

Kitsap Public Health District Consent Agenda May 4, 2021

| KPHD Contract Number | Their Contract Number | Contractor and Agreement Name | Type of Agreement | Term of Agreement | Amount to District | Amount to Other Agency |
|--|-----------------------|--|----------------------|-----------------------|--------------------|------------------------|
| 2158 | 20210279 | OSPI <i>Summer Food Inspections</i> | Interlocal Agreement | 06/08/2021-09/30/2021 | \$3,900 | \$0 |
| Description: KPHD to perform periodic health and sanitation evaluations of food service management companies (vendors), sponsor food preparation facilities and feeding sites operating under the U.S. Department of Agriculture (USDA) Summer Food Service Program (SFSP) as required by 7 CFR Part 225 as a condition to the allocation and expenditure of USDA SFSP funding. | | | | | | |
| 2159 | NA | Tina Davis-Munn <i>Settlement Agreement and Release of Claims</i> | Agreement | Effective 04/26/2021 | \$0 | \$89,750 |
| Description: The purpose of this agreement is to memorialize an employment termination, settlement, and release of claims between Tina Davis-Munn, Public Health Nurse, and Kitsap Public Health District effective April 26, 2021. | | | | | | |

**INTERLOCAL AGREEMENT
Agreement No. 20210279**

between

OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION

Old Capitol Building, PO Box 47200
Olympia, WA 98504-7200

And

KITSAP PUBLIC HEALTH DISTRICT

345 6th Street, Suite 300
Bremerton, WA 98337

Federal Identification #42-1689063
UBI# 601-139-034

THIS AGREEMENT is made and entered into by and between the Kitsap Public Health District, hereinafter referred to as "Health District," and the Office of Superintendent of Public Instruction, hereinafter referred to as "OSPI."

PURPOSE OF THIS AGREEMENT

This Agreement is necessary for the successful implementation and operation of health and sanitation evaluations of food service management companies (vendors), sponsor food preparation facilities, and feeding sites operating under the U.S. Department of Agriculture (USDA) Summer Food Service Program (SFSP) during the summer of 2021 as required by 7 CFR Part 225 as a condition to the allocation and expenditure of USDA SFSP funding.

THEREFORE, IT IS MUTUALLY AGREED THAT:

STATEMENT OF WORK

The Health District shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of the work set forth below:

In accordance with the applicable local Health District rules and regulations, the Kitsap Public Health District agrees to perform periodic health and sanitation evaluations, as determined by the Kitsap Public Health District in said Health District's jurisdiction. This shall include twenty-six (26) health inspections.

Entities participating in the Summer Food Service Program will contact the Health District if they intend to operate the program this year. OSPI will provide the Kitsap Public Health District with a list of approved sponsors no later than July 1, 2021. The Health District shall contact the sponsor(s) for feeding site and preparation locations prior to inspection. OSPI will report to the Kitsap Public Health District any health-related problems discovered on routine visits conducted by site monitors for Kitsap Public Health District follow-up, if necessary. The Health District shall submit copies of the inspection(s) to both the sponsor and OSPI along with the invoice to OSPI by September 30, 2021.

PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on the date of execution, and be completed on September 30, 2021, unless terminated sooner as provided herein.

PAYMENT

Compensation for the work provided in accordance with this Agreement has been established under the terms of RCW 39.34. The parties have determined that the cost of accomplishing the work herein will not exceed a total of three thousand nine hundred dollars (\$3,900) unless the parties mutually agree to a higher amount. Compensation for services shall be based on the following rates:

- Twenty-six (26) health inspections at a rate of one hundred fifty dollars (\$150) per inspection/evaluation.

Funds for the payment of this Contract are provided by federal program Summer Food Service Program (SFSP), Catalog of Federal Domestic Assistance, (CFDA) #10.559.

BILLING PROCEDURE

Kitsap Public Health District shall submit invoices to the OSPI Contract Manager, Arianne McConchie, no later than September 30, 2021 for those inspections/evaluations actually performed for the SFSP. Invoices received after September 30, 2021 WILL NOT BE PAID. The invoice shall include the Agreement number and document to the Contract Manager's satisfaction a description of the work performed, and payment requested. Within approximately thirty (30) calendar days of the Contract Manager receiving and approving the invoice, payment will be mailed or electronically transferred to Kitsap Public Health District by Agency Financial Services, OSPI. Upon expiration of the Agreement, any claim for payment not already made shall be submitted within thirty (30) days after the expiration date or the end of the fiscal year, whichever is earlier.

AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

ASSIGNMENT

The work to be provided under this Agreement, and any claim arising thereunder, is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

Kitsap Public Health District certifies that neither it nor its principals are debarred, suspended, proposed for debarment, or voluntarily excluded from participation in transactions by any federal department or agency. Health District further certifies that they will ensure that potential subcontractors or subrecipients or any of their principals are not debarred, suspended, proposed for debarment, or voluntarily excluded from participation in covered transactions by any federal department or agency. Health District may do so by obtaining a certification statement from the potential subcontractor or subrecipient or by checking the "List of Parties Excluded from Federal Procurement and Non-Procurement Programs" provided on-line by the General Services Administration, and Washington State vendor debarment list.

CONTRACT MANAGEMENT

The following shall be the contact person for all communications and billings regarding the performance of this Agreement.

| Kitsap Public Health District | OSPI |
|---|---|
| Dayna Katula Contract Manager 345 6 th Street, Suite 300 Bremerton, WA 98337 Phone: (360) 728-2301 Email: dayna.katula@kitsappublichealth.org | Arianne McConchie Community Nutrition Programs - Lead Old Capitol Building, P.O. Box 47200 Olympia, WA 98504-7200 Phone: (360) 725-6201 Email: Arianne.McConchie@k12.wa.us |

CREATIVE COMMONS ATTRIBUTION LICENSE

Kitsap Public Health District understands that, except where otherwise agreed to in writing or approved by OSPI or the Contract Manager, all original works of authorship produced under this Agreement shall carry a [Creative Commons Attribution License](#), version 4.0 or later.

All Materials Kitsap Public Health District has adapted from others' existing openly licensed resources must be licensed with the least restrictive open license possible that is not in conflict with existing licenses.

For Materials that are delivered under this Agreement, but that incorporate pre-existing materials not produced under this Agreement, Kitsap Public Health District will license the materials to allow others to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. If Kitsap Public Health District would like to limit these pre-existing portions of the work to [non-commercial use](#), the [Creative Commons Attribution-NonCommercial-ShareAlike](#) license, version 4.0 or later, is acceptable for these specific sections.

Kitsap Public Health District warrants and represents that Health District has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to apply such a license.

DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Board shall be final and binding on the parties hereto.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable state and federal statutes and rules
- Statement of work
- Attachment A – Local Health Jurisdiction Intent to Contract
- Any other provisions of the Agreement, including materials incorporated by reference.

INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six (6) years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

RESPONSIBILITIES OF THE PARTIES

Each party to this Agreement hereby assumes responsibility for claims and/or damages to persons and/or property resulting from any act or omission on the part of itself, its employees, its officers, and its agents. Neither party assumes any responsibility to the other party for the consequences of any claim, act or omission of any person, agency, firm, or corporation not a party to this Agreement.

RIGHTS IN DATA

Copyright in all material created by Kitsap Public Health District and paid for by OSPI as part of this Agreement shall be the property of the State of Washington. Both OSPI and Kitsap Public Health District may use these materials, and permit others to use them, for any purpose consistent with their respective missions as agencies of the State of Washington. This material includes, but is not limited to: books, computer programs, documents, films, pamphlets, reports, sound reproductions, studies, surveys, tapes, and/or training materials. Material which Health District provides and uses to perform this Agreement but which is not created for or paid for by OSPI shall be owned by Kitsap Public Health District or such other party as determined by Copyright Law and/or Health District's internal policies; however, for any such materials, Kitsap Public Health District hereby grants (or, if necessary and to the extent reasonably possible, shall obtain and grant) a perpetual, unrestricted, royalty free, non-exclusive license to OSPI to use the material for OSPI internal purposes.

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

SUBCONTRACTING

Neither Kitsap Public Health District nor any subcontractor shall enter into subcontracts for any of the work contemplated under this Contract without obtaining prior written approval of OSPI. Health District is responsible to ensure that all terms, conditions, assurances and certifications set forth in this Agreement are included in any and all subcontracts. In no event shall the existence of the subcontract operate to release or reduce liability of Health District to OSPI for any breach in the performance of Health District duties. This clause does not include contracts of employment between Kitsap Public Health District and personnel assigned to work under this Agreement.

If, at any time during the progress of the work, OSPI determines in its sole judgment that any subcontractor is incompetent, OSPI shall notify Kitsap Public Health District, and Health District shall take immediate steps to terminate the subcontractor's involvement in the work. The rejection or approval by OSPI of any subcontractor or the termination of a subcontractor shall not relieve Kitsap Public Health District of any of its responsibilities under the Agreement, nor be the basis for additional charges to OSPI.

TERMINATION

Either party may terminate this Agreement upon thirty (30) calendar days' prior written notification to the other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

TERMINATION DUE TO FUNDING LIMITATIONS OR CONTRACT RENEGOTIATION, SUSPENSION

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion of this Agreement, with the notice specified below and without liability for damages:

- a. At OSPI's discretion, OSPI may give written notice of intent to renegotiate the Agreement under the revised funding conditions.
- b. At OSPI's discretion, OSPI may give written notice to Health District to suspend performance when OSPI determines there is reasonable likelihood that the funding insufficiency may be resolved in a timeframe that would allow Kitsap Public Health District's performance to be resumed.
 - 1) During the period of suspension of performance, each party will inform the other of any conditions that may reasonably affect the potential for resumption of performance.
 - 2) When OSPI determines that the funding insufficiency is resolved, it will give Kitsap Public Health District written notice to resume performance, and Health District shall resume performance.
 - 3) Upon the receipt of notice under b. (2), if Kitsap Public Health District is unable to resume performance of this Agreement or if Kitsap Public Health District's proposed resumption date is not acceptable to OSPI and an acceptable date cannot be negotiated, OSPI may terminate the Agreement by giving written notice to Health District. The parties agree that the Agreement will be terminated retroactive to the date of the notice of suspension. OSPI shall be liable only for payment in accordance with the terms of this Agreement for services rendered prior to the retroactive date of termination.
- c. OSPI may immediately terminate this Agreement by providing written notice to Kitsap Public Health District. The termination shall be effective on the date specified in the termination notice. OSPI shall be liable only for payment in accordance with the terms of this Agreement for services rendered prior to the effective date of termination. No penalty shall accrue to OSPI in the event the termination option in this section is exercised.
- d. For purposes of this section, "written notice" may include email.

TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

TERMINATION PROCEDURE

Upon termination of this Agreement, OSPI, in addition to other rights provided in this Agreement, may require Kitsap Public Health District to deliver to OSPI any property specifically produced or acquired for the performance of such part of this Agreement as has been terminated.

OSPI shall pay to Health District the agreed upon price, if separately stated, for completed work and services accepted by OSPI and the amount agreed upon by Kitsap Public Health District and OSPI for (a) completed work and services for which no separate price is stated, (b) partially completed work and services, (c) other property or services which are accepted by OSPI, and (d) the protection and preservation of the property, unless the termination is for cause, in which case OSPI shall determine the extent of the liability. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause for this Agreement. OSPI may withhold from any amounts due to Kitsap Public Health District such sum as OSPI determines to be necessary to protect OSPI against potential loss or liability.

The rights and remedies of OSPI provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law under this Agreement.

After receipt of a notice of termination, and except as otherwise directed by OSPI, Kitsap Public Health District shall:

- a. Stop work under this Agreement on the date and to the extent specified, in the notice;
- b. Place no further orders or subcontractors for materials, services or facilities except as may be necessary for completion of such portion of the work under the Agreement that is not terminated;
- c. Assign to OSPI, in the manner, at the times, and to the extent directed by OSPI, all rights, title, and interest of Kitsap Public Health District under the orders and subcontracts in which case OSPI has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of OSPI to the extent OSPI may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to OSPI and deliver, in the manner, at the times and to the extent as directed by OSPI, any property which, if the Agreement had been completed, would have been required to be furnished to OSPI;

- f. Complete performance of such part of the work not terminated by OSPI; and
- g. Take such action as may be necessary, or as OSPI may direct, for the protection and preservation of the property related to this Agreement which, is in the possession of Kitsap Public Health District and in which OSPI has or may acquire an interest.

WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

ALL WRITINGS CONTAINED HEREIN

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

IN WITNESS WHEREOF, the parties have executed this Agreement.

Kitsap Public Health District

Superintendent of Public Instruction
State of Washington

Signature

Title

Kyla L. Moore, Contracts Administrator

Print Name

Date

Date

Who certifies that he/she is the entity identified herein, OR a person duly qualified and authorized to bind the entity so identified to the foregoing Agreement.

Approved as to FORM ONLY
by the Assistant Attorney General

Local Health Jurisdiction Intent to Contract

Organization Name: _____

Mailing Address: _____

Contact Name: _____

Telephone No.: _____ Fax No.: _____

Email Address: _____ Federal ID No: _____
(required) (required)

We anticipate being able to conduct the following number of health inspections at the following rate:

| Number of Inspections | Cost per Inspection | Total Cost of Inspections |
|-----------------------|---------------------|---------------------------|
| | \$ | \$ |

☐ We will conduct health inspections at no charge to OSPI.

☐ We will not be able to conduct health inspections this summer.

Reason: _____

Please submit the Intent to Contract to OSPI Child Nutrition Services no later than **March 31, 2021**, via e-mail, or mail. Email is preferred as most OSPI employees continue to telework.

Email (Preferred Method):

arianne.mcconchie@k12.wa.us

Mail:

OSPI, Child Nutrition Services
P.O. Box 47200
Olympia, WA 98504-7200

SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS

This Settlement Agreement and Release of Claims ("Agreement") is entered into between Tina Davis-Munn ("Employee") and Kitsap Public Health District ("District" or "Employer"). Employee and Employer are collectively referred to as the parties. This Agreement is effective on the eighth day following Employee's signing of this Agreement ("Effective Date").

Employee worked for Employer as a Public Health Nurse since February 13, 1997. Employee was terminated from her position as of November 26, 2018. The parties have agreed to enter into this Agreement to memorialize the terms of Employee's separation from employment. Thereafter, Employee filed a lawsuit against Employer which is captioned *Tina Davis-Munn v. Kitsap Public Health District* and is pending in the Kitsap County Superior Court under cause number 19-2-00417-18. The parties have reached an agreement to compromise, settle, and fully resolve all past and present disputes between them, and enter into this Agreement to memorialize the terms of the resolution.

Terms

In consideration of the following mutual covenants and agreements, the parties agree:

1.0 Separation of Employment. Employee's last day of employment with the District was November 26, 2018.

2.0 Settlement Payments. In exchange for the parties agreeing to the release of claims and other terms in this Agreement, the parties will make the following settlement payments totaling the gross amount of One Hundred Sixteen Thousand Dollars (\$116,000.00) as described in Subparagraphs 2(a), 2(b) and 2(c) below, within fourteen (14) days after the date the Employer receives the signed Settlement Agreement, completed Medicare Form, IRS Form W-4 completed by the Employee, and IRS Form W-9 completed by Employee's attorney James McCanna. The parties acknowledge that there is no obligation to make the Settlement Payments unless the parties agree to the terms of this Agreement. The Settlement Payments will be made, and allocated for tax purposes, as follows:

2.0.1 Restitution to Employer. Plaintiff agrees to pay restitution to Employer in the sum of Eleven Thousand Dollars (\$11,000.00). This sum will be withheld from sums to be paid to the Plaintiff under paragraph 2.0.2 of this Agreement. Within fourteen (14) days of receipt of restitution, Employer agrees to notify the Kitsap County Prosecutor that restitution has been made.

2.0.2 General Damages Payment. The District or its risk pool agrees to pay general damages to Plaintiff in gross amount of Eighty-Nine Thousand Seven Hundred Fifty Dollars (\$89,750.00), out of which the sum of Eleven Thousand Dollars (\$11,000.00) will be withheld for the restitution payment set forth in paragraph 2.0.1 above, resulting in a net payment to Plaintiff for general damages in the amount of Seventy Eight Thousand Seven Hundred Fifty Dollars (\$78,750.00) by check made payable to "Tina Davis-Munn and James McCanna, her attorney" within the time frame set forth in paragraph 2.0 above.

2.0.3 Payment to Tina Davis-Munn. The District will issue a wage/benefits payment via direct deposit in the gross amount of Twenty-Six Thousand Two Hundred Fifty Dollars (\$26,250.00) to Tina Davis-Munn within the time frame set forth in paragraph 2.0 above. This payment is attributable to claims by Employee for wages, and applicable payroll and income taxes will be withheld from the payment. The District will report the wage payment on a W-2 and the District makes no representation regarding your tax liability as a result of this wage payment.

The Employee acknowledges that the Employer has no obligation to pay the Settlement Payments, and that the payments constitute compensation in addition to any compensation to which the Employee was entitled to in exchange for a release of a disputed claim. Employee understands that should she elect not to sign this Agreement she will not receive this payment.

3.0 Mutual Release and Discharge.

3.1 In exchange for the consideration set forth in Section 2.0, Employee hereby completely releases and discharges Employer, including its Public Health Board, employees, attorneys and risk pool, of and from any and all past, present and/or future claims, demands, obligations, actions, causes of action, rights, covenants, contracts, agreements, judgment, debts, liability, damages, costs, losses of services, expenses and compensation of any nature whatsoever, whether based on a tort, contract or other theory of recovery, including claims for contribution, which Employee now has, or which may hereafter accrue or otherwise be acquired, on account of, or may in any way grow out of, any and all known or unknown claims that in any way relate to or are connected with or arise directly or indirectly out of the employment of Employee or the termination of that employment.

3.2 In exchange for the consideration set forth in Section 2.0 and other consideration described in this Agreement, Employer hereby completely releases and discharges Employee, including her attorney, of and from any and all past, present and/or future claims, demands, obligations, actions, causes of action, rights, covenants, contracts, agreements, judgment, debts, liability, damages, costs, losses of services, expenses and compensation of any nature whatsoever, whether based on a tort, contract or other theory of recovery, including claims for contribution, which Employer now has, or which may hereafter accrue or otherwise be acquired, on account of, or may in any way grow out of, any and all known or unknown claims that in any way relate to or are connected with or arise directly or indirectly out of the employment of Employee or the termination of that employment.

3.3 The claims released and discharged by Employee further include, but are not limited to, claims, demands, grievances or actions with respect to harassment, discrimination, retaliation, constructive or wrongful discharge and claims that may be asserted under any federal, state, or local law, regulation, ordinance, or decision concerning employment, discrimination or harassment in employment or termination employment, including without limitation:

- a. The Washington Fair Employment Statutes, RCW 9.91.010 et seq., RCW 49.60.010 et seq., RCW 49.60.180;
- b. Title VII of the Civil Rights Act of 1964, as amended;

- c. The Rehabilitation Act of 1973, as amended;
- d. The Americans with Disabilities Act, as amended;
- e. The Washington Administrative Code section 162.04 et seq.;
- f. The Age Discrimination in Employment Act, as amended;
- g. The Employee Retirement Income Security Act of 1974, as amended;
- h. The Older Worker's Benefit Protection Act, as amended;
- i. The Washington state Age Discrimination statutes, RCW 49.44.090 and RCW 49.60.205.

3.4 The claims released and discharged by Employee also include, but are not limited to, any claim that Employer breached any contract, express or implied, with Employee, any claims arising from any statements (written or oral) made or distributed or published by Employer and/or any and all of the other individuals or entities released herein or any claims that Employer made any misrepresentations to Employee, defamed Employee in any manner, discharged Employee in violation of public policy, violated the Public Records Act or Open Public Meetings Act or acted wrongfully in any way toward Employee.

3.5 The claims released and discharged by Employee also include, but are not limited to, any claim relating in any manner to personal injuries, emotional distress, wages, overtime, commissions, bonus, incentives, fringe benefits, medical, hospitalization, life insurance, separation or severance benefits or any other form of compensation, except as provided in Section 2.0, and any claims to attorney's fees, reinstatement or rehire.

3.6 The claims released and discharged by Employee apply to any fact or circumstance or any claim, demand, action, grievance, liability or cause of action of any kind whatsoever now existing or occurring up to and including the date of the execution by Employee of the Agreement.

3.7 Employee was a member of Professional and Technical Employees, Local 17, and expressly waives any grievance and arbitration rights by signing this Agreement.

3.8 The parties agree to sign a Stipulated Motion for Dismissal relating to *Tina Davis-Munn v. Kitsap Public Health District* pending in the Kitsap County Superior Court under cause number 19-2-00417-18.

4.0 No Other Claims.

As a further consideration and inducement for this Agreement, Employee agrees and represents that she has not filed or otherwise pursued any charges, complaints, or claims of any nature with any local or federal government or agency or court with respect to any matter covered by this Agreement other than a complaint with the EEOC, and, to the extent permitted by law, she will not do so in the future. If any government agency or court assumes jurisdiction of any charge, complaint, cause of action or claim covered by this Agreement against Employer or others released hereby on behalf of or related to Employee, she will take such actions to insure that such agency or court withdraws from and/or dismisses the matter with prejudice, including but not limited to, requesting such action by such agency or court, and she will not participate or

cooperate in such matters except as required by law or as specified in this Agreement. If Employee is unable to preclude a charge or claim on her behalf, she agrees that she will not seek or accept any personal relief, including but not limited to an award of monetary damages or reinstatement to employment, in connection with such a charge or claims. Nothing in this Agreement shall prohibit Employee from making a claim for age discrimination with the EEOC; however, Employee waives any right to receive monetary compensation arising out of any such claim.

Employee further acknowledges that she has not suffered any industrial injury or disease covered by the Washington Industrial Insurance Act during her employment with the District.

5.0 Acknowledgment of Waiver of Claims under ADEA.

Employee understands and acknowledges that she is waiving and releasing any rights she may have under the Age Discrimination in Employment Act of 1967, as amended, ("ADEA"), and that this waiver and release is knowing and voluntary. Employee understands and agrees that this waiver and release does not apply to any rights or claims that may arise under the ADEA after the Effective Date of this Agreement. Employee understands and acknowledges that the consideration given for this waiver and release is in addition to anything of value to which Employee was already entitled. Employee further understands and acknowledges that she has been advised by this writing that:

- (a) She should consult with an attorney prior to executing this Agreement;
- (b) She has twenty-one (21) days within which to consider this Agreement;
- (c) She has seven (7) days following her execution of this Agreement to revoke this Agreement;
- (d) This Agreement shall not be effective until after the revocation period has expired; and
- (e) Nothing in this Agreement prevents or precludes Employee from challenging or seeking a determination in good faith of the validity of this waiver under the ADEA, nor does it impose any condition precedent, penalties, or costs for doing so, unless specifically authorized by federal law.

In the event Employee signs this Agreement and returns it to the District in less than the 21-day period identified above, Employee hereby acknowledges that she has freely and voluntarily chosen to waive the time period allotted for considering this Agreement. Employee acknowledges and understands that revocation must be accomplished by a written notification to Karen Holt, Kitsap Public Health Human Resource Manager, Kitsap Public Health District, 345 6th Street, Suite 300, Bremerton, WA 98337-1866, prior to the Effective Date. The Parties agree that changes to this Agreement, whether material or immaterial, do not restart the running of the 21-day review period.

6.0 No Admission of Liability.

The parties agree that the existence or terms of this Agreement do not constitute an admission of wrongdoing or liability, but that the Agreement is a resolution to a disputed claim.

7.0 Right to Review and Consult with an Attorney.

Employee acknowledges that she has read this complete Agreement and that she has been advised to seek the advice of an attorney before signing this Agreement. Employee further acknowledges that she has received legal representation from attorney James McCanna.

8.0 Time to Sign Agreement.

Employee acknowledges that she has been given twenty-one (21) days to consider this Agreement and that she understands she has the right to revoke within seven (7) days after signing this Agreement as required by the Older Worker's Benefit Protection Act. To revoke this Agreement, Employee understands she must deliver the revocation in person or by mail postmarked within the seven (7) day period to Karen Holt, Kitsap Public Health Human Resource Manager, Kitsap Public Health District, 345 6th Street, Suite 300, Bremerton, WA 98337-1866. This Agreement may not be revoked after the seven (7) day period.

9.0 Governing Law.

This Agreement shall be construed and interpreted in accordance with the laws of the State of Washington. Venue and jurisdiction shall lie in Superior Court in and for Kitsap County, Washington and each party waives the right to change of venue. The substantially prevailing party in any litigation arising out of this Agreement shall be entitled to an award of reasonable attorney's fees and costs.

10.0 Entire Agreement and Successors in Interest.

This Agreement contains the entire agreement between Employee and Employer regarding the matters set forth in it and shall be binding upon and inure to the benefit of the executors, administrators, personal representatives, heirs, successors, and assigns of each.

11.0 Severability.

The provisions of this Agreement are severable, and if any part of it is found to be unlawful or unenforceable, the other provisions of this Agreement shall remain fully valid and enforceable to the maximum extent consistent with applicable law.

EMPLOYEE

Tina Davis-Munn 4-24-21

Tina Davis-Munn Date

EMPLOYER

Kerth Grellner

Kerth Grellner

Date

4/26/2021

New or Renewed Contracts for the Period of 03/01/2021 through 03/31/2021



| KPHD Contract ID | KPHD Program | Contract Type | Contract Length | KPHB Approved | Contract Amount | Signed Date | Start Date | End Date | Client Contract ID |
|--|---|------------------------|-----------------|---------------|-----------------|-------------|------------|----------|--------------------|
| Active (6 contracts) | | | | | | | | | |
| DOH, Washington State | | | | | | | | | |
| ID: 2145 | Assessment and Epidemiology, Kari Hunter | Data Sharing Agreement | Closed | | \$0.00 | 03/11/21 | 03/15/21 | 03/14/25 | N22595 |
| Description: Datasharing Agreement authorizes the District to access Healthy Youth Survey data to perform routine community health assessment analysis such as fact sheets and reports and to respond to both internal and public data requests. | | | | | | | | | |
| | | | | | | | | | |
| JEFFERSON AND CLALLAM COUNTIES | | | | | | | | | |
| ID: 2149 | Public Health Emergency Preparedness and Response, Jessica Guidry | Amendment | Closed | | | 03/11/21 | 01/01/19 | 01/01/21 | 100511-19-ANS |
| Description: This agreement establishes a regional public health after-hours answering service program for Kitsap, Clallam, and Jefferson Counties that will be managed by the District. Each county to pay for their percentage of usage from the year prior. | | | | | | | | | |
| Amendment 1, allowing for auto renew until terminated. | | | | | | | | | |
| | | | | | | | | | |
| Kitsap County | | | | | | | | | |
| ID: 2140 | Public Health Emergency Preparedness and Response, Jessica Guidry | Amendment | Closed | 03/02/21 | \$850,000.00 | 03/08/21 | 03/01/20 | 06/30/21 | KC 546-20A |
| Description: Cares Act Subcontract | | | | | | | | | |
| Amendment 1 extends contract term to June 30, 2021. | | | | | | | | | |
| | | | | | | | | | |
| Kitsap Strong | | | | | | | | | |
| ID: 2139 | Public Health Emergency Preparedness and Response, Jessica Guidry | Contract for Services | Closed | | \$3,000.00 | 03/19/21 | 01/25/21 | 06/30/21 | |
| Description: Kitsap Strong to provide technical assistance and mentorship to KPHD for COVID-19 vaccine equity work. | | | | | | | | | |
| | | | | | | | | | |
| Olympic Community of Health | | | | | | | | | |
| ID: 2155 | Community Health, Siri Kushner | Grant | Closed | 04/06/21 | \$75,000.00 | 03/31/21 | 03/31/21 | 12/31/21 | |
| Description: Description: OCH to award KPHD \$75,000 to support COVID-19 recovery in the Olympic region. | | | | | | | | | |
| | | | | | | | | | |
| Spectra | | | | | | | | | |
| ID: 2143 | PIC, John Kiess | Contract for Services | Closed | 03/02/21 | \$353,083.00 | 03/09/21 | 02/01/21 | 01/31/24 | |
| Description: Contractor to support KPHD PIC program by conducting routine and emergency water sampling and analysis (nearly 3500 samples per year). | | | | | | | | | |
| | | | | | | | | | |

Kitsap Public Health Board Meeting

Date: May 4, 2021

CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers

Approvals:

| | Signature | Date |
|-----------------|---|------------|
| Administrator |  | 4/23/2021 |
| Finance Manager |  | 04/21/2021 |

Recommended Motion: Approval

Items:

| Type | Warrant/EFT Date | Beginning Warrant | Ending Warrant | Total Amount |
|---|------------------|-------------------|----------------|------------------------|
| Accounts Payable | 3/1/2021 | 3816453 | 3816461 | \$ 26,650.75 |
| Accounts Payable | 3/2/2021 | DD116032 | DD116039 | 40,675.04 |
| Accounts Payable-Payroll Benefits | 3/3/2021 | 3816587 | 3816599 | 146,434.53 |
| Accounts Payable-Payroll Benefits | 3/4/2021 | - | DD116127 | 12,009.09 |
| Accounts Payable | 3/8/2021 | 3816765 | 3816780 | 71,945.43 |
| Accounts Payable | 3/9/2021 | DD116224 | DD116234 | 4,967.41 |
| Accounts Payable | 3/15/2021 | 3817143 | 3817155 | 19,351.90 |
| Accounts Payable | 3/16/2021 | 3817028 | | 24.42 |
| Accounts Payable | 3/16/2021 | DD116435 | DD116448 | 8,825.20 |
| Accounts Payable Vital Stats | 3/19/2021 | R00103484 | R00103484 | 21,145.00 |
| Accounts Payable | 3/22/2021 | | | 13,802.03 |
| Accounts Payable | 3/23/2021 | DD116645 | DD116656 | 7,535.42 |
| Accounts Payable | 3/29/2021 | 3817676 | 3818690 | 14,415.28 |
| Accounts Payable | 3/30/2021 | DD116828 | DD116835 | 4,030.62 |
| Accounts Payable-Payroll Benefits (Mar) | 3/31/2021 | 3817718 | 3817729 | 150,747.49 |
| Accounts Payable Total | | | | \$ 542,559.61 |
| Payroll PERS Payment | 3/15/2021 | N/A | N/A | 152,435.82 |
| Payroll Taxes | 3/31/2021 | N/A | N/A | 189,667.54 |
| Payroll | 3/31/2021 | N/A | N/A | 518,556.22 |
| Payroll Total | | | | \$ 860,659.58 |
| Grand Total | | | | \$ 1,403,219.19 |

Kitsap Public Health Board Action:

- ☐ Approve
- ☐ Deny
- ☐ Table / Continue

| | Signature | Date |
|----------------------------------|-----------|------|
| Kitsap Public Health Board Chair | | |

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WARRANTS BY DEPARTMENT
A/P USE THIS REPORT FOR SORTING
WARRANTS & GIVE TO IND DEPARTMT

MAR 03 2021

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Date

4
03/01/2

| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Writ Type | Check Date | Warrant Amount |
|----------------------------------|------------------|----------------------------------|-------------------|-------------------|------------|-------------------|--------------|---------------|-------------------|
| 00969 Kitsap Public Health D1 | 95969 | 411677 CHANG, MARGO W. | | 1620478 | 001 | 3816453 | PK | 03/01/21 | 22.49 |
| Warrant 3816453 total | | | | | | | | | 22.49 |
| | | 301784 COMCAST PO BOX 60533 | | 1620492 | 001 | 3816454 | PK | 03/01/21 | 201.65 |
| Warrant 3816454 total | | | | | | | | | 201.65 |
| | | 339396 GIUNTOLI, PAUL | | 1620480 | 001 | 3816455 | PK | 03/01/21 | 80.08 |
| Warrant 3816455 total | | | | | | | | | 80.08 |
| | | 402886 IRON MOUNTAIN PO BOX 601 | | 1620494 | 001 | 3816456 | PK | 03/01/21 | 171.85 |
| Warrant 3816456 total | | | | | | | | | 171.85 |
| | | 16054 KITSAP COUNTY DEPT OF ADM | | 1620495 | 001 | 3816457 | PK | 03/01/21 | 25,229.00 |
| Warrant 3816457 total | | | | | | | | | 25,229.00 |
| | | 434006 O'BRIEN, MELISSA | | 1620481 | 001 | 3816458 | PK | 03/01/21 | 61.32 |
| Warrant 3816458 total | | | | | | | | | 61.32 |
| | | 424353 TOYOTA FINANCIAL SERVICES | | 1620510 | 001 | 3816459 | PK | 03/01/21 | 639.36 |
| Warrant 3816459 total | | | | | | | | | 639.36 |
| | | 369036 ONE TIME PAYMENT | | 1620513 | 001 | 3816460 | PK | 03/01/21 | 195.00 |
| Warrant 3816460 total | | | | | | | | | 195.00 |
| | | 277244 WSEHA | | 1620512 | 001 | 3816461 | PK | 03/01/21 | 50.00 |
| Warrant 3816461 total | | | | | | | | | 50.00 |

KITSAP PUBLIC
HEALTH DISTRICT

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| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Warrant Itm Number | Wrt Check/ Typ Itm Date | Warrant Amount |
|------------------------|------------------|----------------|-------------------|-------------------|---------------------------|----------------------------|-------------------|
| Department 95969 total | | | | | | | 40,675.04 |

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Department 95969

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WARRANTS BY DEPARTMENT
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WARRANTS & GIVE TO IND DEPARTMT

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03/08/2

| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|--|------------------|--|-------------------|-------------------|------------|-------------------|------------|--------------------|-------------------|
| 00969 95969 Kitsap Public Health Di | 369036 | <i>APPLETREE POINT LLC</i> ONE TIME PAYMENT | | 1621067 | 001 | 3816765 | PK | 03/08/21 | 120.00 |
| Warrant 3816765 total | | | | | | | | | 120.00 |
| | 323752 | BREMERTON GOVERNMENT CENT | | 1621195 | 001 | 3816766 | PK | 03/08/21 | 61,333.80 |
| Warrant 3816766 total | | | | | | | | | 61,333.80 |
| | 434346 | DAVIS, ELIZABETH | | 1621056 | 001 | 3816767 | PK | 03/08/21 | 172.29 |
| Warrant 3816767 total | | | | | | | | | 172.29 |
| | 339396 | GIUNTOLI, PAUL | | 1621064 | 001 | 3816768 | PK | 03/08/21 | 57.68 |
| Warrant 3816768 total | | | | | | | | | 57.68 |
| | 239252 | HENRY SCHEIN, INC | | 1621069 | 001 | 3816769 | PK | 03/08/21 | 506.83 |
| Warrant 3816769 total | | | | | | | | | 506.83 |
| | 369036 | <i>JAMES, JAMES</i> ONE TIME PAYMENT | | 1621070 | 001 | 3816770 | PK | 03/08/21 | 610.00 |
| Warrant 3816770 total | | | | | | | | | 610.00 |
| | 369036 | <i>KENNEDY, ARTHUR R</i> ONE TIME PAYMENT | | 1621171 | 001 | 3816771 | PK | 03/08/21 | 185.00 |
| Warrant 3816771 total | | | | | | | | | 185.00 |
| | 322741 | MCKESSON MEDICAL SURGICAL | | 1621175 | 001 | 3816772 | PK | 03/08/21 | 34.76 |
| | 322741 | MCKESSON MEDICAL SURGICAL | | 1621175 | 002 | 3816772 | PK | 03/08/21 | .51 |
| Warrant 3816772 total | | | | | | | | | 35.27 |
| | 231611 | MICROSOFT SERVICES PO BOX | | 1621177 | 001 | 3816773 | PK | 03/08/21 | 21.80 |

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| | Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|--|------------------------|------------------|---------------------------|-------------------|-------------------|------------|-------------------|------------|--------------------|-------------------|
| | | 368115 | THE SALVATION ARMY, BREME | | 1621186 | 001 | 116232 | PT | 03/09/21 | 3,031.08 |
| | Warrant 116232 total | | | | | | | | | 3,031.08 |
| | | 429745 | ULACIA, NICHOLAS | | 1621063 | 001 | 116233 | PT | 03/09/21 | 50.85 |
| | Warrant 116233 total | | | | | | | | | 50.85 |
| | | 393230 | WALTHER, SUSAN B | | 1621065 | 001 | 116234 | PT | 03/09/21 | 226.24 |
| | Warrant 116234 total | | | | | | | | | 226.24 |
| | Department 95969 total | | | | | | | | | 4,967.41 |

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| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|----------------------------------|-----------------|------------------|----------------|----------------|---------|----------------|---------|-----------------|----------------|
| 00969 Kitsap Public Health D1 | 95969 434006 | O'BRIEN, MELISSA | | 1621978 | 001 | 3817028 | PK | 03/16/21 | 24.42 |
| Warrant 3817028 total | | | | | | | | | 24.42 |
| Department 95969 total | | | | | | | | | 24.42 |

WARRANTS BY DEPARTMENT
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Department 95969

| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|--|------------------|---------------------------|-------------------|-------------------|------------|-------------------|------------|--------------------|-------------------|
| Department 95969 00969 95969 Kitsap Public Health Di | 389139 | ACRANET CBS BRANCH | | 1621982 | 001 | 116435 | PT | 03/16/21 | 242.00 |
| Warrant 116435 total | | | | | | | | | 242.00 |
| | 409418 | BURCHETT, BRIAN D | | 1621972 | 001 | 116436 | PT | 03/16/21 | 88.87 |
| Warrant 116436 total | | | | | | | | | 88.87 |
| | 422623 | FINE, GEORGE F. | | 1621973 | 001 | 116437 | PT | 03/16/21 | 51.07 |
| Warrant 116437 total | | | | | | | | | 51.07 |
| | 412198 | HAMEL PATRICK B | | 1621974 | 001 | 116438 | PT | 03/16/21 | 231.56 |
| Warrant 116438 total | | | | | | | | | 231.56 |
| | 200487 | JEFFERSON COUNTY HEALTH/H | | 1621988 | 001 | 116439 | PT | 03/16/21 | 5,320.56 |
| Warrant 116439 total | | | | | | | | | 5,320.56 |
| | 359597 | JONES, KIMBERLY D. | | 1621975 | 001 | 116440 | PT | 03/16/21 | 44.80 |
| Warrant 116440 total | | | | | | | | | 44.80 |
| | 393436 | KATULA, DAYNA | | 1621976 | 001 | 116441 | PT | 03/16/21 | 54.32 |
| Warrant 116441 total | | | | | | | | | 54.32 |
| | 394076 | NORTHWEST CASCADE INC-DBA | | 1621986 | 001 | 116442 | PT | 03/16/21 | 383.50 |
| Warrant 116442 total | | | | | | | | | 383.50 |
| | 405627 | NUNO, CRYSTAL M | | 1621977 | 001 | 116443 | PT | 03/16/21 | 420.56 |

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Kitsap County Treasurer's Office

Cash Transmittal

Transfer Receipt #R00103484

Approved: 3/19/2021

GL Date: 3/19/2021

Total Amount: \$0.00

Request Details

| | |
|---------------------|---|
| Request ID | 105002 |
| Type | Transfer |
| Owner | Becky Stack |
| Organization | Kitsap Public Health District |
| Approved By | Becky Stack |
| Comments | Kitsap Public Health District Vital Statistics Transfer |

Funds Breakdown

| Fund Name | Fund # | Account # | Subledger | T Code | Amount | Memo |
|---------------------------------|--------|-----------|-----------|--------|---------------|------------------------------------|
| General Fund | 95969 | 3860 | | | (\$21,145.00) | FEB. 2021 VITAL STATISTICS FEE TRN |
| Death Investigate Suspense Fund | 82584 | 2370 | | | \$13,260.00 | Death invest. acct |
| Death Investigate Suspense Fund | 82584 | 2371 | | | \$7,885.00 | Vital records |

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WARRANTS BY DEPARTMENT
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Department 95969

| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|--|------------------|---------------------------|-------------------|-------------------|------------|-------------------|------------|--------------------|-------------------|
| Department 95969 00969 95969 Kitsap Public Health Di | 281133 | ACOSTA, NANCY | | 1622738 | 001 | 116645 | PT | 03/23/21 | 275.68 |
| Warrant 116645 total | | | | | | | | | 275.68 |
| | 294940 | ANDERSON, AMY C | | 1622739 | 001 | 116646 | PT | 03/23/21 | 9.74 |
| Warrant 116646 total | | | | | | | | | 9.74 |
| | 356354 | GUIDRY, JESSICA | | 1622740 | 001 | 116647 | PT | 03/23/21 | 359.51 |
| Warrant 116647 total | | | | | | | | | 359.51 |
| | 422629 | KINDSCHY, BRANDON J. | | 1622741 | 001 | 116648 | PT | 03/23/21 | 80.86 |
| Warrant 116648 total | | | | | | | | | 80.86 |
| | 285101 | LYTLE, ROSS | | 1622742 | 001 | 116649 | PT | 03/23/21 | 58.24 |
| Warrant 116649 total | | | | | | | | | 58.24 |
| | 217750 | NICOLAISEN, NIELS | | 1622744 | 001 | 116650 | PT | 03/23/21 | 399.28 |
| Warrant 116650 total | | | | | | | | | 399.28 |
| | 223179 | PACIFIC PRINTING, INC. | | 1622879 | 001 | 116651 | PT | 03/23/21 | 603.86 |
| Warrant 116651 total | | | | | | | | | 603.86 |
| | 397857 | SPECTRA LABORATORIES - KI | | 1622753 | 001 | 116652 | PT | 03/23/21 | 3,406.90 |
| Warrant 116652 total | | | | | | | | | 3,406.90 |
| | 397857 | SPECTRA LABORATORIES - KI | | 1622754 | 001 | 116653 | PT | 03/23/21 | 1,239.43 |

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Date

Department 95969

| <u>Department</u> | <u>Vendor Number</u> | <u>Vendor Name</u> | <u>Purchase Order</u> | <u>Voucher Number</u> | <u>Pay Itm</u> | <u>Warrant Number</u> | <u>Wrt Typ</u> | <u>Check/ Itm Date</u> | <u>Warrant Amount</u> |
|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|--------------------|---------------------------|--------------------|----------------------------|---------------------------|
| Warrant 116653 total | | | | | | | | | <u>1,239.43</u> |
| | 24869 | STERICYCLE INC (PO BOX 6 | | 1622755 | 001 | 116654 | PT | 03/23/21 | <u>826.13</u> |
| Warrant 116654 total | | | | | | | | | <u>826.13</u> |
| | 429745 | ULACIA, NICHOLAS | | 1622745 | 001 | 116655 | PT | 03/23/21 | <u>78.11</u> |
| Warrant 116655 total | | | | | | | | | <u>78.11</u> |
| | 11598 | ZIMNY, JAMES A. | | 1622746 | 001 | 116656 | PT | 03/23/21 | <u>197.68</u> |
| Warrant 116656 total | | | | | | | | | <u>197.68</u> |
| Department 95969 total | | | | | | | | | <u>7,535.42</u> |

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WARRANTS BY DEPARTMENT
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| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Itm | Warrant Number | Wnt Typ | Check/ Item Date | Warrant Amount |
|--|------------------|---------------------------|-------------------|-------------------|------------|-------------------|------------|---------------------|-------------------|
| 00969 95969 Kitsap Public Health D1 | 434346 | DAVIS, ELIZABETH | | 1623586 | 001 | 3817676 | PK | 03/29/21 | 341.40 |
| Warrant 3817676 total | | | | | | | | | 341.40 |
| | 359622 | FRANCISCAN HEALTH SYSTEM | | 1623593 | 001 | 3817677 | PK | 03/29/21 | 300.00 |
| Warrant 3817677 total | | | | | | | | | 300.00 |
| | 339396 | GIUNTOLI, PAUL | | 1623588 | 001 | 3817678 | PK | 03/29/21 | 127.68 |
| Warrant 3817678 total | | | | | | | | | 127.68 |
| | 402886 | IRON MOUNTAIN PO BOX 601 | | 1623594 | 001 | 3817679 | PK | 03/29/21 | 171.85 |
| Warrant 3817679 total | | | | | | | | | 171.85 |
| | 426159 | JOYCE, DOUGLAS L | | 1623595 | 001 | 3817680 | PK | 03/29/21 | 613.00 |
| Warrant 3817680 total | | | | | | | | | 613.00 |
| | 425122 | KANIA, SHARON FAYE | | 1623596 | 001 | 3817681 | PK | 03/29/21 | 475.00 |
| Warrant 3817681 total | | | | | | | | | 475.00 |
| | 425365 | MASTERS, SPENCER R. | | 1623598 | 001 | 3817682 | PK | 03/29/21 | 722.00 |
| Warrant 3817682 total | | | | | | | | | 722.00 |
| | 322741 | MCKESSON MEDICAL SURGICAL | | 1623597 | 001 | 3817683 | PK | 03/29/21 | 209.36 |
| | 322741 | MCKESSON MEDICAL SURGICAL | | 1623597 | 002 | 3817683 | PK | 03/29/21 | .25 |
| Warrant 3817683 total | | | | | | | | | 209.61 |
| | 398329 | PAGE FREEZER SOFTWARE INC | | 1623601 | 001 | 3817684 | PK | 03/29/21 | 240.00 |

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Date - 03/29/21

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Date

Department 95969

| Department | Vendor Number | Vendor Name | Purchase Order | Voucher Number | Pay Warrant Itm Number | Wrt Typ | Check/ Itm Date | Warrant Amount |
|------------------|------------------|----------------|-------------------|-------------------|---------------------------|------------|--------------------|-------------------|
| Department 95969 | | | | | | | | |
| total | | | | | | | | 4,030.62 |

APR 05 2021

WARRANTS BY DEPARTMENT
A/P USE THIS REPORT FOR SORTING
WARRANTS & GIVE TO IND DEPARTMT

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KITSAP PUBLIC

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09200

Account Ledger Inquiry

From Date/Period 03/15/21

Account. 95969.2315

Thru Date/Period 03/15/21

ACCRUED EMPLOYEE BENEFITS

Ledger Type. . . AA

Subledger. . . . *

Skip to Doc/Type

Y-T-D Period End : 9,642.43-

Cumul Period End : 147,057.65-

Additional Selections Exist

| O | DT | Document | Date | Explanation/Alpha | Debit | Credit | P |
|---|----|----------|----------|--------------------|------------|--------|---|
| 0 | | | | | | | |
| - | U1 | 382808 | 03/15/21 | DAILY CASH TRANSMI | 32,750.21 | | P |
| - | U1 | 382808 | 03/15/21 | DAILY CASH TRANSMI | 119,685.61 | | P |
| | | | | | 152,435.82 | | |

Ledger Total

152,435.82

Unposted Total

Opt: 1/2=Orig Entry 5=Details F17=Top F18=Totals F21=Prt Ldg F24=More

09200

Account Ledger Inquiry

From Date/Period 03/01/21

Thru Date/Period 04/30/21

Ledger Type. . . AA

Subledger. . . . *

Account. 95969.2317

ACCRUED TAXES

Skip to Doc/Type

Y-T-D Period End : 5,620.58

Cumul Period End : 295.26-

Additional Selections Exist

| 0 | DT | Document | Date | Explanation/Alpha | Debit | Credit | P |
|----|----|----------|----------|--------------------|------------|--------|---|
| U1 | | 383279 | 03/31/21 | DAILY CASH TRANSMI | 189,667.54 | | P |

189,667.54

Ledger Total

189,667.54

Unposted Total

Opt: 1/2=Orig Entry 5=Details F17=Top F18=Totals F21=Prt Ledg F24=More

Kitsap Public Health District - Monthly (Regular) (Pay Group Detail)
03/01/2021 - 03/31/2021 (Monthly) (Period)

| Employee ID | Hours | Gross Pay | Employer Paid Taxes | Employer Paid Benefits | Non-Cash Taxable Benefits | Net Pay |
|----------------------|--------|-----------|------------------------|---------------------------|---------------------------------|----------|
| Abazi (427227) | 203.08 | 6,171.49 | | | | 4,814.13 |
| Abney (4563) | 173.33 | 5,581.00 | | | | 3,712.45 |
| Acosta (278956) | 173.83 | 8,152.12 | | | | 4,914.12 |
| Ader (413193) | 173.33 | 4,878.00 | | | | 3,253.33 |
| Adhikari (407901) | 173.33 | 7,199.00 | | | | 4,948.76 |
| Anderson (419470) | 177.08 | 6,192.71 | | | | 3,910.65 |
| Arias (433900) | 173.33 | 4,920.00 | | | | 3,636.71 |
| Atisme (433909) | 173.33 | 6,522.00 | | | | 4,710.68 |
| Banigan (215189) | 173.33 | 7,505.00 | | | | 5,310.15 |
| Bazzell (328436) | 173.33 | 6,905.00 | | | | 4,770.31 |
| Beers (434028) | 173.33 | 5,424.00 | | | | 4,110.90 |
| Bell (419805) | 173.33 | 7,161.00 | | | | 4,825.72 |
| Berger (407902) | 173.33 | 4,886.00 | | | | 3,495.24 |
| Bierman (404611) | 156.00 | 6,795.00 | | | | 5,119.58 |
| Bolstad (434072) | 173.33 | 6,435.00 | | | | 4,631.27 |
| Borja (426250) | 173.33 | 5,040.00 | | | | 3,822.13 |
| Boysen-Knapp (2058) | 156.00 | 6,542.00 | | | | 4,140.88 |
| Brown (271677) | 173.33 | 8,324.00 | | | | 4,602.30 |
| Burchett (409212) | 173.33 | 4,425.00 | | | | 3,284.36 |
| Byrd (434085) | 173.33 | 3,595.00 | | | | 2,727.67 |
| Chang (411387) | 173.33 | 3,833.92 | | | | 2,709.20 |
| Ciulla (400655) | 173.33 | 7,174.00 | | | | 4,563.86 |
| Collins (434101) | 173.33 | 5,759.00 | | | | 4,218.10 |
| Contreras (433998) | 80.00 | 1,915.20 | | | | 1,589.90 |
| Crow (433648) | 173.33 | 4,013.00 | | | | 3,020.38 |
| Davis (433997) | 198.83 | 7,762.39 | | | | 5,796.90 |
| Dowless (340919) | 173.33 | 6,593.00 | | | | 4,793.40 |
| Duren (430735) | 173.33 | 4,920.00 | | | | 3,740.53 |
| Eakes (223648) | 173.33 | 5,028.00 | | | | 3,606.87 |
| Evans (4565) | 173.33 | 10,118.00 | | | | 2,917.92 |
| Fine (421693) | 86.67 | 2,073.00 | | | | 1,614.47 |
| Fisk (321284) | 173.33 | 7,269.00 | | | | 4,367.77 |
| Fong (356883) | 173.33 | 10,624.00 | | | | 7,337.48 |
| Giuntoli (337331) | 173.33 | 6,905.00 | | | | 4,113.46 |
| Gonzalez (401905) | 173.33 | 6,877.00 | | | | 5,163.42 |
| Grellner (1264) | 173.33 | 12,655.00 | | | | 8,720.95 |
| Gress (421427) | 173.33 | 4,075.00 | | | | 3,091.00 |
| Griego (410072) | 156.00 | 3,916.00 | | | | 2,964.04 |
| Guerrero (434054) | 104.00 | 3,117.00 | | | | 2,524.23 |
| Guidry (355732) | 173.33 | 8,740.00 | | | | 6,098.77 |
| Guzman (356336) | 173.33 | 4,399.00 | | | | 3,063.49 |
| Hamel (412171) | 173.33 | 6,536.00 | | | | 4,180.31 |
| Hammers (434100) | 120.00 | 2,450.40 | | | | 1,858.73 |
| Holdcroft (270783) | 173.33 | 6,905.00 | | | | 3,851.08 |
| Holdcroft (4579) | 173.33 | 8,740.00 | | | | 5,036.71 |
| Holt (1041) | 173.33 | 8,740.00 | | | | 5,155.48 |
| Holt (2726) | 173.33 | 8,740.00 | | | | 5,660.59 |
| Howard Lindquist (43 | 138.66 | 3,918.00 | | | | 3,102.84 |
| Huff (433996) | 173.33 | 4,665.00 | | | | 3,370.63 |
| Hughes (306605) | 174.83 | 4,151.19 | | | | 3,014.25 |
| Hunter (409213) | 173.33 | 7,928.00 | | | | 5,489.17 |
| Jameson (295036) | 173.33 | 4,279.00 | | | | 3,216.26 |

Kitsap Public Health District - Monthly (Regular) (Pay Group Detail)
03/01/2021 - 03/31/2021 (Monthly) (Period)

| Employee ID | Hours | Gross Pay | Employer Paid Taxes | Employer Paid Benefits | Non-Cash Taxable Benefits | Net Pay |
|-----------------------|--------|-----------|------------------------|---------------------------|---------------------------------|----------|
| Jenkins (434053) | 149.33 | 3,049.92 | | | | 2,295.74 |
| Johanson (400651) | 173.33 | 4,303.00 | | | | 3,206.49 |
| Johnson (421429) | 173.33 | 5,816.00 | | | | 4,187.55 |
| Jones (358933) | 173.33 | 8,324.00 | | | | 5,575.32 |
| Katula (393427) | 173.33 | 7,191.00 | | | | 4,196.84 |
| Kellum (418812) | 181.73 | 7,569.73 | | | | 5,621.27 |
| Kench (245476) | 173.33 | 4,064.00 | | | | 2,587.93 |
| Kiess (250913) | 173.33 | 10,624.00 | | | | 7,695.34 |
| Kindschy (421430) | 173.33 | 5,647.00 | | | | 3,960.72 |
| Kinnear (434099) | 165.33 | 4,449.72 | | | | 3,384.15 |
| Knoop (16125) | 173.33 | 6,905.00 | | | | 4,655.11 |
| Kruse (243184) | 173.58 | 7,014.14 | | | | 4,519.91 |
| Kushner (327580) | 173.33 | 10,118.00 | | | | 7,630.63 |
| Kvistad (434056) | 104.00 | 2,539.00 | | | | 2,035.25 |
| Laird (416539) | 173.33 | 8,740.00 | | | | 6,061.22 |
| Lau (429748) | 173.33 | 5,696.00 | | | | 4,213.44 |
| Lytle (285038) | 173.33 | 6,905.00 | | | | 4,464.62 |
| Mazur (388104) | 173.33 | 7,054.00 | | | | 4,733.22 |
| McGirr-Lustig (43409) | 146.66 | 3,759.04 | | | | 2,980.46 |
| Mckinnon (387088) | 178.33 | 5,891.43 | | | | 4,620.40 |
| McMillan (434052) | 173.33 | 4,443.00 | | | | 3,202.86 |
| McNamara (429377) | 156.00 | 4,496.00 | | | | 3,603.39 |
| Moen (279971) | 197.83 | 6,674.55 | | | | 4,523.21 |
| Moontree (406607) | 173.33 | 5,143.00 | | | | 3,710.98 |
| Moore (421227) | 156.00 | 5,413.00 | | | | 3,708.62 |
| Moore (433995) | 173.33 | 4,665.00 | | | | 3,532.85 |
| Morgan (324204) | 156.00 | 6,575.00 | | | | 4,869.98 |
| Morris (312378) | 138.66 | 4,342.00 | | | | 3,135.09 |
| Morris (433859) | 8.00 | 124.00 | | | | 113.56 |
| Morrow (433895) | 173.33 | 15,606.00 | | | | 7,383.00 |
| Nguyen (295033) | 173.33 | 4,518.00 | | | | 3,204.90 |
| Nguyen (434026) | 173.33 | 4,029.00 | | | | 2,770.17 |
| Nichols (430367) | 123.35 | 5,020.35 | | | | 3,923.93 |
| Nicolaisen (208456) | 173.83 | 6,934.88 | | | | 4,924.22 |
| Noble (3128) | 173.33 | 5,122.00 | | | | 3,333.11 |
| North (22459) | 173.33 | 9,636.00 | | | | 3,766.02 |
| Nuno (405301) | 173.33 | 6,536.00 | | | | 3,658.82 |
| O'Brien (433907) | 173.33 | 4,013.00 | | | | 2,947.49 |
| Onarheim (426938) | 173.33 | 4,853.00 | | | | 3,456.41 |
| Outhwaite (243679) | 173.33 | 7,054.00 | | | | 5,102.38 |
| Pandino (419118) | 173.33 | 4,518.00 | | | | 3,371.15 |
| Pearson (434051) | 173.33 | 3,491.00 | | | | 2,896.91 |
| Phares (434024) | 173.58 | 4,452.61 | | | | 3,288.63 |
| Phipps (229901) | 173.33 | 8,117.00 | | | | 5,666.02 |
| Plemmons (433994) | 94.50 | 4,843.13 | | | | 3,955.94 |
| Prewitt (394466) | 173.33 | 4,399.00 | | | | 3,322.72 |
| Quayle (1214) | 173.33 | 7,034.00 | | | | 4,686.53 |
| Quist-Therson (41986) | 176.83 | 7,949.73 | | | | 5,683.95 |
| Rassa (433650) | 138.66 | 4,185.00 | | | | 2,972.82 |
| Rhea (324654) | 173.33 | 4,098.00 | | | | 3,070.34 |
| Ridge (267073) | 173.33 | 7,055.00 | | | | 4,504.50 |
| Rodgers (434050) | 173.33 | 3,540.00 | | | | 2,799.58 |

Kitsap Public Health District - Monthly (Regular) (Pay Group Detail)
03/01/2021 - 03/31/2021 (Monthly) (Period)

| Employee ID | Hours | Gross Pay | Employer Paid Taxes | Employer Paid Benefits | Non-Cash Taxable Benefits | Net Pay |
|-----------------------|-----------|------------|------------------------|---------------------------|---------------------------------|------------|
| Rodriguez (434071) | 173.33 | 4,650.00 | | | | 3,491.12 |
| Rork (404613) | 173.33 | 5,378.00 | | | | 3,950.53 |
| Ryder (434027) | 138.66 | 3,732.00 | | | | 2,742.82 |
| Shuhler (425553) | 197.33 | 4,275.12 | | | | 3,099.01 |
| Smith (361388) | 173.33 | 7,716.00 | | | | 5,329.29 |
| Sooter (427776) | 173.33 | 6,923.00 | | | | 5,044.85 |
| Stedman (347366) | 173.33 | 8,324.00 | | | | 5,534.39 |
| Stepp (433993) | 173.33 | 4,898.00 | | | | 3,661.93 |
| Steusloff (429204) | 182.33 | 4,318.10 | | | | 3,237.88 |
| Stewart (423168) | 173.33 | 5,647.00 | | | | 4,094.57 |
| Tapia (434025) | 173.33 | 4,785.00 | | | | 2,280.37 |
| Tiemeyer (433908) | 157.33 | 5,277.60 | | | | 4,336.28 |
| Tjemsland (433192) | 173.33 | 5,980.00 | | | | 4,218.41 |
| Turner (1682) | 178.33 | 5,196.55 | | | | 3,378.63 |
| Ulacia (429750) | 160.00 | 3,891.20 | | | | 2,770.60 |
| Wagner (426251) | 121.33 | 2,602.00 | | | | 1,845.60 |
| Walther (392243) | 173.33 | 6,536.00 | | | | 4,296.03 |
| Wellborn (14545) | 130.00 | 3,048.00 | | | | 1,853.42 |
| Wells (434049) | 102.20 | 2,619.87 | | | | 2,175.32 |
| Wendt (397255) | 173.33 | 7,011.00 | | | | 5,137.18 |
| Whitlock (433906) | 173.33 | 4,029.00 | | | | 3,097.44 |
| Wickhamshire (434070) | 86.67 | 1,791.00 | | | | 1,425.47 |
| Winchester (431493) | 173.33 | 4,214.00 | | | | 2,856.58 |
| Winters (426939) | 173.33 | 5,143.00 | | | | 3,835.76 |
| Yanda (301566) | 173.33 | 7,964.00 | | | | 5,422.20 |
| Zimny (2908) | 173.33 | 6,905.00 | | | | 5,031.32 |
| | 21,424.40 | 754,867.09 | 60,293.38 | 210,247.65 | 150.00 | 518,556.22 |