

Kitsap Public Health District Consent Agenda March 2, 2021

KPHD Contract Number	Their Contract Number	Contractor and Agreement Name	Type of Agreement	Term of Agreement	Amount to District	Amount to Other Agency
2116 Amendment 1 (2140)	KC 546-20A	Kitsap County <i>CARES Relief Funding</i>	Contract	03/01/2020-06/30/2021	\$0	\$850,000
Description: The reimbursement period of allocated funding through the CARES Act has been extended and therefore this amendment extends the contract and the termination date for the reimbursement period to June 30, 2021, and Attachment A is amended and replaced in its entirety with the revised Attachment A-1 describing scope of work.						
2143	NA	Spectra Labs, Kitsap LLC <i>PIC Lab Analysis</i>	Contract	02/01/2021-01/31/2024	\$0	\$353,083
Description: Spectra Labs to perform laboratory analytical support services to KPHD Pollution Identification and Correction program.						

**KC 546-20A
AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
Between
KITSAP PUBLIC HEALTH DISTRICT
And
KITSAP COUNTY**

This Amendment (“Amendment”) to the Professional Services Agreement Between Kitsap Public Health District and Kitsap County KC 546-20 (“Contract”) is entered into between Kitsap County (“Contractor”) and the Kitsap Public Health District (“District”).

WHEREAS, the Parties entered into the Contract effective March 1, 2020; and

WHEREAS, the reimbursement period of allocated funding through the CARES Act has been extended and therefore the parties have agreed it is desirable to extend the term, and

In consideration of the mutual benefits and covenants contained herein, the parties agree that Contract is amended as follows:

1. Section 1, Period of Performance. Section 1 is amended to extend the Contract termination date to June 30, 2021.
2. Section 2 Purpose. Section 2 is amendment to extend the termination date for the reimbursement period to June 30, 2021.
3. Attachment A, Scope of Work and Compensation. Attachment A is amended and replaced in its entirety with the revised Attachment A-1 which is attached hereto and incorporated in full by reference.
4. Other Provisions Unchanged. Except as expressly provided in this Amendment, all other terms and conditions of the Contract, and any subsequent amendments, addenda, or modifications thereto, remain unchanged in full force and effect.
5. Counterparts. This Contract Amendment may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.
6. Effective Date. The effective date of this Amendment is the date last executed by all parties.
7. Authorization. Each party signing below warrants to the other party that they have the full power and authority to execute this Amendment on behalf of the party for whom they sign.

[Signatures on next page]

<p>DATED this __ day of February 2021.</p> <p>KITSAP PUBLIC HEALTH DISTRICT</p> <p>By: _____ Keith Grellner, Administrator</p> <p>_____</p> <p>DANA DANIELS, Clerk of the Board</p>	<p>DATED this __ day of February 2021.</p> <p>BOARD OF COUNTY COMMISSIONERS KITSAP COUNTY, WASHINGTON</p> <p>_____</p> <p>ROBERT GELDER, Chair</p> <p>_____</p> <p>CHARLOTTE GARRIDO, Commissioner</p> <p>_____</p> <p>EDWARD E. WOLFE, Commissioner</p>
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ATTACHMENT A-1
SCOPE OF WORK AND COMPENSATION

As the COVID-19 continues to spike in our area, Kitsap County must remain active in supporting the Kitsap Public Health District's pandemic response efforts through the Emergency Operations Command (EOC), other agencies and organizations.

All activities shall be consistent with the requirements with Kitsap Public Health District's contract with the Washington State Department of Health regarding use of funding through the Coronavirus Aid, Relief and Economic Security (CARES) Act.

The Sub-Recipient and its partners will conduct the following activities through June 30, 2021:

1. Operating a virtual EOC with staffing from County, City, Special Districts and hired Extra Help personnel;
2. Providing media and public information on a variety of activities, including a "Give Thanks, Not COVID" campaign through a Joint Information Center (JIC);
3. Facilitating Non-Congregate Sheltering including Quarantine and Isolation (Q&I) capability for the County's residents and homeless populations, considering social distancing requirements;
4. Providing Personal Protective Equipment (PPE) and other critical consumable commodities to first responders, schools and other sectors based on the States Tiered System through a temporary Staging Area;
5. Operating several community-based testing centers in Bremerton, Poulsbo and elsewhere in the County; and
6. Facilitating the Weather Shelters, Outbreak Response, CTBS, Community Based Vaccination and Rehab Units inventory of supplies, trailers and field operations.

Compensation:

Compensation for staffing, equipment, and contracting services shall not exceed \$850,000 through June 30, 2021.

PROFESSIONAL SERVICES AGREEMENT
Between
KITSAP PUBLIC HEALTH DISTRICT
And
SPECTRA LABORATORIES - KITSAP, LLC

This Professional Services Agreement (“Agreement”) is made and entered into between the Kitsap Public Health District, a Health District organized pursuant to Chapter 70.46 revised Code of Washington and Section 9.52 Kitsap County Code, hereinafter referred to as “District,” and Spectra Laboratories - Kitsap, LLC, hereinafter referred to as “Consultant.” The Parties mutually agree as follows:

- I. **Period of Performance:** The period of performance of this Agreement shall begin February 1, 2021 and be completed no later than January 31, 2024, unless terminated sooner or extended as provided for herein.
- II. **Purpose:** The District requires Consultant’s expertise to provide laboratory services as specified in **ATTACHMENT A, SCOPE OF WORK**, hereto attached and hereinafter incorporated.
- III. **Qualifications/Eligibility:** Consultant will have the qualifications necessary to successfully complete the objectives of this agreement. Consultant hereby affirms that he/she is eligible to work in the United States as set forth in the Immigration Reform and Control Act (IRCA).
- IV. **Compensation:** The District shall pay Consultant a total compensation not to exceed **\$353,083.00** during the Agreement. Compensation shall be based on invoices submitted by Consultant itemizing hours worked with a detailed description of services performed.
 1. Consultant agrees to provide its own labor and materials. Unless otherwise provided for in the agreement, no material, labor or facilities will be furnished by the District.
 2. Consultant will perform the work specified in the Agreement according to standard industry practice.
 3. Consultant will complete its work in a timely manner and in accordance with the schedule agreed to by the Parties.
 4. Consultant will confer with the District from time to time during the progress of the work. Consultant will prepare and present status reports and other information that may be pertinent and necessary, or as may be requested by the District.
- V. **Notices:** Notices pursuant to this agreement shall be sent to:

If to the District:
Kitsap Public Health District
Attn: John Kiess
345 6th Street, Suite 300
Bremerton, WA 98337
(360) 728-2290

If to the Consultant:
Spectra Laboratories - Kitsap, LLC
Attn: Frederick S. Barkman, Jr.
2221 Ross Way
Tacoma, WA 98421
(253) 272-4850

- VI. **Billings:** Billings to the District shall be submitted no more frequently than bi-weekly, and shall be sent to:

Kitsap Public Health District
Accounts Payable/PIC Program Manager
345 6th Street, Suite 300
Bremerton, WA 98337
360-728-2235

- VII. **Independent Contractor:** Consultant and its employees or agents performing under this Agreement shall continue to be employees of the Consultant and are not considered to be employees or agents of the District for any purpose.
- VIII. **Rights in Data:** Data that is delivered under this Agreement shall be “works for hire” as defined by the U.S. Copyright Act of 1976 and will be transferred fully to the District with all rights to the license to copyright, publish, translate, reproduce, patent, register, modify, deliver, dispose of, and to authorize others to do so. Consultant reserves the right to maintain copies of data analyses and documents produced.
- IX. **Indemnification:** Consultant shall defend, indemnify and hold the District, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the District. Solely for the purposes of this provision, the Consultant waives its immunity under Title 51 (Industrial Insurance) of the Revised Code of Washington and acknowledges that this waiver was mutually negotiated by the parties. This provision will survive the expiration or termination of this Agreement.
- X. **Insurance:** Consultant shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by Consultant, its agents, representatives, or employees. The District shall be named as an insured under the Consultant’s Commercial General Liability insurance policy with respect to work performed for the District under this Agreement.

No Limitation. Consultant’s maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the District’s recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance

Consultant shall obtain insurance of the types described below:

1. **Automobile Liability** insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. **Commercial General Liability** insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The District shall be named as an insured under the Subcontractor’s Commercial General Liability insurance policy with respect to the work performed for the District.

3. Workers' Compensation coverage as required by the Industrial Insurance laws of the state of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession. Consultant shall provide the District with proof of liability insurance or professional errors and omissions coverage as appropriate.

B. Minimum Amounts of Insurance

Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

C. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, Professional Liability and Commercial General Liability insurance:

1. Consultant's insurance coverage shall be primary insurance as respect the District. Any insurance, self-insurance, or insurance pool coverage maintained by the District shall be excess of the Consultant's insurance and shall not contribute with it.
2. Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage

Consultant shall furnish the District with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of Consultant before commencement of the work.

- XI. **Safeguarding of Information:** The use or disclosure by any party of any information concerning a client obtained in providing service under this Agreement shall be subject to Chapter 42.56 RCW and Chapter 70.02 RCW, as well as any other applicable federal and state statutes and regulations. Personal information collected, used or acquired in connection with this Agreement shall be used solely for the purposes of this Agreement. Consultant agrees not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the agency or as provided by law.

Consultant agrees to implement physical, electronic, and managerial safeguards to prevent unauthorized access to personal information. Any unauthorized access or use of confidential information must be reported to the District Security Officer at (360) 728-2262. The notification must be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement, or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system.

The District reserves the right to monitor, audit, or investigate the use of personal information collected, used, or acquired by the Consultant through this Agreement.

Consultant shall certify the return or destruction of all personal information upon expiration of the Agreement.

- XII. **Compliance with State and Federal Confidentiality Laws:** Consultant shall not use protected health information created or shared under this Agreement in any manner that would constitute a violation of the Health Information Portability and Accountability Act, commonly known as HIPAA, and any regulations enacted pursuant to its provisions.
- XIII. **Statutory and Regulatory Compliance:** Consultant shall comply with all applicable federal, state, and local laws, regulations, guidelines, and standards in the performance of this Agreement.
- XIV. **Certification Regarding Suspension and Debarment:** Consultant, by completing and returning to the District the “Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form,” and completing, signing and returning to the District the “Certification Regarding Debarment, Suspension, Ineligibility or Voluntary Exclusion for Lower Tier Covered Transactions” form, (to be supplied to lower tier participants; see **ATTACHMENT B**) certifies that it is not debarred, suspended, or proposed for debarment by any federal agency.
- XV. **Records Maintenance:** The Parties to this Agreement shall each maintain books, records, documents, and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to the inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six (6) years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.
- If any litigation, claim or audit is started before the expiration of the six-year period, the records shall be retained until all litigation, claims, or audit finding involving the records have been resolved.
- Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving that party a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.
- XVI. **Statutory and Regulatory Compliance:** Consultant shall comply with all applicable federal, state, and local laws, regulations, guidelines, and standards in the performance of this Agreement.

- XVII. **Compliance with State and Federal Confidentiality Laws:** Consultant shall not use or disclose any protected health information (PHI) or personally identifiable information (PII) created or shared under this Agreement for any purpose not directly connected with this Agreement or in any manner that would constitute a violation of the Health Information Portability and Accountability Act, commonly known as HIPAA, and any regulations enacted pursuant to its provisions. Any PHI or PII collected, used, or acquired in connection with this Agreement shall be subject to Chapter 42.56 RCW and Chapter 70.02 RCW, as well as any other applicable federal and state statutes and regulations. Consultant agrees not to release, divulge, publish, transfer, sell, or otherwise make known to unauthorized persons PHI or PII without the express written consent of the District. For the purpose of this section, PII means information which can be used to distinguish or trace an individual's identity, such as their name, social security number, biometric records, etc., alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, or mother's maiden name, etc.
- XVIII. **No Waiver:** A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in writing, signed by an authorized representative of the party and attached to the original Agreement.
- XIX. **Choice of Law:** The Agreement has been and shall be construed as having been made and delivered within the State of Washington and it is agreed by each party hereto that the Agreement shall be governed by the laws of the State of Washington, both as to its interpretation and performance. Any action at law, suit in equity, or judicial proceeding arising out of the Agreement shall be instituted and maintained only in any of the courts of competent jurisdiction in Kitsap County, Washington.
- XX. **Dispute Resolution:** In the event that a dispute or conflict arises under the Agreement that the Parties are unable to resolve with good faith efforts, they shall allow the dispute to be decided by a Dispute Panel in the following manner: A Mediator shall be mutually appointed by both parties, and each party shall appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the Parties hereto. The Parties shall equally share the costs, if any, for the services of the Dispute Panel.
- XXI. **Non-Discrimination:** Consultant shall not discriminate against any employee or applicant for employment because of race, color, sex, religion, national origin, creed, marital status, age, Vietnam era or disabled veteran status, sexual preference, or the presence of any sensory mental or physical handicap.
- XXII. **Amendment:** This Agreement may be modified only by a written amendment executed by authorized representatives of both parties.
- XXIII. **Termination:** This Agreement may be terminated by either party upon giving at least thirty (30) days advance written notice to the other party.
- XXIV. **Survival:** Those provisions of the Agreement that by their sense and purpose should survive expiration or termination of the Agreement shall so survive. Those provisions include, but are not necessarily limited to the following: Indemnification, Termination, Disputes, Confidentiality, Choice of Law, No Waiver, Records Inspection and Retention, and Severability.

XXV. **Entire Agreement:** This Agreement constitutes the entire agreement between the parties regarding its subject matter. Any oral or written representations not expressly incorporated in this Agreement are specifically excluded.

KITSAP PUBLIC HEALTH DISTRICT _

SPECTRA LABORATORIES - KITSAP, LLC

By: _____
Keith Grellner
Administrator

By: _____
Frederick S. Barkman, Jr.
Owner

Date: _____

Date: _____

Funding Source
Program: _PIC_____ Federal Contract/Grant _Pass Thru DOH Con Con and DOE Pass through_____

ATTACHMENT A SCOPE OF WORK

The Water Pollution Identification and Correction Program of KPHD collects up to **80** fresh and marine samples per day, and approximately **3,500** samples per year. Most samples are scheduled in advance, but some are unscheduled and collected in support of complaint investigation and emergency response. Fecal coliform, E. coli and Enterococcus are requested most often. Additionally, the Drinking Water Program collects an approximate 500 drinking water samples annually which are tested for both total coliform and nitrate. Contract requirements and information are listed below:

- **Dates of Sample Collection:** February 1st, 2021 – January 31, 2024
- **Analyses:** Please refer to **Table 1** for a complete list of standard analyses. Other analyses may be needed upon request.
- **Detection Limits:** At or below detection limits listed in **Table 1**, or standard for the method.
- **Pricing:** Please refer to **Table 1** for specific pricing.
- **Sample scheduling:** The Laboratory will be provided an electronic copy of KPHD's monitoring schedule on a monthly basis or whenever changes are required. The Health District's goal is to provide at least 24 hours' notice of schedule changes that would result in additional samples delivered to the laboratory. We will provide as much notice as possible of cancellations (i.e., fewer samples delivered to the laboratory).
- **Supplies and Materials:** Laboratory will provide sample vessels for all required analyses. For bacteriological analysis, we currently use Idexx 120 ml polystyrene (w/o sodium thiosulfate) with paper tamper seal vessels. Sample vessels will be delivered to our offices located at the Norm Dicks Government Center in Bremerton, Washington. Laboratory provides all other supplies and materials for sample analysis.
- **Quality Assurance/Quality Control:** The contract laboratory is required to provide labware and analyses for sample field replicates, method blanks, surrogates and other appropriate quality control analyses and documentation as required by the desired analytical method or as requested by KPHD. Quality control checks shall be conducted at a rate of at least 10 to 20 percent of the total number of samples collected and should be run at the rate of approximately one per batch of samples; a batch is considered to be 20 samples or less for a given calendar day. Contract laboratory shall participate in the review and comment of draft Quality Assurance Project Plans developed by KPHD. The contract laboratory shall follow the QA/QC requirements specified in **Table 1** or as specified in the approved Quality Assurance Project Plans. KPHD will provide the awarded contract laboratory with a Chain of Custody form to be used for all KPHD sample analyses.

Table 1
Analyses and Pricing

Analyte	Sample Matrix	Analytical Method	Estimated Annual Sample Quantity	Annual Prices		
				2021 Courier Options: PM • Afternoons Only AM/PM • Morning & Afternoon	2022 Courier Options: PM • Afternoons Only AM/PM • Morning & Afternoon	2023 Courier Options: PM • Afternoons Only AM/PM • Morning & Afternoon
Fecal Coliform Bacteria (FC)	Fresh & Marine Water	SM 9222 D, Membrane Filtration	1000	PM \$17.00 AM/PM \$20.00	PM \$17.50 AM/PM \$20.60	PM \$18.00 AM/PM \$21.30
Fecal Coliform Bacteria (FC)	Fresh & Marine Water	APHA Procedure 9221-E, MPN Fecal Coliform Direct Test (A-1 Medium)	50	PM \$16.10 AM/PM \$16.10	PM \$16.60 AM/PM \$16.60	PM \$17.10 AM/PM \$17.10
E. Coli Bacteria (EC)	Fresh & Marine Water	Iddex Collilert 18, APHA Procedure 9223 B, Chromogenic Substrate Coliform Test	3000	PM \$13.80 AM/PM \$16.50	PM \$14.25 AM/PM \$17.00	PM \$14.70 AM/PM \$17.50
Enterococcus Bacteria (ENT)	Fresh & Marine Water	Iddex Enterolert USEPA, 2001	750	PM \$14.00 AM/PM \$17.00	PM \$14.50 AM/PM \$17.60	PM \$15.00 AM/PM \$18.40
Ammonia nitrogen	Fresh & Marine Water	SM 4500 NH ₃ G: Automated Phenate	75	PM \$16.10 AM/PM \$16.10	PM \$16.60 AM/PM \$16.60	PM \$17.10 AM/PM \$17.10
Total Coliform (TC)	Potable Water	SM 9223 B	75	PM \$16.90 AM/PM \$16.90	PM \$17.40 AM/PM \$17.40	PM \$18.00 AM/PM \$18.00
Nitrate & nitrite	Fresh & Marine Water	SM 4500 NO ₃ F:Automated Cadmium Reduction	50	PM \$16.10 AM/PM \$16.10	PM \$16.60 AM/PM \$16.60	PM \$17.10 AM/PM \$17.10
Nitrite	Fresh & Marine Water	SM 4500 NO ₂ B / EPA 300.0	50	PM \$16.10 AM/PM \$16.10	PM \$16.60 AM/PM \$16.60	PM \$17.10 AM/PM \$17.10
Total Kjeldahl Nitrogen	Fresh & Marine Water	EPA 351.2	50	PM \$28.00 AM/PM \$28.00	PM \$29.00 AM/PM \$29.00	PM \$30.00 AM/PM \$30.00
Total Phosphorus	Fresh & Marine Water	SM 4500-P+F	50	PM \$16.10 AM/PM \$16.10	PM \$16.60 AM/PM \$16.60	PM \$17.10 AM/PM \$17.10

Analyte	Sample Matrix	Analytical Method	Estimated Annual Sample Quantity	Annual Prices		
				2021 Courier Options: FM • Afternoons Only AM/PM • Morning & Afternoon	2022 Courier Options: FM • Afternoons Only AM/PM • Morning & Afternoon	2023 Courier Options: FM • Afternoons Only AM/PM • Morning & Afternoon
Ortho-phosphate	Fresh & Marine Water	SM 4500-P-E, Automated Ascorbic Acid Reduction Method	50	FM \$22.00 AM/PM \$22.00	FM \$22.70 AM/PM \$22.70	FM \$23.40 AM/PM \$23.40
Chlorophyll-a *	Fresh & Marine Water	SM 1810200H	20	FM \$40.00 AM/PM \$40.00	FM \$41.50 AM/PM \$41.50	FM \$42.50 AM/PM \$42.50
Color	Fresh & Marine Water	SM 2120 B	20	FM \$11.00 AM/PM \$11.00	FM \$11.40 AM/PM \$11.40	FM \$11.70 AM/PM \$11.70
Salinity	Fresh & Marine Water	SM 2520 B: Conductivity Method	50	FM \$9.00 AM/PM \$9.00	FM \$9.30 AM/PM \$9.30	FM \$9.60 AM/PM \$9.60
Turbidity	Fresh & Marine Water	SM 2130 B Nephelometric Method	20	FM \$6.10 AM/PM \$6.10	FM \$6.30 AM/PM \$6.30	FM \$6.50 AM/PM \$6.50
Total Cost Per Year Courier: Afternoons Only				\$78,687.00	\$81,229.00	\$83,766.50
Total Contract Cost Courier: Afternoons Only				\$243,682.50		
Total Cost Per Year Courier: Morning & Afternoon				\$92,037.00	\$94,904.00	\$98,016.50
Total Contract Cost Courier: Morning & Afternoon				\$284,957.50		

Drinking Water Analyses

Analyte	Sample Matrix	Analytical Method	Estimated Annual Sample Quantity	Annual Prices		
				2021 Courier Option: AM/PM • Morning & Afternoon	2022 Courier Option: AM/PM • Morning & Afternoon	2023 Courier Option: AM/PM • Morning & Afternoon
Total Coliform/ E. coli Detect	Drinking Water	SM9223 B Colilert	500	\$19.95	\$20.60	\$21.30
Nitrate	Drinking Water	EPA 300.0/ S.Easy(1- Reagent)/ SM 4500 NO3	500	\$24.00	\$24.80	\$25.60
Total Cost Per Year				\$21,975.00	\$22,700.00	\$23,450.00
Total Contract Cost				\$68,125.00		

Sample Turnaround Time: KPHD requires either 3:30pm next day, 4:30pm next day, 48-hour, or 96-hour turnaround time on bacteriological sample results. Many E. coli and all Enterococcus sample results are needed next day, as these samples are primarily collected at Kitsap County swimming beaches to assess swimming safety. Turnaround time starts at receipt of samples at the selected laboratory, or pick-up by the laboratory-supplied sample courier. Turnaround time requirements are shown in **Table 2**.

Table 2
Sample Turnaround Times

Sample Type	Required Turnaround Time
ENT (all)	4:30 pm next day
EC (lake swimming beach)	3:30 pm next day (early telephone notification for likely high counts)
FC/EC (spills, complaints, shoreline surveys or other time sensitive samples)	48 hours
FC/EC (other, including trend and PIC “Impact” events)	96 hours
Ammonia-Nitrogen	72 hours
Drinking Water total coliform	Within 2 business days, immediate telephone notification for all failed bacteria results
Drinking water nitrate	Within 5 business days

- **Sample Courier Requirements:** See **Table 3** for a complete description.

Table 3
Sample Courier and Acceptance Requirements

Pick-Up Location	Monday	Tuesday	Wednesday	Thursday	Friday
Government Center - 3rd Floor Hallway	No am pick up³	8:30am	8:30am	8:30am	8:30am
	4:30pm¹	4:30pm	4:30pm	4:30pm	4:30pm

1. Between May and September, BEACH enterococcus samples will be picked up by 3:00pm to meet state sampling requirements. Between October and April, pick up time is 4:30pm.
2. The contract laboratory will accept samples at their office as late as **4:45pm**, Monday through Friday.
3. Saturday and Sunday sample collection may (at times) be necessary. Staff will give the Laboratory a minimum **5**-day notice of weekend sampling. No more than **12** weekend sampling events will be conducted annually.
4. Laboratory will provide immediate analysis of environmental samples collected pursuant to public/environmental health emergencies.

5. Courier will update temperature log for refrigerator at Government Center during each visit.
 6. Courier will not leave pick up locations earlier than the scheduled time.
 7. All early morning samples (before 8:00am) will be delivered directly to contract laboratory or dropped off at Govt. Center in time for the 8:30am courier service
 8. Health District staff will provide cell phone number on chain of custody so that contract laboratory can locate them if there are questions about the chain of custody or samples.
 9. If Health District staff cannot be reached by cell phone, contract laboratory will call (360) 728-2235 to have a staff person located. If still no response, the laboratory will analyze the samples based on their best professional judgment.
- **Data Reporting:** The Laboratory will record bacteria and ammonia sample results on the Health District's chain of custody in the columns provided. Ammonia sample results that were flagged by the laboratory will be noted in the Notes and Comments column of the COC. The COC will serve as the final data report for bacteria samples. For other parameters, a formal report will be included with the semi-monthly billings.

When requested, the laboratory will send sample results to the email address or FAX number of the staff member listed on the chain of custody within the turnaround times specified above. Beach samples (marine or lake) are emailed to a "beach group", as provided by the Health District. In addition to emailing the chains of custody with sample results, KPHD requires that some sample results be provided in electronic format suitable for download into our water quality database. Original chains of custody are to be mailed or delivered to the Health District twice per month.

- **Billing Process:** Monthly billings will be organized by "billing code" which is specified on each chain of custody. Included with the billing will be the original chains of custody. As discussed above, the chain of custody serves as the data report for all bacteria and ammonia samples. For other parameters, the lab will produce a formal data report which is included with the billings. With each billing, the laboratory will report a total of samples analyzed during the semi-monthly period, and a running year-to-date total. This report will be organized by media (fresh, marine, lake), analysis performed, and billing code. A separate invoice will be prepared for all drinking water analyses.
- **Special Sampling Needs:** A laboratory contact will be available after hours and on weekends as needed to accommodate sample delivery and analysis within holding times, for samples collected in response to public and environmental health emergencies.



**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Business Name Spectra Laboratories - Kitsap, LLC

Date 1/25/2021

By Frederick S. Barkman, Jr. / Owner
Name and Title of Authorized Representative

A handwritten signature in cursive script, appearing to read "Frederick S. Barkman, Jr.", written over a horizontal line.

Signature of Authorized Representative

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations (13CFR Part 145).

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not aware it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

New or Renewed Contracts for the Period of 01/01/2021 through 01/31/2021



KPHD Contract ID	KPHD Program	Contract Type	Contract Length	KPHB Approved	Contract Amount	Signed Date	Start Date	End Date	Client Contract ID
Active (5 contracts)									
Addy Systems LLC									
ID: 2135	Community Health, Jessica Guidry	Contract for Services	Closed		\$10,000.00	01/19/21	01/15/21	01/14/22	
Description: Centralized COVID-19 vaccination registration/scheduling platform that healthcare providers in Kitsap County (including KPHD) can use for scheduling appointments for COVID-19 vaccination clinics.									
.....									
Clallam County Department of Health and Human Serv									
ID: 2126	Assessment and Epidemiology, Kari Hunter	Interlocal/Interagency	Closed	01/05/21	\$34,230.00	01/13/21	01/01/21	12/31/21	11323-21-DATA
Description: KPHD epi staff to prepare monthly communicable disease report, update opioid surveillance dashboard/report, and support general data requests for Clallam County.									
.....									
Olympic Community of Health									
ID: 2132	Assessment and Epidemiology, Siri Kushner	Contract for Services	Closed	01/05/21	\$92,880.00	01/05/21	01/01/21	12/31/21	
Description: OCH requires Contractor to provide expert research and analytical support to OCH's efforts.									
ID: 2123	Community Health, Yolanda Fong	Amendment	Closed	01/05/21	\$0.00	01/05/21	01/01/17	12/31/21	
Description: The District to collaborate with ACH and partners to implement the Change Plan, coordinate referrals for at-risk subpopulations, train staff regarding social determinants of health, provide care coordination services for referred clients. Compensation for 2018 is expected to be \$25,000 and will vary year to year depending on outcomes and management of milestones.									
Amendment 2 Includes a corrected change plan for 2021 of the District's collaboration with ACH and partners to achieve the Change Plan outcomes, coordinate referrals for at-risk subpopulations, and provide care coordination services for referred clients.									
.....									
The Peoples Harm Reduction Alliance									
ID: 2124	Community Health, Yolanda Fong	Amendment	Closed	01/05/21	\$75,000.00	01/09/21	12/01/20	12/31/20	
Description: The District requires the expertise of this Contractor to provide county-wide mobile syringe exchange services as a component of the District's Kitsap Syringe Exchange Services Network.									
Amendment 1 to extend the term of the contract through 12/31/2021									
.....									

Kitsap Public Health Board Meeting

Date: March 02, 2021

CONSENT AGENDA ITEM: Warrant and Electronic Fund Transfer (EFT) Registers

Approvals:

	Signature	Date
Administrator		2/24/2021
Finance Manager		02/23/2021

Recommended Motion: Approval

Items:

Type	Warrant/EFT Date	Beginning Warrant	Ending Warrant	Total Amount
Accounts Payable	1/4/2021	3813885	3813888	\$ 25,938.27
Accounts Payable	1/5/2021	DD114338	DD114341	5,058.78
Accounts Payable	1/11/2021	3814118	3814126	30,499.90
Accounts Payable	1/12/2021	DD114485	DD114493	18,677.23
Accounts Payable	1/19/2021	3814531	3814542	19,473.59
Accounts Payable	1/20/2021	DD114770	DD114786	7,051.41
Vital Stats Remittance	1/22/2021	R00101329	R00101329	59,132.00
Accounts Payable	1/25/2021	3814756	3814770	20,923.43
Accounts Payable	1/26/2021	DD114999	DD115009	17,958.93
Accounts Payable	1/26/2021	DD115071		956.00
Accounts Payable	1/29/2021	3815073	3815086	145,952.07
Accounts Payable	1/29/2021	DD115193	-	12,882.52
Accounts Payable Total				\$ 351,621.61
Payroll PERS Payment (December)		N/A	N/A	143,875.31
Payroll Taxes	1/31/2021	N/A	N/A	187,056.84
Payroll	1/31/2021	N/A	N/A	498,075.46
Payroll Total				\$ 829,007.61
Grand Total				\$ 1,193,511.74

Kitsap Public Health Board Action:

- ☐ Approve
- ☐ Deny
- ☐ Table / Continue

	Signature	Date
Kitsap Public Health Board Chair		

Page
Date

01/04/21

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Date - 01/04/21

Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
Department 95969 00969 95969									
Kitsap Public Health Di	216294	BANIGAN, LESLIE		1614528	001	114338	PT	01/05/21	236.56
Warrant total 114338									236.56
	412198	HAMEL PATRICK B		1614529	001	114339	PT	01/05/21	222.53
Warrant total 114339									222.53
	285101	LYTLE, ROSS		1614530	001	114340	PT	01/05/21	83.95
Warrant total 114340									83.95
	265867	PENINSULA COMMUNITY HEALT		1614533	001	114341	PT	01/05/21	4,515.74
Warrant total 114341									4,515.74
Department 95969 total									5,058.78

WARRANTS BY DEPARTMENT
A/P USE THIS REPORT FOR SORTING
WARRANTS & GIVE TO IND DEPARTMT

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Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
00969 Kitsap Public Health Di	95969 412631	COMCAST		1615073	001	3814118	PK	01/11/21	753.35
Warrant 3814118 total									753.35
	301784	COMCAST PO BOX 60533		1614931	001	3814119	PK	01/11/21	458.34
Warrant 3814119 total									458.34
	301784	COMCAST PO BOX 60533		1615072	001	3814120	PK	01/11/21	211.65
Warrant 3814120 total									211.65
	339396	GIUNTOLI, PAUL		1614916	001	3814121	PK	01/11/21	98.91
Warrant 3814121 total									98.91
	12367	KING COUNTY FINANCE: ACCT		1614926	001	3814122	PK	01/11/21	139.00
Warrant 3814122 total									139.00
	212307	KITSAP COUNTY HUMAN SERVI		1614924	001	3814123	PK	01/11/21	11,643.06
Warrant 3814123 total									11,643.06
	231611	MICROSOFT SERVICES PO BOX		1614930	001	3814124	PK	01/11/21	3,335.88
Warrant 3814124 total									3,335.88
	327504	US BANK (JUNIOR DIST		1614935	001	3814125	PK	01/11/21	184.38
	327504	US BANK (JUNIOR DIST		1614936	001	3814125	PK	01/11/21	1,255.65
	327504	US BANK (JUNIOR DIST		1614937	001	3814125	PK	01/11/21	516.40
	327504	US BANK (JUNIOR DIST		1614986	001	3814125	PK	01/11/21	1,280.73
	327504	US BANK (JUNIOR DIST		1614994	001	3814125	PK	01/11/21	1,926.75
	327504	US BANK (JUNIOR DIST		1614997	001	3814125	PK	01/11/21	1,376.10

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Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check Itm Date	Warrant Amount
00969 Kitsap Public Health Di	95969	397272 COLLINS COMPUTING INC		1615931	001	3814531	PK	01/21/21	41.25
Warrant 3814531 total									41.25
	301784	COMCAST PO BOX 60533		1615933	001	3814532	PK	01/21/21	183.40
Warrant 3814532 total									183.40
	401276	CRITERIA CORP		1615937	001	3814533	PK	01/21/21	1,635.00
Warrant 3814533 total									1,635.00
	10699	KITSAP COUNTY INFORMATION		1615939	001	3814534	PK	01/21/21	1,445.33
Warrant 3814534 total									1,445.33
	409198	OFFICE DEPOT INC (POB 292		1615941	001	3814535	PK	01/21/21	92.87
Warrant 3814535 total									92.87
	404703	PARSONS CO		1615947	001	3814536	PK	01/21/21	135.00
Warrant 3814536 total									135.00
	423515	STAPLES ADVANTAGE (PO BOX		1615957	001	3814537	PK	01/21/21	938.56
Warrant 3814537 total									938.56
	435811	STATACORP		1615960	001	3814538	PK	01/21/21	2,223.60
Warrant 3814538 total									2,223.60
	227279	TREBRON COMPANY INC		1615988	001	3814539	PK	01/21/21	6,558.53
Warrant 3814539 total									6,558.53

KITSAP PUBLIC
HEALTH DISTRICT

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WARRANTS BY DEPARTMENT
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Department 95969

Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
Department 95969 00969 95969 Kitsap Public Health Di	389139	ACRANET CBS BRANCH		1615930	001	114770	PT	01/21/21	239.50
Warrant 114770 total									239.50
	413333	ADER, SAM A		1615911	001	114771	PT	01/21/21	296.72
Warrant 114771 total									296.72
	325550	BAZZELL, RICHARD		1615912	001	114772	PT	01/21/21	235.76
Warrant 114772 total									235.76
	404844	DELIVERY EXPRESS, INC.		1615938	001	114773	PT	01/21/21	609.95
Warrant 114773 total									609.95
	10940	GRELLNER, KEITH		1615913	001	114774	PT	01/21/21	36.80
Warrant 114774 total									36.80
	412198	HAMEL PATRICK B		1615917	001	114775	PT	01/21/21	54.91
Warrant 114775 total									54.91
	422629	KINDSCHY, BRANDON J.		1615918	001	114776	PT	01/21/21	58.65
Warrant 114776 total									58.65
	388624	MAZUR, KARINA M		1615920	001	114777	PT	01/21/21	89.70
Warrant 114777 total									89.70
	430757	NICHOLS, ELIZABETH K		1615921	001	114778	PT	01/21/21	119.61

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Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
<hr/>									
total									51.18
<hr/>									
Department 95969									
total									<hr/> 7,051.41



Kitsap County Treasurer's Office

Cash Transmittal

Transfer Receipt #R00101329

Approved: 1/20/2021

GL Date: 1/20/2021

Total Amount: \$0.00

Request Details

Request ID	102730
Type	Transfer
Owner	Becky Stack
Organization	Kitsap Public Health District
Approved By	Becky Stack
Comments	Kitsap Public Health District Vital Statistics Transfer

Funds Breakdown

Fund Name	Fund #	Account #	Subledger	T Code	Amount	Memo
General Fund	95969	3860			(\$59,132.00)	4th QTR 2020 VITAL STATISTICS FEE TRN
Death Investigate Suspense Fund	82584	2370			\$43,582.00	Death invest. acct
Death Investigate Suspense Fund	82584	2371			\$15,550.00	Vital records

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WARRANTS BY DEPARTMENT
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Department 95969

Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
Department 95969 00969 95969 Kitsap Public Health Di	413731	CLALLAM CO DEPT OF HEALTH		1616754	001	114999	PT	01/26/21	2,912.32
Warrant 114999 total									2,912.32
	413731	CLALLAM CO DEPT OF HEALTH		1616755	001	115000	PT	01/26/21	9,827.74
Warrant 115000 total									9,827.74
	404844	DELIVERY EXPRESS, INC.		1616756	001	115001	PT	01/26/21	609.95
Warrant 115001 total									609.95
	422623	FINE, GEORGE F.		1616745	001	115002	PT	01/26/21	67.74
Warrant 115002 total									67.74
	285101	LYTLE, ROSS		1616746	001	115003	PT	01/26/21	50.60
Warrant 115003 total									50.60
	212302	RIDGE, BETTI		1616749	001	115004	PT	01/26/21	108.50
Warrant 115004 total									108.50
	24869	STERICYCLE INC (PO BOX 6		1616771	001	115005	PT	01/26/21	844.29
Warrant 115005 total									844.29
	289067	TELELANGUAGE INC		1616793	001	115006	PT	01/26/21	90.00
Warrant 115006 total									90.00
	368115	THE SALVATION ARMY, BREME		1616765	001	115007	PT	01/26/21	3,370.85

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Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
<hr/>									
Department 95969									
00969 95969									
Kitsap Public Health Di	433931	MORROW, NATHAN G MD		1616748	001	115071	PT	01/28/21	956.00
Warrant 115071									<hr/>
total									956.00
									<hr/>
Department 95969									
total									956.00

WARRANTS BY DEPARTMENT
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WARRANTS & GIVE TO IND DEPARTMT

Payroll

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Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
00969 Kitsap Public Health Di	95969	5628 AMERICAN FAMILY LIFE COUN		1617789	001	3815073	PK	01/29/21	2,551.26
Warrant 3815073 total									2,551.26
		261383 EMPLOYMENT SECURITY DEPT		1617790	001	3815074	PK	01/29/21	2,925.33
Warrant 3815074 total									2,925.33
		383135 HEALTH EQUITY		1617791	001	3815075	PK	01/29/21	483.33
Warrant 3815075 total									483.33
		6831 NACO DEFERRED COMP XPH		1617794	001	3815076	PK	01/29/21	7,698.00
Warrant 3815076 total									7,698.00
		394347 PEAK 1 ADMINISTRATION, LL		1617795	001	3815077	PK	01/29/21	594.00
Warrant 3815077 total									594.00
		6811 PROF & TECHNICAL ENG XPH		1617797	001	3815078	PK	01/29/21	3,212.07
Warrant 3815078 total									3,212.07
		6811 PROF & TECHNICAL ENG XPH		1617799	001	3815079	PK	01/29/21	21.00
Warrant 3815079 total									21.00
		<i>Rodriguez, TATIANA,</i> 369036 ONE TIME PAYMENT		1618037	001	3815080	PK	01/29/21	753.98
Warrant 3815080 total									753.98
		418817 VOYA INSTITUTIONAL TRUST		1617800	001	3815081	PK	01/29/21	175.00
Warrant 3815081 total									175.00

A/P

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WARRANTS BY DEPARTMENT
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Department 95969

Department	Vendor Number	Vendor Name	Purchase Order	Voucher Number	Pay Itm	Warrant Number	Wrt Typ	Check/ Itm Date	Warrant Amount
Department 95969									
00969 95969									
Kitsap Public Health Di	299482	HRA VEBA TRUST		1617792	001	115193	PT	01/20/21	12,882.52
Warrant 115193									
total									12,882.52
Department 95969									
total									12,882.52

*PAYROLL
Benefit
Warrant*

145,952.07
753.98

000

145,198.09

12,882.52

001

158,080.61*

A/P WARRANT

753.98+

001

753.98*

09200

Account Ledger Inquiry

From Date/Period 01/15/21

Account. 95969.2315

Thru Date/Period 01/15/21

ACCRUED EMPLOYEE BENEFITS

Ledger Type. . . AA

Subledger. . . . *

Skip to Doc/Type

Y-T-D Period End : 6,479.90-

Cumul Period End : 143,895.12-

Additional Selections Exist

O	DT	Document	Date	Explanation/Alpha	Debit	Credit	P
-	U1	380804	01/15/21	DAILY CASH TRANSMI	30,423.54		P
-	U1	380804	01/15/21	DAILY CASH TRANSMI	113,451.77		P
					143,875.31		

Ledger Total
Unposted Total

143,875.31

Opt: 1/2=Orig Entry 5=Details F17=Top F18=Totals F21=Prt Ldg F24=More

09200

Account Ledger Inquiry

From Date/Period 01/29/21

Thru Date/Period 01/31/21

Ledger Type. . . AA

Subledger. . . . *

Account. 95969.2317

ACCRUED TAXES

Skip to Doc/Type

Y-T-D Period End : 5,620.58

Cumul Period End : 295.26-

Additional Selections Exist

0	DT	Document	Date	Explanation/Alpha	Debit	Credit	P
U1		381275	01/29/21	DAILY CASH TRANSMI	187,056.84		P

187,056.84

Ledger Total

187,056.84

Unposted Total

Opt: 1/2=Orig Entry 5=Details F17=Top F18=Totals F21=Prt Ledg F24=More

Kitsap Public Health District - Monthly (Regular) (Pay Group Detail)

1/01/2021 - 1/31/2021 (Monthly) (Period)

Last Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Non-Cash Taxable Benefits	Net Pay
Abazi (427227)	173.33	\$5,293.00				\$4,171.53
Abney (4563)	173.33	\$4,981.00				\$3,328.82
Acosta (278956)	201.83	\$10,069.82				\$6,119.83
Ader (413193)	173.33	\$4,878.00				\$3,255.58
Adhikari (407901)	173.33	\$6,999.00				\$4,802.46
Anderson (419470)	174.33	\$5,553.49				\$3,679.37
Arias (433900)	173.33	\$4,920.00				\$3,636.71
Atisme (433909)	173.33	\$6,522.00				\$4,718.10
Banigan (215189)	173.33	\$6,905.00				\$4,871.27
Bazzell (328436)	173.33	\$6,905.00				\$4,770.31
Beers (434028)	173.33	\$5,424.00				\$4,118.30
Bell (419805)	133.33	\$5,582.60				\$3,819.75
Berger (407902)	173.33	\$4,686.00				\$3,365.96
Bierman (404611)	156.00	\$6,472.00				\$4,882.19
Bolstad (434072)	173.33	\$6,315.00				\$4,556.18
Borja (426250)	194.33	\$4,879.32				\$3,672.78
Boysen-Knapp (2058)	156.00	\$7,082.00				\$4,549.66
Brown (271677)	173.33	\$7,928.00				\$4,312.62
Burchett (409212)	173.33	\$4,425.00				\$3,284.36
Chang (411387)	173.33	\$3,696.00				\$2,606.92
Ciulla (400655)	173.33	\$7,174.00				\$4,719.86
Contreras (433998)	173.33	\$4,149.00				\$3,259.49
Crow (433648)	173.33	\$4,013.00				\$3,020.39
Davis (433997)	212.58	\$8,466.14				\$6,365.72
Dowless (340919)	173.33	\$6,593.00				\$4,793.40
Duren (430735)	173.33	\$4,665.00				\$3,514.34
Eakes (223648)	173.33	\$5,528.00				\$3,668.61
Evans (4565)	173.33	\$10,118.00				\$3,701.97
Fine (421693)	86.67	\$2,073.00				\$1,614.47
Fisk (321284)	173.33	\$7,269.00				\$4,410.07
Fong (356883)	173.33	\$10,624.00				\$7,337.49
Giuntoli (337331)	173.33	\$6,905.00				\$4,113.46
Gonzalez (401905)	173.33	\$6,509.00				\$4,876.01
Grellner (1264)	173.33	\$12,655.00				\$8,837.14
Gress (421427)	173.33	\$4,075.00				\$3,083.85
Griego (410072)	156.00	\$3,916.00				\$2,964.04
Guerrero (434054)	104.00	\$3,117.00				\$2,524.23
Guidry (355732)	173.33	\$8,740.00				\$6,098.77
Guzman (356336)	173.33	\$4,399.00				\$3,063.49
Hamel (412171)	173.33	\$6,536.00				\$4,187.25
Helvik (427228)		\$0.00				\$0.00
Holdcroft (270783)	173.33	\$6,905.00				\$3,851.07
Holdcroft (4579)	173.33	\$8,740.00				\$5,036.71
Holt (1041)	173.33	\$8,740.00				\$5,155.48

Last Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Non-Cash Taxable Benefits	Net Pay
Holt (2726)	173.33	\$8,740.00				\$5,726.59
Howard Lindquist (43	115.81	\$3,288.03				\$2,630.61
Huff (433996)	173.33	\$4,665.00				\$3,370.63
Hughes (306605)	195.08	\$4,850.01				\$3,461.06
Hunter (409213)	173.33	\$7,928.00				\$5,489.17
Jameson (295036)	173.33	\$4,279.00				\$3,216.25
Jenkins (434053)	164.83	\$3,370.76				\$2,776.57
Johanson (400651)	173.33	\$4,503.00				\$3,464.03
Johnson (421429)	183.58	\$6,319.69				\$4,509.59
Jones (358933)	173.33	\$7,928.00				\$5,322.11
Katula (393427)	173.33	\$7,191.00				\$4,204.25
Kellum (418812)	161.50	\$6,770.75				\$5,036.82
Kench (245476)	173.33	\$4,064.00				\$2,587.92
Kiess (250913)	173.33	\$11,124.00				\$7,574.94
Kindschy (421430)	173.33	\$5,647.00				\$3,960.72
Knoop (16125)	177.33	\$7,138.16				\$4,804.17
Kruse (243184)	183.58	\$7,604.78				\$4,897.55
Kushner (327580)	173.33	\$10,118.00				\$7,630.63
Kvistad (434056)	114.10	\$2,779.48				\$2,232.63
Laird (416539)	173.33	\$8,740.00				\$6,068.64
Lau (429748)	173.33	\$5,696.00				\$4,213.46
Lytle (285038)	173.33	\$6,905.00				\$4,464.62
Mazur (388104)	173.33	\$7,054.00				\$4,733.22
Mckinnon (387088)	173.33	\$5,647.00				\$4,437.54
McMillan (434052)	173.33	\$4,443.00				\$3,240.63
McNamara (429377)	156.00	\$4,496.00				\$3,603.40
Moen (279971)	200.58	\$6,773.72				\$4,586.61
Moontree (406607)	173.33	\$5,143.00				\$3,710.99
Moore (421227)	156.00	\$5,413.00				\$3,708.62
Moore (433995)	173.33	\$4,665.00				\$3,532.84
Morgan (324204)	156.00	\$6,215.00				\$4,606.64
Morris (312378)	138.66	\$4,022.00				\$2,928.24
Morris (433859)		\$0.00				\$0.00
Morrow (433895)	173.33	\$14,863.00				\$6,907.96
Nguyen (295033)	173.33	\$4,518.00				\$3,204.90
Nguyen (434026)	193.33	\$4,709.40				\$3,253.69
Nichols (430367)	104.35	\$4,243.91				\$2,571.02
Nicolaisen (208456)	184.33	\$7,546.19				\$5,371.39
Noble (3128)	173.33	\$5,122.00				\$3,333.11
North (22459)	173.33	\$9,636.00				\$3,766.02
Nuno (405301)	173.33	\$6,536.00				\$3,658.84
O'Brien (433907)	173.33	\$4,013.00				\$2,947.49
Onarheim (426938)	173.33	\$4,381.00				\$3,115.19
Outhwaite (243679)	179.33	\$7,622.05				\$5,517.90
Pandino (419118)	173.33	\$4,518.00				\$3,371.16
Pearson (434051)	173.33	\$3,491.00				\$2,896.92

Last Name	Hours	Gross Pay	Employer Paid Taxes	Employer Paid Benefits	Non-Cash Taxable Benefits	Net Pay
Phares (434024)	181.58	\$4,752.38				\$3,509.76
Phipps (229901)	173.33	\$8,117.00				\$3,649.02
Plemmons (433994)	104.00	\$5,226.88				\$4,264.28
Prewitt (394466)	173.33	\$4,399.00				\$3,322.71
Quayle (1214)	173.33	\$7,034.00				\$4,686.53
Quist-Therson (41986	173.33	\$7,716.00				\$5,512.98
Rassa (433650)	153.96	\$4,798.84				\$3,410.26
Rhea (324654)	173.33	\$4,098.00				\$2,972.34
Ridge (267073)	173.33	\$7,055.00				\$4,513.27
Rodgers (434050)	164.33	\$3,360.81				\$2,665.99
Rodriguez (434071)	173.33	\$4,650.00				\$3,491.74
Rork (404613)	173.33	\$5,122.00				\$3,789.03
Ryder (434027)	144.91	\$3,896.06				\$2,555.75
Shuhler (425553)	202.33	\$4,117.39				\$2,979.60
Smith (361388)	173.33	\$8,016.00				\$5,552.40
Sooter (427776)	173.33	\$6,923.00				\$5,044.85
Stedman (347366)	173.33	\$8,324.00				\$5,534.37
Stepp (433993)	173.33	\$4,898.00				\$3,661.93
Steusloff (429204)	175.08	\$4,072.33				\$3,058.11
Stewart (423168)	187.33	\$6,315.01				\$4,522.05
Tapia (434025)	181.33	\$5,108.28				\$2,522.16
Tiemeyer (433908)	8.00	\$220.80				\$133.42
Tjemsland (433192)	173.33	\$5,696.00				\$4,036.81
Turner (1682)	182.83	\$5,380.29				\$3,472.40
Ulacia (429750)	173.33	\$4,214.00				\$2,982.16
Wagner (426251)	142.43	\$3,022.10				\$2,152.89
Walther (392243)	173.33	\$6,536.00				\$4,296.04
Wellborn (14545)	164.25	\$3,979.96				\$2,535.13
Wells (434049)	80.00	\$2,066.00				\$1,731.23
Wendt (397255)	173.33	\$7,011.00				\$5,137.17
Whitlock (433906)	173.33	\$4,029.00				\$3,097.44
Wickhamshire (434070	60.00	\$1,240.20				\$1,030.04
Winchester (431493)	177.58	\$4,157.08				\$2,850.78
Winters (426939)	173.33	\$5,143.00				\$3,835.76
Yanda (301566)	173.33	\$7,564.00				\$5,166.45
Zimny (2908)	173.33	\$6,905.00				\$5,031.32
	20,689.13	\$731,310.71	\$58,390.99	\$203,878.81	\$25.00	\$498,075.46