the Parties entered into the Contract effective November 1, 2021; and

**WHEREAS**, the parties have agreed it is desirable to extend the term; and

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

I. **Amendment of Contract Section 3. Period of Performance.** Subject to its other provisions, the period of performance of this Agreement shall be extended to terminate on October 31, 2023.

II. **Other Provisions Unchanged.** The other provisions of the Contract remain unchanged.

III. **Authorization.** Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.

IV. **Counterparts/Electronic Signature.** The Contract may be executed in several counterparts, each of which will be deemed an original, but all of which together will constitute one and the same agreement. A facsimile, email, or other electronically delivered signatures of the parties shall be deemed to constitute original signatures and deemed to constitute duplicate originals.

**IN WITNESS WHEREOF**, the Parties have subscribed their names hereto.

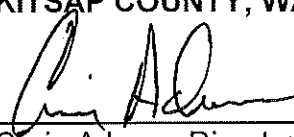
Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Dated this 14 day of Oct, 2022.

**KITSAP PUBLIC HEALTH DISTRICT**

**KITSAP COUNTY, WASHINGTON**

\_\_\_\_\_  
Keith Grellner  
Administrator

  
\_\_\_\_\_  
Craig Adams, Director  
Department of Information Services  
(Pursuant to Reso 012-2008)

**PROFESSIONAL SERVICES AGREEMENT**  
**Between**  
**KITSAP PUBLIC HEALTH DISTRICT**  
**And**  
**TETRA TECH**

This Professional Services Agreement (“Agreement”) is made and entered into between the Kitsap Public Health District, a Health District organized pursuant to chapter 70.46 Revised Code of Washington and Chapter 9.52 Kitsap County Code, hereinafter referred to as “District,” and *Tetra Tech*, hereinafter referred to as “Contractor.” The parties mutually agree as follows:

1. **Term:** The term of this Contract shall begin upon execution as signed below by all parties, and end June 30, 2023, unless terminated earlier pursuant to its terms and conditions. Should this Contract be signed after the term beginning date stated herein, then it shall be retroactive and binding to that date.
2. **Services:** The District requires the expertise of this Contractor to develop an After Action Review (AAR) and Improvement Plan (IP) related to the COVID-19 pandemic response, as outlined in **Attachment A**. The AAR/IP will assess strengths, identify areas for improvement, and present a roadmap for such improvements. The AAR/IP document will be a concise discussion of the findings during interviews, listening sessions, and the survey the District conducted. It will outline strategies and action items that Emergency Support Function 8 (ESF-8) partners should implement to improve preparedness, response, and recovery efforts to future emergencies.
3. **Qualifications/Eligibility:** Contractor will have the qualifications necessary to successfully complete the objectives of this Agreement. Contractor hereby affirms that he/she is eligible to work in the United States as set forth in the Immigration Reform and Control Act (IRCA). Contractor shall perform all Services in accordance with all applicable industry and professional standards. Contractor agrees that it will use only qualified, and competent personnel.
4. **Compensation:** The District shall pay the maximum sum of \$49,828.00 for the services provided by the Contractor as set forth in **Attachment A**. Compensation will be based on invoices submitted by Contractor itemizing hours worked with a detailed description of services performed. Contractor shall submit a Monthly Expenditure Report and Request for Reimbursement (Form A-19) invoice voucher, hereto attached and herein incorporated as **Attachment C**, to the District for payment.
5. **Notices:** Notices pursuant to this agreement shall be sent to:

**If to the DISTRICT:**

Kitsap Public Health District  
ATTN: Gabrielle Hadly  
345 6<sup>th</sup> Street, Suite 300  
Bremerton, WA 98337  
(360) 328-4909

**If to the CONTRACTOR:**

Tetra Tech  
ATTN: Kathy Vandenneuvel  
1230 Columbia Street, Suite 1000  
San Diego, CA 92101  
(619) 665-1657

6. **Billings:** Invoices to the District shall be submitted no more frequently than every 30 days, and shall be sent to:

Kitsap Public Health District  
345 6<sup>th</sup> Street, Suite 300  
Bremerton, WA 98337  
Accounts Payable: (360) 337-2215

7. **Invoicing Reports:** Contractor shall submit timely and accurate invoicing reports on a monthly basis in accordance with District policies and procedures.
8. **Independent Contractor:** Contractor and its employees or agents performing under this Agreement are not employees or agents of the District. All Services shall be furnished by Contractor as an independent contractor, and nothing herein contained shall be construed to create a relationship of employer-employee or master-servant.

Contractor's entire compensation for this Contract is specified in **Attachment A**. Contractor is not entitled to any District benefits including, but not limited to, overtime pay, worker's compensation, vacation pay, holiday pay, sick leave pay, medical, dental, or other insurance benefits, or any other rights or privileges afforded to District employees.

9. **Rights in Data:** Data that is delivered under this Agreement is the District's property and shall be transferred fully to the District with all rights to the license to publish, translate, reproduce, modify, deliver, dispose of, and to authorize others to do so.
10. **Hold Harmless:** Contractor agrees to defend, indemnify and hold harmless District, its appointed and elected officials, officers, directors, employees, and agents from and against any and all liabilities, losses, claims, obligations, demands, costs, damages and expenses, including attorney's fees (collectively, a "Claim") arising out of or in any way related to Contractor's performance of this Contract, to the extent caused by the negligent acts or omissions of Contractor, its subcontractors, agents, successors and assignees, or anyone directly or indirectly employed by Contractor or anyone for whose acts Contractor supervise or control (each a "Contractor Party"), regardless of whether or not such Claim is caused in part by District. Where a Claim arises from the concurrent fault of the parties to the Contract, Contractor's obligations under this Section shall only apply to extent of the respective fault of Contractor and Contractor Parties. This duty to defend, indemnify and hold harmless shall apply regardless of whether a Claim is brought pursuant to the Industrial Insurance Act, RCW Title 51, or otherwise, and Contractor waives any immunity whatsoever with respect to its duty to defend, indemnify and hold harmless. This duty to defend, indemnify and hold harmless shall apply regardless of whether this Contract is executed after Contractor begins the Services and shall extend to claims arising after this Contract is terminated. Contractor shall use legal counsel reasonably acceptable to District in defense of Claims within Contractor's defense obligations.
11. **Insurance:** Contractor shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

**No Limitation.** Contractor's maintenance of insurance as required by this agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the District's recourse to any remedy available at law or in equity.

#### A. Minimum Scope of Insurance

Contractor shall obtain insurance of the types described below:

1. **Automobile Liability** insurance covering all owned, non-owned, hired and leased vehicles.  
Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute

form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent Contractors and personal injury and advertising injury. The District shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the District.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the state of Washington.
4. Professional Liability insurance appropriate to the Contractor's profession. The Contractor shall provide the District with proof of liability insurance or professional errors and omissions coverage appropriate to the Contractor's profession.

#### B. Minimum Amounts of Insurance

Contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

#### C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. Contractor's insurance coverage shall be primary insurance and be non-contributory. Any insurance, self-insurance, or insurance pool coverage maintained by the District shall be excess of the Contractor's insurance and shall not contribute with it.
2. Contractor's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

#### D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

#### E. Verification of Coverage

Contractor shall furnish the District with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

12. **Safeguarding of Information:** The use or disclosure by Contractor of any information or documents obtained by the Contractor in the course of contract performance for any purpose not directly connected with Contractor's responsibilities under this Agreement is prohibited except as may be required by law.
13. **Limitation on Liability:** Notwithstanding any term in this Agreement including indemnifications, the liability of Contractor respecting all Claims arising in respect of this Agreement (regardless of the legal theory upon which any such damages Claim is based, even upon the fault, tort (including negligence), statute, regulation or any other theory of law or strict liability) will not exceed an aggregate amount equal to the greater of: (i) the total fees for professional services rendered by Consultant; or (ii) two hundred fifty thousand dollars (\$250,000).
14. **Compliance with Laws and Regulations:** Contractor, its agents, employees, independent contractors, and others over whom Contractor has supervision or control shall perform the Services in accordance with, and shall adhere to and/or comply with all applicable laws, ordinances, requirements, directions, rules, statutes, regulations, and lawful orders of any governmental authority or agency, and shall also adhere to and/or comply with all applicable District regulations, policies, and procedures.

Contractor shall pay all taxes for the Services provided by Contractor.

As the understanding of COVID-19 continues to evolve, so too have the health and safety requirements developed by state and federal authorities, including the Centers for Disease Control, the Occupational Safety and Health Administration, the Washington State Governor's Office, and the Washington State Department of Health. Contractor shall meet the COVID-19 worksite-specific safety practices identified by state and federal authorities. All costs relating to meeting these requirements shall be borne by the Contractor.

15. **Certification Regarding Suspension and Debarment:** Contractor, by completing and returning to the District the "Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form," and completing, signing and returning to the District the "Certification Regarding Debarment, Suspension, Ineligibility or Voluntary Exclusion for Lower Tier Covered Transactions" form, (to be supplied to lower tier participants; see **Attachment B**), certifies that it is not debarred, suspended, or proposed for debarment by any federal agency.
16. **Non-Discrimination:** Each party covenants that in providing the Services and otherwise performing under this Contract, no person shall be excluded from participation therein, denied the benefits thereof, or otherwise be subjected to discrimination with respect thereto on the grounds of race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability, or other status protected by applicable law.
17. **Amendment:** This Agreement may be modified only by a written amendment executed by authorized representatives of both parties.

18. **Force Majeure:** Neither party will hold the other responsible for damages or unavoidable delay caused by Acts of God, acts of war, accidents, strikes, lockouts, acts of terrorism, riots, acts of governmental authorities, extraordinary weather conditions or other natural catastrophes, epidemic, pandemic, or any other cause beyond the reasonable control or contemplation of either party. Each party will take reasonable steps to mitigate the impact of any force majeure. District may adjust the schedule and compensation under this Agreement in agreement with Contractor to address any changes to schedule or compensation as a result of force majeure.
19. **Termination:** District may terminate this Contract at any time upon the default of Contractor or upon public convenience, including but not limited to loss of or reduction in funding. In the event of termination, all finished or unfinished documents, reports, or other material or Work of Contractor pursuant to this Contract shall be submitted to District, and Contractor shall be entitled to just and equitable compensation for any satisfactory Services completed prior to the date of termination, not to exceed the total compensation set forth herein. Termination shall be accomplished by providing Contractor with fourteen (14) days written notice. Contractor shall not be entitled to any reallocation of cost, profit, or overhead. Contractor shall not be entitled to anticipated profit on Services not performed, penalties, or termination charges because of such termination. Contractor shall use its best efforts to minimize the compensation payable under this Contract in the event of such termination. If the Contract is terminated for default, Contractor shall not be entitled to receive any further payments under the Contract until all Services have been fully performed. Any extra cost or damage to District resulting from any default(s) shall be deducted from any money due or coming due to Contractor. Where the Contract is terminated as a result of Contractor's default, Contractor shall be responsible for all increased expenses incurred by District, including all increased costs for completing the Services.
20. **Jurisdiction:** This Contract has been and shall be construed as having been made and delivered within the State of Washington and it is agreed by each party hereto that this Contract shall be governed by the laws of the State of Washington, both as to its interpretation and performance. Any action at law, suit in equity, or judicial proceeding arising out of this Contract shall be instituted and maintained only in any of the courts of competent jurisdiction in Kitsap County, Washington.
21. **Attorney Fees:** In the event of litigation arising out of this Contract, each party shall be responsible for payment of their own attorney's fees and costs except as otherwise provided herein.
22. **Interpretation:** Any provision of this Contract that is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions thereof. Captions are intended for convenience or reference only, and shall not be construed to define, limit or describe the scope or intent of any provisions hereof.
23. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties regarding its subject matter. Any oral or written representations not expressly incorporated in this Agreement are specifically excluded

**KITSAP PUBLIC HEALTH DISTRICT\_**

**NAME OF CONTRACTOR**

By: \_\_\_\_\_  
Keith Grellner  
Administrator

By: \_\_\_\_\_  
Kathy Vandenheuvel  
Operations Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## ATTACHMENT A SCOPE OF WORK

### A. PROJECT NAME: COVID-19 AFTER ACTION REVIEW

### B. PROJECT SUMMARY

The project for Tetra Tech is to develop an After Action Review and Improvement Plan (AAR/IP) related to the COVID-19 pandemic response for Kitsap Public Health District. The AAR/IP will assess strengths, identify areas for improvement, and present a roadmap for such improvements. The AAR/IP document will be a concise discussion of the findings identified during interviews, listening sessions, and survey the District conducted. It will outline strategies and action items that Emergency Support Function 8 (ESF-8) partners should implement to improve preparedness, response, and recovery efforts to future emergencies.

### C. PROJECT BACKGROUND

The District's Public Health Emergency Preparedness and Response (PHEPR) Program is required to develop an ESF-8 specific AAR for the COVID-19 Response in Kitsap County to fulfil a deliverable for the CDC PHEP Grant. This project will help ESF-8 partners to better prepare, respond, and recover from future emergencies that impact Kitsap County and its residents.

### D. PROJECT GOALS & OBJECTIVES

The goal of this project is to efficiently examine the response to COVID-19 among ESF-8 partners in Kitsap County. To achieve this goal, strengths, areas for improvement, and a roadmap for making these improvements, must be identified.

### E. PROJECT IMPLEMENTATION

1. Project planning and coordination: schedule and host a project kick-off meeting, provide kick-off meeting minutes within five days of the meeting, share updated project plan, set up and host biweekly status meetings, provide biweekly meeting minutes within five days of each meeting, provide monthly progress reports within seven business days of end of month.
2. Review existing evaluation materials and data: establish a MS Teams project collaboration site, develop a stakeholder engagement strategy, schedule and host a documentation review meeting, provide documentation review meeting minutes within five days of meeting.
3. Quantitative data analysis: analyze raw data from the District's COVID-19 AAR Survey, provide the District with summary from raw data.

4. Qualitative data collection and analysis: develop a notes template for interviews and listening sessions, develop interview agenda and meeting minutes, provide meeting minutes within seven days of each interview/listening session.
5. After action report review meeting: develop a summary of key findings report, facilitate one round of review for the summary of key findings report, provide meeting minutes.
6. Draft AAR and IP: develop one HSEEP consistent draft AAR, facilitate two rounds of review to finalize the AAR.
7. Final AAR and IP: develop and share final AAR and IP, executive summary, PowerPoint briefing deck, public-facing AAR/IP version with the District for review and approval, facilitate one round of final comments and changes.

#### F. PROJECT SCHEDULE

Activities	Timing	Duration	Milestone
Start of Contract	September 2022	2 weeks from contract start	Signed contract
Study design and preparation, gain access to data, working with PHEPR team to identify interview and listening session subjects and a way to recruit them	October 2022	Within 4 weeks	Recommendations for stakeholder engagement (study design), list of data sources, list of subjects
Conduct and transcribe interviews and listening sessions	November / December 2022	Within 7 weeks	Completed interviews/listening sessions, summary of key findings, AAR/IP outline
Prepare documents	January – March 2023	Within 10 weeks	Draft AAR/IP, final AAR/IP

#### G. PROJECT REPORTS

To be submitted per the terms of the Project Implementation and Project Schedule sections of Attachment A.

#### H. PROJECT BUDGET

CONTRACTED SERVICES	
1. Project planning and coordination	\$ 6,290.00
2. Review of existing evaluation materials and data	\$ 5,913.00
3. Quantitative Data Collection and Analysis –Web-based Surveys	\$ 2,506.00
4. Qualitative Data Collection and Analysis – Web-based Surveys, Interviews, and Listening Sessions	\$ 22,710.00
5. After Action Review Meeting	\$ 2,375.00
6. Draft AAR and IP	\$ 5,403.00
7. Final AAR and IP	\$ 4,631.00
PROJECT BUDGET TOTAL	\$ 49,828.00

ATTACHMENT B

**Kitsap Public Health District**

**Debarment, Suspension, Ineligibility or Voluntary Exclusion  
Certification Form**

**Health District Contract Number** 2289

NAME	Doing Business as (DBA)	
ADDRESS	Washington Uniform Business Identifier (UBI)	Federal Employer Tax Identification Number

**Instructions For Certification Regarding Debarment, Suspension, Ineligibility or Voluntary  
Exclusion For Lower Tier Covered Transactions**

**READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds. This certification is submitted as part of a request to contract.**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled ``Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals.

Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

## **Certification**

### **Regarding Debarment, Suspension, Ineligibility or Voluntary Exclusion For Lower Tier Covered Transactions**

**The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.**

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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**Bidder or Contractor Signature**

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**Date**

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**Print Name and Title**

AGENCY USE ONLY		
AGENCY NO.	LOCATION CODE	P.R. OR AUTH. NO.

BY \_\_\_\_\_

(SIGN IN INK)

\_\_\_\_\_  
(TITLE) (DATE)

FEDERAL I.D. NO. OR SOCIAL SECURITY NO. (For reporting Personal Services Contract Payments to I.R.S.)													RECEIVED BY			DATE RECEIVED	
DATE		DESCRIPTION										QUANTITY		UNIT	AMOUNT		FOR AGENCY USE
PREPARED BY					TELEPHONE NUMBER					DATE			AGENCY APPROVAL				DATE
DOC. DATE		PMT DUE DATE		CURRENT DOC. NO.		REF. DOC.		VENDOR NUMBER			VENDOR MESSAGE				UBI NUMBER		
REF. DOC. SUE	TRANS. CODE	M. O. D.	FUND	MASTER INDEX APPN. INDEX    PROGRAM INDEX		SUB. OBJ.	SUB. SUB. OBJECT	ORG. INDEX	WORKCLASS ALLOC.	COUNTY BUDGET UNIT	CITY/TOWN MOS	PROJECT	SUB. PROJ.	PROJ. PHAS.	AMOUNT	INVOICE NUMBER	
ACCOUNTING APPROVAL FOR PAYMENT							DATE							WARRANT TOTAL		WARRANT NUMBER	

**CONTRACT BETWEEN  
OLYMPIC EDUCATIONAL SERVICE DISTRICT 114  
HEAD START/ECEAP/EARLY HEAD START PROGRAMS**  
(hereafter referred to as OESD 114)

AND

Kitsap Public Health District  
(hereafter referred to as Contractor)

345 6<sup>th</sup> Street, Suite 300                      Bremerton, WA 98337  
(street address)                                      (city - state - zip)

This contract is for the purpose of providing professional services, training, and technical assistance appropriate to the needs of Head Start, Early Childhood Education and Assistance Program (ECEAP), and Early Head Start staff and enrollees, including Public Health Nurse support to the Early Head Start Home Based services to 44 eligible families. The Parties agree to abide by all terms and conditions established in the Contract including appendices and attachments.

**GENERAL PROVISIONS**

**Effective Dates**

This contract start date is November 1, 2022 or the date of execution by the Parties (whichever is later) and remains in effect until October 31, 2023.

**Billing and Payment**

Contractor will be paid for all agreed upon expenses expressly authorized in the Contract. Contractor will not be entitled to payment for any services that were performed prior to the effective date of the Contract or after its termination.

OESD 114 shall compensate Contractor by paying:

- Actual salary, benefit and indirect costs in effect when the work was completed.

Billing shall be done monthly with a final invoice submitted by November 30, 2022. Invoices received after the 15<sup>th</sup> of the month may not be paid until the following month. OESD 114 billing address is: Olympic ESD 114, Accounts Payable, 105 National Avenue N, Bremerton, WA 98312 or [acctspayable@oesd114.org](mailto:acctspayable@oesd114.org).

Total Contract amount: not to exceed \$54,750.00.

**Contract and Director Representatives**

OESD 114 and Contractor will each have a Contract Representative and a Director Representative. The Parties may change representatives upon providing written notice to the other party. The Parties' representatives are as follows:

Contract Representative for Contractor is: Yolanda Fong, Director of Community Health, 345 6<sup>th</sup> Street, Suite 300, Bremerton, WA 98337. Phone: (360) 728-2275.

Director Representative for Contractor is: Keith Grellner, Administrator, 345 6<sup>th</sup> Street, Suite 300, Bremerton, WA 98337. Phone: (360) 728-2284.

Contract Representatives for OESD 114 are: Maggie Healy, Early Head Start Program Manager (360) 782-5092 and Erin Schafer, Health Program Manager (360) 478-6877, 105 National Avenue N, Bremerton, WA 98312.



KPHD 2296

Director Representative for OESD 114 is: Kristen Sheridan, Director, Early Learning Department, 105 National Avenue N, Bremerton, WA 98312. Phone: (360) 405-5842.

#### Source of Funding

Reimbursement for Head Start and Early Head Start is subject to funding from the Department of Health and Human Services (DHHS), Administration for Children and Families, Office of Head Start. Funding from DHHS may be reduced or suspended by DHHS. The Catalogue of Federal Domestic Assistance (CFDA) number for federal funds is 93.600. ECEAP funds are state funds and not subject to federal requirements.

#### Use of Federal Funds

Contractor shall certify that no federal funds payable under this Contract will be paid by or on behalf of Contractor, to pay any person for influencing or attempting to influence an officer or employee of any agency, Member of Congress, an officer or employee of Congress, or an employee of Member of Congress in connection with the awarding of a federal contract, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative contract.

#### Independent Contractor

Contractor's services will be furnished by Contractor as an independent contractor and not as an employee or agent of OESD 114.

#### Termination

Either party may terminate this Contract in whole or in part with 30 days written notice to the other party. In that event, the OESD 114 will pay Contractor for all such costs incurred by Contractor in performing the Contract up to the date of such notice, subject to the other provisions of the Contract.

If funding for the underlying project is withdrawn, reduced or limited in any way after the Contract is signed, OESD 114 may summarily terminate the Contract.

If for any reason, either party does not fulfill in a timely and proper manner its obligations under this Contract, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within 15 working days. If failure or violation is not corrected, this Contract may be terminated immediately by written notice of the aggrieved party to the other.

#### Amendments and Changes in Work

In order to be effective, any contract renewal, amendment or modification must be in writing and signed by both parties. Work under an amendment or modification may not commence until the contract renewal, amendment or modification has been approved by OESD 114.

#### Contractor's Agreement to Indemnify, Defend, and Hold Harmless

Contractor shall indemnify, defend (by counsel acceptable to Landlord), and hold harmless the OESD 114 and its Superintendent, Board members, officers, employees, and agents (collectively "OESD 114") from and against any and all claims, damages, demands, actions, lawsuits, liens, liabilities, penalties, fines, or other such proceedings including, without limitation, for personal injuries, loss of life, or property damage (collectively "Claims"), and shall pay all costs and reasonable attorney's fees incurred in the defense thereof, for any Claim arising from, resulting from, related to or connected with services performed or to be performed under this agreement by Contractor, its officers, employees, agents, representatives, or subcontractors of any tier to the fullest extent permitted by law, provided that Contractor shall not be liable to the OESD 114 if and to the extent such Claims arise out of the gross negligence or willful misconduct of the OESD 114. Solely for the purpose of effectuating the indemnification obligations under this Lease, and not for the benefit of any third parties (including but not limited to employees of Contractor), Contractor specifically and expressly waives any immunity that may be granted it under the Washington State Industrial Insurance Act, Title 51 RCW.

#### Records Maintenance and Ownership

Contractor shall maintain and/or submit records as described in Contractor Responsibilities. OESD 114 shall retain ownership of all family and child records including attendance records, monitoring forms, lesson plans, individual learning plans, completed assessments, and other reports.

#### Equipment Ownership

Title to equipment and supplies acquired under this Contract shall vest, upon acquisition, in the Contractor except for loaned equipment.

#### Audits

An annual audit shall be required for all program funds awarded under this Contract, with the exception of funds awarded to privately owned child care businesses. The audit shall be conducted by the Office of State Auditor, or an independent Certified Public Accounting firm selected by Contractor. Contractor shall be responsible for any audit exceptions incurred by its own organization.

#### Governance

This Contract is governed by all applicable state or federal laws. The provisions of this Contract shall conform to those laws. In the event of an inconsistency in the terms of this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- a. applicable state and federal statutes and rules;
- b. statement of Contractor and OESD 114 responsibilities; and
- c. any other provisions of the Contract.

#### Assignment

Contractor will perform under the Contract using only its employees or agents. Contractor's obligations and duties under the Contract will not be assigned, delegated or subcontracted to any other person or firm without the prior written consent of OESD 114.

#### Severability

If any provision of this Contract shall be held invalid by a court, such invalidity shall not affect the other provisions of the Contract. If any provision of the Contract conflicts with any applicable law, the provision will be deemed inoperative to the extent it does not conform to statutory requirements.

#### All Writings Contained Herein

This Contract contains all terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

#### Disputes

In the event that a dispute arises under this Contract, Contract Representatives for each party shall first attempt to resolve the dispute in the following manner: review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. If a determination acceptable to both parties is not made, the dispute will be referred to the Director Representatives to resolve. If a determination acceptable to both parties is not made, the Director Representatives shall mutually select a mediator to assist in seeking a determination. The mediator's determination shall be final and binding on the Parties hereto.

#### Insurance

Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Contractor, their agents, representatives, employees or subcontractors. The insurance coverage will be at least 2 million dollars per occurrence for commercial general liability and automobile liability. Contractor's insurance will be primary to all other applicable coverage. Contractor will provide OESD 114 with a certificate of insurance evidencing coverage and naming OESD 114 as an additional insured for commercial general liability insurance.

Statutory and Regulatory Compliance

Contractor shall comply with all applicable federal, state, and local laws, ordinances, rules, regulations, guideline and standards applicable to any service provided pursuant to this Contract.

Nondiscrimination

The Parties hereto shall not discriminate against anyone in providing services under this Contract on the grounds of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veterans' status, or the presence of any sensory, mental or physical handicap.

Americans with Disabilities Act

OESD 114 agrees to comply with all provisions of the Americans with Disabilities Act and all regulations interpreting or enforcing such act.

Drug Free Workplace

Contractor will maintain a drug-free work place.

Confidentiality

Contractor and its employees will maintain the confidentiality of all information provided by OESD 114 or acquired by Contractor in performance of the Contract, except upon the prior written consent of OESD 114 or when disclosure is required or authorized by law or is required in the course of audit. Contractor will promptly notify OESD 114 in the event Contractor receives a demand or request for such information.

Choice of Law, Jurisdiction and Venue

Any action at law or other judicial proceeding arising out of the Contract will be instituted and maintained only in a court in Kitsap County, Washington.

Notices

Any notices will be in writing and delivered to the contract representative in person, by regular mail, or electronic format and will become effective upon the date of receipt.

Appendix A

The Certification Regarding Debarment, Suspension and Other Responsibility Matters-Primary Covered Transactions and Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions (to be supplied to lower tier participants) form is incorporated into this Contract.

Exhibit A

COVID-19 vaccination declaration.

**CONTRACTOR RESPONSIBILITIES**

**Head Start, ECEAP, and Early Head Start**

1. Provide training to OESD 114 Head Start, ECEAP, and/or Early Head Start staff such as:
  - Risk of tobacco use
  - Substance abuse prevention
  - Health Care Institute
  - Health Services
  - SIDS/Safe Sleep/Shaken Baby Syndrome
  - Post-partum/parental depression
  - Pediatric and public health issues as agreed upon with the OESD 114 Health Program Manager
  - Other topics as requested
2. Maintain membership on the OESD 114 Health Advisory Committee to assist with formulation of health policies and procedures.

3. Conduct classroom Health and Safety Observations. See Appendix B, OESD 114 Head Start/ECEAP/Early Head Start Classroom List. The list is subject to change. Contractor will be notified as needed.
4. Supply health education materials for classroom and parent education as requested by the OESD 114 Health Program Manager.
5. Attend trainings as requested.
6. Attend and participate in program self-assessments and all federally required reviews.
7. Contribute up to 25% in-kind match in non-federal in-kind or cash for Early Head Start funds only and complete the In-Kind Documentation Form with requested supporting documentation.
8. Provide health consulting as needed during the course of the Contract.

#### **Early Head Start, Early Head Start Child Care Partnership and Head Start Home Visiting**

1. Collaborate with OESD 114 staff to recruit and provide services to support Early Head Start.
2. Work with OESD 114 to recruit and enroll children with disabilities.
3. Provide office space (if available) at the Health District for 4 home visitors providing Early Head Start services to 44 families.
4. In collaboration with the OESD 114 Early Head Start staff, meet Head Start performance standards.
5. Attend and participate in Family Staffing meetings twice a year as requested by OESD 114 Early Head Start Program Manager.
6. Provide monthly Infant/Toddler Nurse Consultation (minimum of one hour per month) to Discovery Early Head Start and Olympic College Early Head Start when infants are present or as required.
7. Provide infant/toddler nurse consultation for each home visitor socialization team twice a year.
8. Collaborate monthly with Early Head Start/Head Start Home Based Coordinator Assistants regarding home based services.
9. Provide additional consultation as needed to the child care programs upon request which may include but is not limited to: infant/toddler health care policies and procedures staff training, parent information, infant/toddler care practices, and linkages to community resources.
10. OESD 114 and the nurse consultant will mutually agree upon dates for consultation services and training for the Discovery Early Head Start Learning Lab and coordinate activities to ensure compliance with this Contract.
11. Coordinate services available to enrolled prenatal families to include:
  - Participation in multidisciplinary team meeting with OESD 114 staff.
  - Identification of services OESD 114 prenatal families are receiving from Contractor.
12. Attend meetings and trainings as requested by Early Head Start Program Manager or Coordinator Assistants.
13. Screen for post-partum depression when processing referrals for expecting parents and provide follow-up regarding concerns or recommendations when appropriate.

#### **OESD 114 RESPONSIBILITIES**

1. Provide copies of Head Start and ECEAP Performance Standards, Administrative Regulations and forms and samples of record keeping systems to ensure compliance with Head Start and ECEAP guidelines.
2. Collaborate to ensure compliance with Washington Administrative Code (WAC).
3. Provide access to mental health services, nutrition services, and taxi services or bus passes used by enrolled families in order to participate in group socializations, meetings or trainings provided by OESD 114.
4. Provide training to home visitors and Public Health Nurse as needed or required.
5. Provide joint consultation between OESD 114 Early Head Start staff and the Public Health Nurse.
6. For the Early Head Start Home Visitors housed with Contractor,
  - Provide technical assistance to the Early Head Start home visitors through document support, observation of home visits, socializations, and during clinical consultation.
  - Provide supplies, laptops and other electronics to support the work of the home visitors.
7. Collaborate with Contractor staff to provide services to enrolled families.

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8. Provide Contractor (Public Health Nurse) with OESD 114 program information such as classroom contacts, training schedule, Direct Service Team (DST) schedule, family staffing schedule, Health Advisory Committee meeting dates and notice of upcoming events.

IN WITNESS THEREOF, OESD 114 and Contractor have executed this Agreement.

CONTRACTOR

Who certifies that he/she is the person duly qualified and authorized to bind the Contractor so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is correct.

Date \_\_\_\_\_

\_\_\_\_\_  
Keith Grellner, Administrator

Check appropriate box:

- ☐ Individual/Sole Proprietor  
☐ Corporation  
☐ Partnership  
☐ Limited Liability Company  
☐ Other \_\_\_\_\_

Address (number, street and apt. or suite #)

\_\_\_\_\_

City, state and zip code

\_\_\_\_\_

Reviewed By:

\_\_\_\_\_ Yolanda Fong

\_\_\_\_\_ Nancy Acosta

\_\_\_\_\_ Jan Wendt

\_\_\_\_\_ Melissa Laird

\_\_\_\_\_ April Fisk

EDUCATIONAL SERVICE DISTRICT 114

\_\_\_\_\_  
Dr. Aaron Leavell, Superintendent

Date \_\_\_\_\_

OESD 114 USE ONLY

\_\_\_\_\_ Kristen Sheridan  
Director, Early Learning Department

\_\_\_\_\_ Susan Jung Lathrop  
Asst Superintendent, Teaching & Learning

\_\_\_\_\_ Tina Schulz  
Executive Assistant to the Superintendent

**APPENDIX A**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 **Federal Register** (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ ATTACHED INSTRUCTIONS WHICH ARE AN INTEGRAL PART OF THE CERTIFICATION)**

The Contractor certifies to OESD 114 that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY  
MATTERS – PRIMARY COVERED TRANSACTIONS**

By signing and submitting this contract, the contractor, defined as the primary participant in accordance with 45 CFR 76 certifies to the best of his or her knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal Department or agency;
- (b) Have not within a 3-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property;
- (c) Are not presently or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this agreement. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. OESD and the Federal agency will determine whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions," provided below without modification in all lower tier covered transactions.

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION-LOWER TIER COVERED TRANSACTIONS  
(TO BE SUPPLIED TO LOWER TIER PARTICIPANTS)**

By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR, Part 76, certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

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(b) Where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.



## APPENDIX B

### OESD 114 Head Start/ECEAP/Early Head Start Classroom List

(Subject to change based on program needs)

#### Head Start

Bud Hawk Elementary at Jackson Park  
Esquire Hills Elementary  
Madrona Heights Elementary  
Wolfe Elementary

#### ECEAP

East Port Orchard Elementary  
Givens Community Center  
Green Mountain Elementary  
Manchester Elementary  
Olalla Elementary  
PineCrest Elementary  
Woodlands Elementary  
Theler Early Learning Center

#### Early Head Start Child Care Partnership

Discovery Alternative High School Center

#### Early Head Start

Early Head Start Home Visitors

#### Head Start

Head Start Home Visitors

## Exhibit A

I declare under penalty of perjury under the law of Washington that the foregoing is true and correct:

1. I and/or my organization have obtained a copy of or visually observed proof of full vaccination against COVID-19 for every current employee who is subject to the vaccination requirements under [Proclamation 21-14.1](#);
2. I and/or my organization will obtain a copy of or visually observe proof of full vaccination against COVID-19 for every employee hired after October 18, 2021 who is subject to the vaccination requirements under [Proclamation 21-14.1](#); and
3. I and/or my organization follow the requirements described in [Proclamation 21-14.1](#) for granting medical and religious accommodations to my current and future employees.

Signed:

At \_\_\_\_\_  
(City or other location, and state or country)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Signature)

## New or Renewed Contracts for the Period of 09/01/2022 through 09/30/2022

KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
<b>Active (9 contracts)</b>									
<b>Bainbridge Island School District</b>									
ID: 2280	Community Health, Alexandra Tiemeyer	Amendment	Closed	09/06/22	\$175,000.00	09/08/22	11/16/21	06/30/23	
Description: KPHD to assist in COVID-19 case investigation and contact tracing. This includes working with the person who has been diagnosed with an infectious disease to identify and provide support to people (contacts) who may have been potentially exposed through close contact with the person who has tested positive. Assist in the "Test to Stay" protocol for on-site student testing. Assist in unvaccinated staff testing. Other COVID Responder team duties.									
Amendment 1: Funding was increased from \$61,500 to a maximum of \$175,000 for continued COVID support as needed and the term pushed out to 06/30/2023.									
<b>DOH, Washington State</b>									
ID: 2270	Administration, Keith Grellner	Amendment	Closed	09/06/22	\$1,280,585.00	09/12/22	01/01/22	12/31/24	CLH31014
Description: Defines the joint and cooperative relationship and planning efforts between KPHD and DOH. The contract and all statements of work contained are intended to implement applicable objectives under the Public Health Improvement Plan and facilitate the delivery of public health services to the people of Washington.									
Amendment 5: Adds statements of work, amends statements of work and +\$1,280,585 = \$10,743,993									
ID: 2281	Administration, Keith Grellner	Amendment	Closed	09/06/22	\$4,446,208.00	09/12/22	01/01/22	12/31/24	CLH31014
Description: Defines the joint and cooperative relationship and planning efforts between KPHD and DOH. The contract and all statements of work contained are intended to implement applicable objectives under the Public Health Improvement Plan and facilitate the delivery of public health services to the people of Washington.									
Amendment 6: Adds statements of work and +\$2,469,000 = \$13,212,993									
ID: 2282	Administration, Keith Grellner	Amendment	Closed	09/06/22	(\$1,630,167.00)	09/12/22	01/01/22	12/31/24	CLH31014
Description: Defines the joint and cooperative relationship and planning efforts between KPHD and DOH. The contract and all statements of work contained are intended to implement applicable objectives under the Public Health Improvement Plan and facilitate the delivery of public health services to the people of Washington.									
Amendment 7: Adds statements of work, amends statements of work and -\$1,630,167 = \$11,582,826									
<b>First Five Fundamentals</b>									
ID: 2288	Parent/Child Health, Nancy Acosta	Contract for Services	Closed		\$3,000.00	09/09/22	07/01/22	12/31/22	
Description: KPHD to support the capacity and infrastructure of Washington Communities for Children, build public awareness of and support for high quality early learning opportunities, and achieve a range of other goals (each of which are outlined in the DCYF Contract).									
<b>Jefferson County</b>									
ID: 2284	Health Promotion, Dana Bierman	Amendment	Closed	09/06/22	\$54,761.00	09/19/22	07/01/22	06/30/23	N-22-028
Description: Youth Cannabis & Commercial Tobacco Prevention Program (YCCTPP)									
The District requires the expertise of this Subcontractor to develop and implement coordinated tobacco, vapor product, and marijuana intervention strategies to prevent and reduce tobacco, vapor, and marijuana use by youth in Jefferson County.									
Amendment 1: adds \$70,0000 to increase tobacco funding for Jefferson County Public Health to provide services in both Jefferson and Clallam County.									
<b>Kitsap Strong</b>									

## New or Renewed Contracts for the Period of 09/01/2022 through 09/30/2022

KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
ID: 2264	Community Health, Siri Kushner	MOU/MOA	Open Ended		\$0.00	09/16/22	09/16/22	12/31/25	
Description: The Kitsap Community Foundation, the United Way of Kitsap County, the Suquamish Foundation via its designee the Suquamish Foundation ("SUQFND"), and the Kitsap Public Health District (the "Parties") have agreed to collaboratively work towards building a collective impact project ("CIP") that will, generally put, have the goals of (A) preventing the occurrence, and mitigating the impacts, of adverse childhood experiences in Kitsap County and thereby (B) measurably alleviating intergenerational poverty in the County, thus improving the overall health and well-being of its residents. The CIP is hereby recognized as Kitsap Strong ("KS").									
.....									
<b>Rachel Parsons</b>									
ID: 2269	Parent/Child Health, Yolanda Fong	Amendment	Closed		\$5,200.00	09/16/22	01/01/19	12/31/22	
Description: Consultant to provide nutrition consultation for qualifying Maternity support Services Clients to include travel to clients' residences, interfacing with clients, charting in Nightingale Notes, and participation in monthly conference sessions.									
Amendment 1: extends contract through 2020 Amendment 2: extends contract through 2021 Amendment 3: extends contract through 2022									
.....									
<b>The Peoples Harm Reduction Alliance</b>									
ID: 2279	Community Health, Yolanda Fong	Amendment	Closed	09/06/22	\$75,000.00	09/08/22	12/01/20	12/31/22	
Description: The District requires the expertise of this Contractor to provide county-wide mobile syringe exchange services as a component of the District's Kitsap Syringe Exchange Services Network.									
Amendment 1: extends contract by one year to 12/31/2021 and adds additional \$75,000 for a total sum not to exceed \$150,000.									
Amendment 2: extends contract by one year to 12/31/2022 and adds additional \$80,000 for a total sum not to exceed \$230,000.									
Amendment 3: reduces funding by \$20,000 for a total sum not to exceed \$210,000.									
.....									

**Kitsap Public Health Board Meeting****Date: November 01, 2022****CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers****Approvals:**

	Signature	Date
Administrator	<i>Keith Grellner</i>	10/25/2022
Finance Manager	<i>Melissa Laird</i>	10/25/2022

**Recommended Motion:** Approval**Items:**

Type	Warrant/EFT Date	Total Amount
Accounts Payable	09/01-09/30/2022	\$ 419,673.20
Accounts Payable Total		\$ 419,673.20
Payroll Benefits	9/29/2022	178,437.52
Payroll	9/30/2022	537,670.69
Payroll PERS Payment	9/12/2022	129,286.54
Payroll Taxes	9/30/2022	208,505.97
Payroll Total		\$ 1,053,900.72
	<b>Grand Total</b>	<b>\$ 1,473,573.92</b>

**Kitsap Public Health Board Action:**

- ☐ Approve  
☐ Deny  
☐ Table / Continue

	Signature	Date
Kitsap Public Health Board Chair		

**Kitsap Public Health District**

**From Date** 9/1/2022  
**To Date** 9/30/2022

Source	Date	Supplier	Memo	Amount
Supplier Invoice	9/1/2022	AcraNet Cbs Branch	Invoice # 21259	85.00
Expense Report	9/1/2022	Alena Schroeder	MILEAGE 0824-083122	145.00
Expense Report	9/1/2022	Alena Schroeder	MILEAGE 0824-083122	124.63
Miscellaneous Payment	9/1/2022	BARBARA JEFFERRIES	PIC VOUCHER-REBATE	350.00
Supplier Invoice	9/1/2022	Bremerton Government Center Association	INVOICE # 092022HD	32,201.54
Supplier Invoice	9/1/2022	Champ Software, Inc.	INVOICE # 5806	488.13
Supplier Invoice	9/1/2022	City of Bremerton	Invoice # BKAT000698	443.08
Supplier Invoice	9/1/2022	Collins Computing Inc	Invoice # 065300	112.50
Supplier Invoice	9/1/2022	Enduris Washington	INV # R23-012-01/CREDIT R22-012-3	247,568.00
Supplier Invoice	9/1/2022	Enduris Washington	Invoice # R22-012-4	113.00
Supplier Invoice	9/1/2022	Iron Mountain	INVOICE # 202598025	213.89
Expense Report	9/1/2022	Jami Armstrong	MILEAGE 0801-083022	50.00
Expense Report	9/1/2022	Kimberly Jones	MILEAGE 0815-082622	106.25
Supplier Invoice	9/1/2022	Kitsap County	September 2022	2,978.95
Supplier Invoice	9/1/2022	Loomis	INVOICE # 13081955	582.00
Supplier Invoice	9/1/2022	ODP Business Solutions, LLC	INVOICE # 260979674001	514.20
Supplier Invoice	9/1/2022	Ozark Underground Laboratory	INVOICE # 220830WA41	650.00
Expense Report	9/1/2022	Sam Ader	MILEAGE 0802-082622	155.63
Supplier Invoice	9/1/2022	Sanofi Pasteur, Inc	Invoice # 919043824	1,779.42
Supplier Invoice	9/1/2022	Silverdale Home Associates	AUGUST 2022	1,185.00
Supplier Invoice	9/1/2022	Spectra Laboratories - Kitsap, LLC	INVOICE # C22-03698/C22-03699	576.00
Supplier Invoice	9/1/2022	Spectra Laboratories - Kitsap, LLC	INVOICE # C22-03698/C22-03699	448.00
Supplier Invoice	9/1/2022	Spectra Laboratories - Kitsap, LLC	INVOICE # C22-03730	1,694.40
Supplier Invoice	9/1/2022	Spectra Laboratories - Kitsap, LLC	Aug 1-Aug 31, 2022	7,391.80
Supplier Invoice	9/1/2022	Spectra Laboratories - Kitsap, LLC	Invoice # C22-03269	3,025.80
Supplier Invoice	9/1/2022	Stericycle Inc	Invoice # 3006158212/ Acct# 6029865	351.81
Supplier Invoice	9/1/2022	United Business Machines Of Wa	INVOICE # 480003	706.66
Supplier Invoice	9/1/2022	US Bank National Association	Account # 4246-0445-5568-8591 (August 2022)	15,742.77
Supplier Invoice	9/1/2022	US Bank National Association	Account # 4246-0445-5568-8591 (August 2022)	12.89
Supplier Invoice	9/1/2022	US Bank National Association	Acct# 4246-0445-568-8591 (Aug '22)	7,138.72
Supplier Invoice	9/1/2022	Wa State Dept Of Enterprise Services	Invoice # 731116591	72.07
Expense Report	9/2/2022	Alexandra Tiemeyer	SUPPLIES	109.45
Ad Hoc Bank Transaction	9/2/2022	Bank of America	Withdrawal - Credit Card - PH - R00210576 - 2022-09-02	62.75
Supplier Invoice	9/2/2022	Comcast	INVOICE# 154125370	501.73
Supplier Invoice	9/2/2022	Comcast	8498 36 002 1644737/8498 36 002 1685177 (Sept '22)	437.18
Supplier Invoice	9/2/2022	Comcast	8498 36 002 1644737/8498 36 002 1685177 (Sept '22)	234.06
Expense Report	9/2/2022	Crystal Nuno	MILEAGE 0803-083022	504.38
Expense Report	9/2/2022	Dawn Morris	SUPPLIES - SOS	192.84
Expense Report	9/2/2022	Dayna Katula	MISC-CANVA	14.99
Expense Report	9/2/2022	Harrison Forte	MILEAGE 0824-071522	36.97
Expense Report	9/2/2022	Harrison Forte	MILEAGE 0824-071522	24.25
Expense Report	9/2/2022	Janet Wyatt	MILEAGE 0816-083022	27.50
Expense Report	9/2/2022	Kayla Crow	MILEAGE 0728-081122	170.63
Expense Report	9/2/2022	Melissa O'Brien	MILEAGE 0727-082322	196.31
Supplier Invoice	9/2/2022	Microsoft Corporation	Invoice # E06000K24DY	72.06
Supplier Invoice	9/2/2022	Microsoft Corporation	Invoice # E06000K24DY	3,757.67
Supplier Invoice	9/2/2022	Microsoft Corporation	Invoice # E06000K24DY	52.42
Expense Report	9/2/2022	Nolan Simmons	MILEAGE 0809-082022	205.81
Expense Report	9/2/2022	Paul Giuntoli	MILEAGE 0817-082422	58.13
Expense Report	9/2/2022	Rosalie Howarth	MILEAGE 0822-082622	39.25
Supplier Invoice	9/2/2022	United Business Machines Of Wa	INV# 479666	851.62
Expense Report	9/2/2022	Zachary Ahlin	MILEAGE 069-081922	23.40
Expense Report	9/2/2022	Zachary Ahlin	MILEAGE 069-081922	226.88
Ad Hoc Bank Transaction	9/6/2022	Bank of America	Withdrawal - Credit Card - PH - R00210624 - 2022-09-06	6,237.13
Supplier Invoice	9/6/2022	Peninsula Community Health Services	PAY PERIOD 121921-010122	3,218.49
Supplier Invoice	9/6/2022	Wex Bank	Invoice #83549183	625.91
Supplier Invoice	9/7/2022	Kitsap Sun	ACCOUNT # KS2075958	1,355.37
Expense Report	9/8/2022	Alexandra Tiemeyer	Mileage 0726-082822	104.69
Supplier Invoice	9/8/2022	Comcast	ACCT# 8498-36-002-0701975 (SEPT '22)	234.06
Expense Report	9/8/2022	Deborah Rassa	Mileage 0513-082822	47.81
Expense Report	9/8/2022	Deborah Rassa	Mileage 0513-082822	149.94
Supplier Invoice	9/8/2022	Government Finance Officers Assoc	Member ID# 300197563- Laird	160.00
Supplier Invoice	9/8/2022	Jefferson County	June 1- June 30, 2022	11,473.09
Expense Report	9/8/2022	Kelsey Stedman	Mileage 0814-082122	40.38
Expense Report	9/8/2022	Kelsey Stedman	Mileage 0814-082122	122.50
Expense Report	9/8/2022	Kelsey Stedman	Mileage 0814-082122	11.73
Supplier Invoice	9/8/2022	Laboratory Corporation of America	Invoice # 74108168	189.00
Expense Report	9/8/2022	Laura Westervelt	Mileage 0830-083122	56.88
Expense Report	9/8/2022	Mindy Tonti	Mileage 0801-082622	163.25
Supplier Invoice	9/8/2022	Quadient Finance Usa Inc	ACCT# 7900-0440-8001-2994 (SEPT)-REFILL	2,500.00
Supplier Invoice	9/8/2022	Staples	INVOICE 3516939595	218.70
Expense Report	9/8/2022	Tobbi Stewart	Mileage 072822	46.25
Expense Report	9/8/2022	Victoria Lehto	MILEAGE 0801-083122	251.69

Source	Date	Supplier	Memo	Amount
Ad Hoc Bank Transaction	9/9/2022	Bank of America	Withdrawal - Credit Card - PH - R00210731 - 2022-09-09	1,633.96
Supplier Invoice	9/9/2022	FedEx	INVOICE# 7-878-41364	29.05
Supplier Invoice	9/10/2022	Staples	Invoice # 517801329	689.46
Supplier Invoice	9/10/2022	Verizon Wireless	Invoice # 9991569243	8,595.47
Supplier Invoice	9/11/2022	Canon Financial Services, Inc.	Invoice # 29190358	1,043.07
Supplier Invoice	9/11/2022	Lingo	Invoice # 32807674-Account # 412450316	26.36
Supplier Invoice	9/12/2022	Pacific Printing, Inc.	Inv# 27748	637.73
Supplier Invoice	9/12/2022	Washington State Auditor's Office	Invoice # L150181	17,705.25
Supplier Invoice	9/13/2022	KnowBe4, Inc	Inv# 209477- 209479	3,061.62
Supplier Invoice	9/13/2022	KnowBe4, Inc	Inv# 209477- 209479	5,761.15
Supplier Invoice	9/13/2022	LK Ventures, LLC	Sept & Oct 2022	2,870.00
Supplier Invoice	9/14/2022	Eliza Brame Spessard	October 2022	300.00
Supplier Invoice	9/14/2022	Griffin Glen Apartments LLC	October 2022	1,282.00
Expense Report	9/14/2022	Hannah Vinyard	MILEAGE 0815-081822	60.94
Expense Report	9/14/2022	Jakob Hughes	Mileage 0804-082322	105.19
Supplier Invoice	9/14/2022	Kania, Sharon Faye	October 2022	458.00
Expense Report	9/14/2022	Karina Mazur	MILEAGE 0701-083022, RN LICENSE, IBCLC RECERT	52.50
Expense Report	9/14/2022	Karina Mazur	MILEAGE 0701-083022, RN LICENSE, IBCLC RECERT	122.50
Expense Report	9/14/2022	Karina Mazur	MILEAGE 0701-083022, RN LICENSE, IBCLC RECERT	470.00
Expense Report	9/14/2022	Keith Grellner	Mileage 0831-090122	406.25
Expense Report	9/14/2022	Leslie Banigan	Raincoat, NEHA Membership & RS Renewal	72.02
Expense Report	9/14/2022	Leslie Banigan	Raincoat, NEHA Membership & RS Renewal	230.00
Expense Report	9/14/2022	Lisa Warren	MILEAGE 0818-090722	103.13
Supplier Invoice	9/14/2022	Masters, Spencer R.	OCTOBER 2022	839.00
Expense Report	9/14/2022	Melissa O'Brien	MILEAGE 0823-082622	43.63
Expense Report	9/14/2022	Nolan Simmons	MILEAGE 823-090122	99.00
Supplier Invoice	9/14/2022	Olympic NW Property Management	October 2022	672.00
Expense Report	9/14/2022	Paul Giuntoli	Mileage 0825-090122	43.13
Supplier Invoice	9/14/2022	Quadiant Finance Usa Inc	Customer # 60207574-Order# 16987898	236.35
Expense Report	9/14/2022	Ross Lytle	Mileage0810-090722	176.25
Expense Report	9/14/2022	Rudy Baum	Mileage 0801-083122	246.00
Supplier Invoice	9/14/2022	Siena Holdings Llc	OCTOBER 2022	733.00
Supplier Invoice	9/14/2022	Silverdale Home Associates	October 2022	1,069.00
Expense Report	9/14/2022	Susan Van Ort	MILEAGE 0801-083122	311.88
Expense Report	9/14/2022	Tameka Phelps	MILEAGE 0804-083122	199.63
Supplier Invoice	9/14/2022	Toyota Financial Services	Acct # 03-0322-CU922- Sept '2022	460.71
Expense Report	9/15/2022	Brandon Kindschy	Mileage 0826-083122	32.50
Expense Report	9/15/2022	Christine Bronder	Mileage 0801-083122	363.75
Supplier Invoice	9/15/2022	Mckesson Medical Surgical	Invoice # 19648509	33.61
Supplier Invoice	9/15/2022	Mckesson Medical Surgical	Invoice # 19698179	154.24
Expense Report	9/15/2022	Nancy Acosta	NFP Supplies 0818-082622	574.03
Expense Report	9/15/2022	Nolan Simmons	Mileage 0906-090822	85.38
Expense Report	9/15/2022	Rosalie Howarth	Mileage 0829-091222, NEHA membership	140.13
Expense Report	9/15/2022	Rosalie Howarth	Mileage 0829-091222, NEHA membership	100.00
Supplier Invoice	9/16/2022	FedEx	Invoice # 7-885-84266	30.83
Supplier Invoice	9/19/2022	Kitsap Sun	Invoice # 0004860992	161.88
Supplier Invoice	9/19/2022	Kitsap Sun	Invoice # 0004860992	7.78
Expense Report	9/22/2022	Amy Anderson	Mileage 0712-08042022	6.31
Expense Report	9/22/2022	Amy Anderson	Mileage 0712-08042022	24.69
Expense Report	9/22/2022	Barbara Steusloff	Mileage 0815-091422	124.81
Expense Report	9/22/2022	Brian Burchett	Mileage 0802-09082022	353.75
Miscellaneous Payment	9/22/2022	Christine Karlsen	PIC VOUCHER-REBATE	350.00
Expense Report	9/22/2022	Hannah Vinyard	Mileage 0818-091522	105.44
Expense Report	9/22/2022	Jessica Guidry	Mileage 090322, Training, Booth Rental	100.00
Expense Report	9/22/2022	Jessica Guidry	Mileage 090322, Training, Booth Rental	40.00
Expense Report	9/22/2022	Jessica Guidry	Mileage 090322, Training, Booth Rental	33.75
Expense Report	9/22/2022	Kaela Moontree	Mileage 0802-083122	92.13
Expense Report	9/22/2022	Kaela Moontree	Mileage 0802-083122	6.75
Expense Report	9/22/2022	Ross Lytle	Mileage 0908-091322	69.38
Expense Report	9/22/2022	Yaneisy Griego	Mileage 0802-082822, Supplies	104.38
Expense Report	9/22/2022	Yaneisy Griego	Mileage 0802-082822, Supplies	28.75
Expense Report	9/22/2022	Yaneisy Griego	Mileage 0802-082822, Supplies	22.41
Supplier Invoice	9/26/2022	Jessica Matias	Jun-Aug '22 Billing	2,550.00
Miscellaneous Payment	9/29/2022	Agrovista Property Management LLC	September 2022	1,100.00
Miscellaneous Payment	9/29/2022	PROF & TECH ENG LOCAL 17 UNION-PAC	UNION-PAC SEPT 2022	17.00
				<u>419,673.20</u>

**KITSAP PUBLIC HEALTH DISTRICT**

345 6th Street, Suite 300

Bremerton, WA 98337

Date: 9/26/2022  
 To: Beverly Abney / Accounts Payable  
 From: Denise Turner / Payroll  
 Re: PAYROLL BENEFITS WARRANT REQUEST - SEPTEMBER 2022 (GL DATE 9/29/2022)

Code	Amount	Vendor #	Vendor/Plan Name	Address
5249	\$ 2,517.07	5628	AFLAC	1932 Wynnton Rd
5249.02	\$ 4,707.04	189181	Employment Security Dept. (PFML)	PO Box 34467
5249	\$ 303.33	383135	Health Equity (HSA)	15 West Scenic Pt Dr
5249	\$ 8,946.68	331850	HRA VEBA Trust	PO Box 807
5249	\$ 5,595.00	257740	NACO/Nationwide (Def Comp)	PO Box 183154-3154
5249	\$ 384.00	394347	Peak1 Admin (Parking)	608 Northwest Blvd #200
5249	3,610.85	6811	Prof & Tech Engineers Local 17 (Union)	2900 Eastlake Ave E #300
5249	\$ 17.00	6811	Prof & Tech Engineers Local 17 (Union/PAC)	2900 Eastlake Ave E #300
5249	\$ 275.00	418816	VOYA (Def Comp)	PO Box 3015
5249.04	4,818.56	6779	WA ST Dept. of Labor & Industries	PO Box 34022
5249	\$ 14,174.44	25268	WA ST Dept. of Retirement (Def Comp)	PO Box 9018
5249	\$ 116,593.92	376565	WA Health Care Authority (Medical)	PO Box 84265
5249	\$ 5,796.63	394075	WCIF/WA Counties Ins Fund (Life)	PO Box 6
5249	\$ 10,698.00	368370	WHIT/Western Health Ins Trust (Dental)	PO Box 6
	<b>\$ 178,437.52</b>		<b>GRAND TOTAL</b>	



Kitsap Public Health District -  
09/01/2022 - 09/30/2022

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Abazi (427227) Ornela	164.06	\$5,284.85	\$434.05	\$1,384.59	\$3,976.67
Abney (4563) Beverly	173.33	\$5,355.00	\$427.88	\$1,400.77	\$3,665.48
Acosta (278956) Nancy	147.66	\$7,855.36	\$629.75	\$1,668.47	\$4,765.72
Ader (413193) Sam	173.33	\$5,674.00	\$464.46	\$1,433.91	\$3,834.00
Ahlin (434420) Zachary	169.83	\$4,574.71	\$379.88	\$2,395.74	\$3,277.40
Albi (434601) Colin	21.00	\$766.50	\$62.65	\$0.00	\$607.95
Anderson (419470) Amy	173.33	\$6,661.00	\$542.00	\$1,148.81	\$4,387.47
Archer (434384) James	173.33	\$4,006.00	\$332.09	\$1,311.37	\$3,051.44
Arias (433900) Jordan	173.33	\$6,010.00	\$490.69	\$1,459.74	\$4,320.69
Armstrong (434291) Jami	173.33	\$5,555.00	\$435.66	\$2,442.45	\$3,999.87
Atisme-Bevins (433909)	173.33	\$7,226.00	\$583.08	\$1,595.17	\$5,257.35
Banigan (215189) Leslie	173.33	\$7,284.00	\$590.21	\$1,172.03	\$5,237.25
Baum (434397) Rudy	173.33	\$5,147.00	\$420.70	\$1,379.16	\$3,817.52
Bazzell (328436) Richard	173.33	\$7,684.00	\$621.46	\$1,213.59	\$5,362.40
Bell (419805) Gus	173.33	\$7,545.00	\$602.30	\$1,634.11	\$5,150.03
Berger (407902) Angeline	173.33	\$5,191.00	\$408.82	\$1,348.22	\$3,690.09
Bierman (404611) Dana	156.00	\$7,528.00	\$608.73	\$1,286.51	\$5,668.62
Borja (426250) Windie	173.33	\$5,844.00	\$462.23	\$2,052.60	\$4,338.53
Boysen-Knapp (2058) Karen	156.00	\$6,175.00	\$476.14	\$1,943.97	\$4,066.22
Bronder (434436) Christine	173.33	\$4,669.00	\$385.93	\$1,320.41	\$3,561.82
Brown (271677) Steven	173.33	\$9,221.00	\$741.50	\$1,373.29	\$5,209.01
Burchett (409212) Brian	173.33	\$5,147.00	\$423.29	\$1,379.16	\$3,786.11
Burke (434463) Lenore	173.33	\$3,996.00	\$331.66	\$1,259.57	\$2,885.40
Burns (434416) Anne	173.33	\$7,193.00	\$580.51	\$1,591.53	\$5,124.61
Byrd (434085) Stephanie	173.33	\$3,996.00	\$324.43	\$1,259.57	\$3,245.76
Camarena (434136) Lindsey	173.33	\$7,617.00	\$597.82	\$2,236.81	\$5,634.43
Camarena (434536) Daniel	169.58	\$5,134.45	\$422.31	\$948.86	\$3,278.98
Chang (411387) Margo	173.33	\$4,452.00	\$337.53	\$2,327.85	\$3,192.83
Ciulla (400655) Laura	86.67	\$3,779.00	\$306.67	\$607.86	\$1,991.54
Collins (434101) Lori	32.00	\$1,177.60	\$99.17	\$969.22	\$921.11
Crow (433648) Kayla	173.33	\$4,669.00	\$379.01	\$1,792.92	\$3,503.61
Davis (433997) Elizabeth	173.33	\$7,966.00	\$643.49	\$1,672.05	\$5,554.31
Deseamus (434593) Dara	197.33	\$4,821.32	\$394.41	\$2,188.88	\$3,634.39
Dowless (340919) Kelly	173.33	\$7,306.00	\$588.37	\$1,603.48	\$5,287.20
Duren (430735) Ashley	173.33	\$5,555.00	\$439.73	\$1,868.70	\$4,158.52
Ebbay (434566) Xinia	172.33	\$6,352.14	\$504.25	\$1,449.56	\$4,853.74
Evans (4565) Eric	173.33	\$10,674.00	\$835.50	\$2,974.31	\$2,787.72
Fine (421693) George	86.67	\$2,187.00	\$179.59	\$1,069.48	\$1,699.57
Fisk (321284) April	173.33	\$8,055.00	\$600.72	\$2,702.20	\$4,951.44
Fong (356883) Yolanda	173.33	\$11,508.00	\$899.60	\$2,544.43	\$7,691.05
Ford (434296) Callie	173.33	\$3,625.00	\$302.44	\$1,221.02	\$2,774.20
Forte (434150) Harrison	173.33	\$5,404.00	\$443.36	\$1,012.21	\$3,687.59
Giuntoli (337331) Paul	173.33	\$7,284.00	\$588.48	\$1,601.19	\$4,443.85
Gonzalez (401905) Anna	144.16	\$6,334.67	\$452.89	\$1,984.55	\$4,570.32
Grellner (1264) Keith	173.33	\$13,351.00	\$1,064.10	\$1,945.87	\$8,348.68
Gress (421427) Nicole	173.33	\$4,604.00	\$365.38	\$1,923.76	\$3,501.85
Griego (410072) Yaneisy	173.33	\$5,138.00	\$422.58	\$1,378.22	\$3,949.34
Guerrero (434054) Jill	0.00	\$0.00	\$0.00	\$255.22	\$0.00
Guidry (355732) Jessica	173.33	\$9,221.00	\$709.50	\$2,823.35	\$6,546.79
Guzman (356336) Damarys	173.33	\$4,954.00	\$384.78	\$1,822.54	\$3,519.23
Hadly (434294) Gabrielle	173.33	\$8,782.00	\$707.22	\$1,756.83	\$6,042.39
Henley (434028) Sarah	173.33	\$6,010.00	\$459.78	\$2,448.79	\$4,373.72
Holdcroft (270783) Jodie	173.33	\$7,284.00	\$586.05	\$1,601.19	\$4,214.87
Holdcroft (4579) Grant	173.33	\$9,221.00	\$730.27	\$1,802.45	\$5,501.68
Holt (2726) Karen	173.33	\$9,682.00	\$751.33	\$2,451.36	\$6,310.49
Howard Lindquist (434057)	138.66	\$4,340.00	\$357.41	\$786.15	\$3,468.71
Howarth (434500) Rosalie	173.33	\$5,147.00	\$408.38	\$1,842.59	\$4,069.63
Hughes (434256) Jakob	173.33	\$5,147.00	\$421.56	\$1,379.16	\$3,827.60
Humphrey (434383) Talia	173.33	\$5,018.00	\$413.20	\$936.60	\$3,876.81
Hunter (409213) Kari	173.33	\$8,782.00	\$707.22	\$1,471.15	\$5,699.89
Inouye (434255) Wendy	173.33	\$8,458.00	\$672.99	\$1,729.17	\$5,794.67
Jenkins (434053) Andrea	131.34	\$3,096.35	\$261.34	\$738.20	\$2,397.30
Johanson (400651) Krista	173.33	\$4,857.00	\$397.03	\$1,416.07	\$3,662.08
Jones (358933) Kimberly	173.33	\$9,221.00	\$727.76	\$2,823.35	\$6,235.48
Katula (393427) Dayna	173.33	\$7,966.00	\$625.07	\$2,273.07	\$4,705.97
Kench (245476) Donald	173.33	\$4,285.00	\$518.39	\$1,890.62	\$2,700.17
Kiess (250913) John	173.33	\$11,208.00	\$867.31	\$2,972.59	\$8,094.94

Kitsap Public Health District -  
09/01/2022 - 09/30/2022

Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Net Pay
Kindschy (421430) Brandon	173.33	\$5,958.00	\$461.27	\$2,484.32	\$4,259.88
Kinnear (434099) Sarah	173.33	\$5,480.00	\$438.63	\$2,014.78	\$4,060.49
Knoop (16125) Melina	173.33	\$7,284.00	\$581.22	\$1,601.19	\$4,982.25
Kruse (243184) Charles	173.33	\$7,385.00	\$582.59	\$2,212.71	\$4,837.18
Kushner (327580) Siri	173.33	\$11,074.00	\$868.31	\$3,015.87	\$7,104.57
Laird (416539) Melissa	173.33	\$10,166.00	\$812.73	\$1,900.63	\$6,408.08
Lehto (434317) Victoria	173.33	\$4,669.00	\$384.22	\$1,329.49	\$3,599.64
Lytle (285038) Ross	173.33	\$7,284.00	\$586.64	\$1,601.19	\$4,891.81
Madden (434318) Shannon	173.33	\$3,996.00	\$333.38	\$830.41	\$2,935.37
Mazur (388104) Karina	173.33	\$7,808.00	\$629.43	\$1,655.64	\$5,107.26
McMillan (434052) Michelle	173.33	\$5,451.00	\$441.93	\$1,416.74	\$3,922.04
Moen (279971) Anne	173.33	\$6,661.00	\$521.24	\$1,999.89	\$4,585.65
Moontree (406607) Kaela	173.33	\$5,425.00	\$443.28	\$1,408.04	\$3,893.84
Moore (421227) Megan	156.00	\$5,995.00	\$442.84	\$2,303.16	\$4,155.09
Moore (434254) Alexandra	173.33	\$4,902.00	\$402.63	\$1,353.70	\$3,715.92
Morris (312378) Dawn	173.33	\$6,554.00	\$533.18	\$1,096.19	\$4,601.27
Morris (434567) Amanda	173.33	\$3,996.00	\$327.16	\$1,723.00	\$3,203.42
Morrow (433895) Nathan	173.33	\$16,464.00	\$1,258.16	\$2,554.99	\$10,001.71
Nguyen (295033) Loan	173.33	\$5,600.00	\$437.26	\$2,447.12	\$4,068.22
Nguyen (434026) Kevin	173.33	\$4,464.00	\$366.57	\$920.54	\$3,071.74
Noble (3128) Gregoria	173.33	\$5,404.00	\$443.36	\$1,063.93	\$3,533.80
North (22459) Edwin	173.33	\$10,766.00	\$848.01	\$2,426.40	\$763.13
Nuno (405301) Crystal	173.33	\$7,097.00	\$575.60	\$1,152.60	\$3,875.78
O'Brien (433907) Melissa	173.33	\$4,669.00	\$376.99	\$1,329.49	\$3,614.40
Onarheim (426938) Carin	173.33	\$5,219.00	\$428.91	\$957.26	\$3,788.70
Pandino (419118) Linda	173.33	\$4,857.00	\$398.91	\$1,349.03	\$3,673.20
Perales (434396) Sydney	173.33	\$5,018.00	\$413.21	\$972.11	\$3,900.23
Perry (306605) Rachel	173.33	\$4,406.00	\$363.43	\$1,302.17	\$3,236.32
Phelps (434295) Tameka	173.33	\$5,795.00	\$473.89	\$1,410.98	\$4,333.54
Plemmons (433994) Suzanne	62.00	\$3,304.60	\$266.35	\$0.00	\$2,431.60
Power (434293) Allison	173.33	\$6,958.00	\$564.75	\$1,567.32	\$4,944.22
Preston (434195) Anne-Lisa	173.33	\$6,311.00	\$512.48	\$1,500.10	\$4,671.00
Quist-Therson (419860) Nii	173.33	\$8,142.00	\$625.76	\$2,711.24	\$5,907.07
Rassa (433650) Deborah	16.00	\$711.76	\$58.16	\$414.97	\$263.56
Rhea (324654) Susan	173.33	\$4,406.00	\$363.43	\$1,302.17	\$3,347.94
Ridge (267073) Betti	173.33	\$7,446.00	\$592.82	\$1,615.50	\$4,884.41
Rork (404613) Ian	173.33	\$5,958.00	\$486.63	\$1,454.34	\$4,406.89
Schroeder (434395) Alena	157.33	\$4,052.00	\$337.76	\$1,256.88	\$3,108.52
Shuhler (425553) Yana	173.33	\$4,356.00	\$357.14	\$1,347.40	\$3,155.80
Simmons (434365) Nolan	152.33	\$4,103.26	\$341.76	\$877.85	\$3,173.53
Smith (361388) Terri	173.33	\$8,142.00	\$655.50	\$1,690.34	\$5,688.96
Sooter (427776) Thaddeus	173.33	\$8,055.00	\$618.42	\$2,702.20	\$5,761.39
Stedman (347366) Kelsey	173.33	\$9,221.00	\$739.79	\$1,802.45	\$6,102.16
Steusloff (429204) Barbara	173.33	\$4,669.00	\$384.23	\$1,329.49	\$3,543.75
Stewart (423168) Tobbi	173.33	\$5,958.00	\$486.47	\$1,463.42	\$4,357.11
Tiemeyer (433908) Alexandra	173.33	\$7,043.00	\$548.60	\$2,597.05	\$4,921.42
Tjemsland (433192) Amanda	173.33	\$6,627.00	\$536.92	\$1,532.93	\$4,638.33
Tonti (434149) Mindy	173.33	\$4,251.00	\$352.81	\$1,250.55	\$3,396.24
Tran (434316) Meghan	173.33	\$4,464.00	\$369.94	\$914.54	\$3,595.76
Turner (1682) Denise	173.33	\$5,355.00	\$412.12	\$2,001.79	\$3,346.18
Van Ort (392243) Susan	173.33	\$7,284.00	\$588.47	\$1,601.19	\$4,969.03
Vinyard (434364) Hannah	173.33	\$4,447.00	\$368.60	\$1,306.43	\$3,398.72
Wagner (426251) Mary	121.34	\$2,797.00	\$220.32	\$861.39	\$2,021.31
Warren (434273) Lisa	163.72	\$6,652.55	\$540.88	\$1,536.13	\$5,456.82
Wellborn (14545) Brian	131.00	\$3,238.72	\$397.24	\$973.56	\$2,044.21
Wendt (397255) Jan	173.33	\$7,395.00	\$592.49	\$2,213.75	\$5,514.19
Westervelt (434382) Laura	173.33	\$5,674.00	\$428.62	\$2,454.81	\$4,125.70
Whitford (434292) Tiffany	173.33	\$3,996.00	\$333.37	\$830.41	\$2,941.43
Wickhamshire (434070) Mark	86.67	\$1,984.00	\$166.47	\$1,018.13	\$1,594.55
Winchester (431493) Layken	173.33	\$4,902.00	\$372.14	\$2,374.60	\$3,402.16
Winters (426939) Christopher	173.33	\$5,425.00	\$442.92	\$1,408.04	\$4,024.79
Wyatt (434415) Janet	163.83	\$6,989.73	\$550.17	\$2,121.45	\$4,661.31
	21,036.50	\$785,427.57	\$63,122.60	\$207,564.61	\$537,670.69



# Kitsap County Treasurer's Office

## Cash Transmittal

### Withdrawal Receipt #R00210771

Approved: 9/12/2022

GL Date: 9/12/2022

Total Amount: \$129,286.54

#### Request Details

<b>Request ID</b>	210783
<b>Type</b>	Withdrawal
<b>Owner</b>	Beverly Abney
<b>Organization</b>	Kitsap Public Health District
<b>Approved By</b>	Debbie Waterbury
<b>Comments</b>	

#### ACH/EFT Transaction

Purpose	Date	Reference	Payee	Description	Amount	Memo
ACH/EFT	09/12/2022	95969	Wa State Dept of Retirement Systems	AUG 2022- PERS	\$129,286.54	

#### Line Items

Line	Amount	Memo	Program	Account
1	\$129,286.54	PERS	95969 - Kitsap Public Health District	2315:Employee Benefits Payable

Code	Lookup	Group	Plan	Amount
W_FW Total				90,657.33
			Federal Total	90,657.33
W_MED Total				11,177.37
W_MEDER Total				11,177.37
			Medicare Total	22,354.74
W_OAS Total				47,746.95
W_OASER Total				47,746.95
			SS Total	95,493.90
			Grand Total	208,505.97